PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	09/02/23	Prepared by	Kalpana	Serial no.	14394
Supplier name	Maha Lakshmi Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	06/02/23	PO/WO No.	96826	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	7177	8/02/23	1,46,957/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,46,957/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117196	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,46,957/-
Amount E – PO / WO value:	2,05,863/-
Amount F – Difference (A – E):	58,906/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	13/02/23
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana	APPROVED			
Sign:	[signature]	10 FEB 2023			
Date	09/02/23	MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **a0a913120e749a2bbb76271ecde02c1d509ae524e-ca468c092ee7dd49b846729**
Ack No. : **112315312352173**
Ack Date : **8-Feb-23**

MAHA LAKSHMI TRADERS Beside Indian Overseas Bank,Main Road, Alwal. Secunderabad - 500010 Ph - 9866920214 , 9177803094 GSTIN/UIN: 36AHEPK7054M1ZZ State Name : Telangana, Code : 36 E-Mail : mahalakshmitradersalwal@gmail.com	Invoice No. **7177** e-Way Bill No. **141596132837**	Dated **8-Feb-23**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **Summit Sales Llp** Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **96826**	Dated **6-Feb-23**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Bill of Lading/LR-RR No.	Motor Vehicle No. **TS10UB0480**
Buyer (Bill to) **Summit Sales Llp** 5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad -500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha35 Actuator Plates Bright Chrome**	39229000	115.045.21.3	**30 nos**	2,650.00	nos	48 %	**41,340.00**
2	**Geberit Alpha Naked-8.5 IN**	39229000	109.011.00.1	**25 nos**	6,400.00	nos	48 %	**83,200.00**
								1,24,540.00
	CGST							**11,208.60**
	SGST							**11,208.60**
	Less : ***Round Off (+/-)***							**(-)0.20**
	Total			**55 nos**				**₹ 1,46,957.00**

INWARD
Inward No. 19387 Dt: 8/2/23
MRN No: 117196 Dt: 8/2/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP * R.R. DIST. *
IN WARD No. 10552 Date: 9/2 Sign:

Amount Chargeable (in words) *E. & O.E*

Indian Rupees One Lakh Forty Six Thousand Nine Hundred Fifty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	1,24,540.00	9%	11,208.60	9%	11,208.60	22,417.20
Total	**1,24,540.00**		**11,208.60**		**11,208.60**	**22,417.20**

Tax Amount (in words) : **Indian Rupees Twenty Two Thousand Four Hundred Seventeen and Twenty paise Only**

Company's Bank Details
A/c Holder's Name: **Maha Lakshmi Traders**
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code: **Alwal & UBIN0910830**
SWIFT Code :

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 06-02-2023 12:11:28

96826
28.01.23 12:54:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders	**Doc No**	96826	170790
12/142, Beside India Overseas Bank, Main Road,Alwal	**Doc Date**	06-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-02-2023	
9866920214	**SupplyType**	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301300 - SACP-Sanitary-CP - Concealed flush tank plate--Gebritte - - - Nos	30.00	2,650.00	48.00	18.00	48,781.20
2	987100 - SACP-Sanitary-CP - Conceled Flush Tank--Gebritte - - - Nos	40.00	6,400.00	48.00	18.00	157,081.60
	Total Order Value . . .					**205,862.80**

Rupees : Two Lakh(s) Five Thousand Eight Hundred Sixty Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock repelenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
- 8 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

BILL DELIVERY DETAILS

S.no.	Bill No.	Bill Dt.	Amount
1.	7177	8/02/23	1,46,957/-
2.			
3.			
4.			
5.			

For *Summit Sales LLP*
Authorised Signatory
07/02/2023
Name :

Accepted the above Terms And Conditions
For *Maha Lakshmi Traders*
Name :
Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 02.02.2023

Time: 11:00:00

Req. No. 170790

ID No. 84020

PO 96826.

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SACP5822-Sanitary CP-Conceled Flush Tank--Gebritte--Nos	40	32	40		
2	SACP6660-Sanitary CP-Concealed flush tank plate--Gebritte--Nos	30	20	30		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
03 FEB 2023
SOHAM MODI
MANAGING DIRECTOR