

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:	8-02-23	Prepared by	S. JaySualba	Serial no.	14361
Supplier name	Cemex Inba			HO inward no.	
Firm/Company	Sov LLP	Project	Sov part II	HO received date	
PO/WO date	23-01-23	PO/WO No.	20230116005	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	293	6-02-23	17,600 /-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				17,600 /-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	pouring report attached			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Amount B /Other Credits: Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				17,600 /-	
Amount E – PO / WO value:				26,400 /-	
Amount F – Difference (A – E):				8,800 /-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		13-02-23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veer			
Sign:					
Date		11 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No.	Dated
	293	6-Feb-2023
Buyer	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Silver Oak Villas LLP 5-4-187/3 & 4 , IInd Floor, M.G. Road, Secunderabad-500003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	20230116005	23-Jan-2023
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	M25 Pump Ready Mix Concrete	38245010	4.00 cum	3,728.81	cum	14,915.24
	SGST				9 %	1,342.37
	CGST				9 %	1,342.37
	Round Off					0.02
Total			4.00 cum			Rs 17,600.00

Amount Chargeable (in words)

INR Seventeen Thousand Six Hundred Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
38245010	14,915.24	9%	1,342.37	9%	1,342.37	2,684.74
Total	14,915.24		1,342.37		1,342.37	2,684.74

Tax Amount (in words) : **INR Two Thousand Six Hundred Eighty Four and Seventy Four paise Only**

Company's Bank Details

Bank Name : UNION BANK OF INDIA
 A/c No. : 261611100001529
 Branch & IFS Code : RAMPALLE & UBIN0826162

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

Authorised Signatory

This is a Computer Generated Invoice



605 Sit

Date	DC NO	V. NO	Quantity	Rate	M25 Pump
16/01/2023	1816	5548	4.00 cum	4400.00/cum	17600.00

Purchase Order



13.01.23 4:06:51

Original

From Company: Silveroak Villas LLP
 5-4-187/3&4, Ind FloorSoham MansionM.G.Road
 Secunderabad,TELANGANA,500003
 GSTNO:36ADBFS3288A2Z7

Delivery Location: Silver Oak Villas III
 Sy.No.11,12,14,15,16,17,18, 294Cherlapally
 Hyderabad,Telangana,501301
 Prushotham,9502288244....65908777

Supplier Details		PO No	20230116005	Quote No	NIL
CEMEX INFRA Sy. no. 312, Rampally (Vill), Kesara (Mandal) Medc Rampally (Vill), Kesara (Mandal) Medc, TG, GSTIN:36AANFC3197R1ZJ G.Surender Reddy,8367099999		PO Date	16 Jan 2023	Quote Date	23 Jan 2023
		Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%				Amount		
						IGST%	CGST%	SGST%	IGST AMT		CGST AMT	SGST AMT
1	RMCC9497-RMC-RMC-M25----cum	6.00	3,728.81	0%	22,373	0%	9%	9%	0	2,014	2,014	26,400
Total Amount ...									0	2,014	2,014	26,400

Rupees in words : Twenty Six Thousands Three Hundred And Ninety Nine .ten PaiseOnly.

Terms and Conditions:-

Purchase Order

Original

RMC other terms : Batching report + cube test report must be provided.
RMC specification: 260 kgs of cement to be added per cum.
RMC quantity Payment shall be made on quantity delivered at site. All vehicles to be weighed near site
RMC line pump: Line / boom pump charges included.
Payment Terms : Within 30 days of delivery and on production of bill.
Tax : Inclusive of GST and all other taxes.
Delivery Date : As per Site Engineers Request.
Delivery Location : As per details given above
Bill submission: Vendor Shall submit proof of delivery+originak invoice at head office of purchaser
Remarks : Delivery at SOVLLP Contact Person Mr Purshottam-9502177288.

For Silveroak Villas LLP

Authorised Signatory

Name :-

Sign:-

Date :-

Accepted the above Terms And Conditions
For CEMEX INFRA

Date :-

APPROVED
23 JAN 2023
MINISH PAR:KH
MANAGER PROCUREMENT

Requisition Form

Company Name	Silveroak Villas LLP		Date	13 Jan 2023
Site Or Phase	Silver Oak Villas III		Time	04:55:07
Flat/Villa/Other	For Villa no.200 Purpose		Req.No.	212013
Material required before date			ID No	20230113004

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	RMCC9497-RMC-RMC-M25---cum	6.00	0	6.00	4,000.00		

Remarks: For Villa no.200 Pedestal Purpose

Prepared By :- Meenakshi

Sign:-

Date :- 13 Jan 2023

Approved By:-

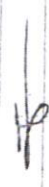

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns



Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company firm:	SOVLLP	Block No.:	For 200 Pedestal Purpose									
Project:	SOV-III	Flat/ Villa no.:	For 200 Pedestal Purpose									
Supplier:	Cemex Infra	Slab no.:										
Requisition nos.:	212013/20230113004	A. Estimated quantity:	06									
PO nos.:	20230116005	B. Requisition quantity:	06									
Sign of Security:	Sign of Admin	C. Actual quantity poured	04									
		D. Difference (C-A)	02									
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> APPROVED BY Sign of Project Manager 04 FEB 2023  </div>												
K. PURGHOTHAM Project Manager, Silver Oak Villas Parkhill												
Details of RMC pour												
Sl. No	Date	Time of disp from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	16 01 23	12:50	13:37	13:55	04	1816	9,600	9,240	360kgs	497/-		
2.												
3.												
4.												
5.												
6.												
7.												
8.												
Total:					04 Cum		9,600	9,240	360kgs	497/-		
Remarks												

Notes: 1. Report to be sent on a daily basis to the Project Manager and Site Engineer. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. 5. Report to be sent for one 20' 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall. 7. 7. Report to be sent to the Project Manager and Site Engineer. 8. Maintain original report + weight report + test reports + photographs at site.