F

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/02/23	Prepared by	Kalpana	Serial no.	**14395**
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	03/02/23	PO/WO No.	96783	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	300	04/02/22	12,119/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,119/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117192	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,119/-
Amount E – PO / WO value:	12,119/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/02/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana	APPROVED			
Sign:	[signature]	13 FEB 2023			
Date	09/02/23	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **300** Invoice Date: 04/02/2022 P.O.No.96783/170780 P.O.Date: 03.02.2023

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	COVER BLOCS ALL IN ONE . RCC 200 nos X 25 bags	6810	5000 NOS	@ 0.85/-	**4,250.00**
2	HDPE TARPAULIN SIZE 18ft X 24ft 10 NOS	3926	401.34 Q MTR	@ 15/-	**6,020.10**

Rupees in words **TWELVE THOUSAND ONE HUNDRED EIGHTEEN AND SEVENTY TWO PAISE ONLY**	**Total ::**	**10,270.10**
	CGST @ 9 %	**924.309**
	SGST @ 9 %	**924.309**
	IGST 18% ::	
	Grand Total ::	**12,118.72**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No. 19370 Dt: 4/2/23
MRN No: 11792 Dt: 8/2/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10552
Date: 6/2
Sign:

Purchase Order

 04-02-2023 14:15:46

96783
28.01.23 12:54:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	96783	170780
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	03-02-2023	
	Quote No	Nill	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	31-01-2023	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	322400 - BUIL-Building Material - Spacers all in one-RCC-- - - - Nos	5,000.00	0.85	0.00	18.00	5,015.00
2	368100 - GENE-General Items - Blue Sheet-- - 7200Wx5400Lmm - Sqm *10-No's*	401.34	15.00	0.00	18.00	7,103.72
					Total Order Value . . .	**12,118.72**

Rupees : Twelve Thousand One Hundred Eighteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

04/02/2023

Name :

Name :

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/__

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Po.no:- 96183

Date: 31.01.2023

Time: 11:00:00

Req. No. 170780

ID No. 83988

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	95482 GENE4510-General Items-Building blocks----Nos Specer all in one	5000	6000	5000		
2	GENE7860-General Items-Blue Sheet---7200Wx5400Lmm-Sqm	4320	4320	4320		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
01 FEB 2023
SOHAM MODI
MANAGING DIRECTOR