## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		MHPL	LSOV Date			e: 11-02			2-2023			
Site: Silver			r Oak Villas part-III			Prepared by:			K.Tulasi Rani			
			2-2023 to 11-02-2023		Approved by:		K Purshotham					
			to sat)		rapprovou oy.			Te i distroutant				
Report Date 11-02-2023												
			issing in the rep	ort*:				1				
List of requi	sitions whe	re PO/\	WO not prepare	d 3 working	davs	after requisitio	n.					
Req No. Req Date		Date	Serial no of		Item Description			Reason for not preparing PO/WO#				
			item in Req			<b>P</b>			P	g · · · ·		
			•									
List of requi	sitions whe	re PO/\	WO is prepared	and items ha	ave no	t been received	at site h	evond th	ne lead time			
Req No.	Req	Date				em Description Det			tails of discussion with suppliers			
Xioq Duto			item in Req.			. = compton			omis of disoussion with supplier			
185377	21-01	-23	1				nm Tan-door stone 280			Material Available at Supplier		
					no's pending			delivery by Monday				
185384	01-02	2-23	1-2 Tools-		Bamboo Ladders 11' and 14'			Material Available at Supplier				
					4nos pending			delivery by Monday				
185389	09-02	2-23	1		I	Hub Rack Online			e Purchase			
								<u> </u>				
No. of gate passes issued this week:				0/5	0/5 From No.				To No.		Nill	
Delivery van site visit on:				28-01-23(Saturday),30-01-23(Monday)								
Denvery var	i site visit o	11.		03-02-2			(Monda	y),01 <b>-</b> 02	-23 ( w eanes	aay)	and	
Inward report (MRN/other) & s			stock report emailed in pdf forma						Yes			
Items not ord	lered but re	ceived:					,					
Other correc	tions & ren	narks:										
Details of ste	el & cemer	nt stock										
Sl. No	Tor size		Wt per mtr	Wt. for 40	feet	Stock at site	Stock at site in		n Previous stock in Kgs		ck in Kgs	
			kgs	rod – kgs		<ul><li>no of rods</li></ul>	Kgs					
1.	8mm		.395		4.50	-	-		-			
2.	10mm		.617		7.50	-	-		-			
3.	12mm		.89		0.67	-	-		-			
4.	16mm		1.58		8.96	-	-		-			
5.	20mm		2.47		9.63	-	-		-			
6.	25mm		3.86		6.30	-	-		-			
7.	32mm		6.32	6	6.67	-	-		-			
8.	Binding v	vire	-			Nill	Nill		Nill			
OPC stock	Nill		OPC last	Nill		PPC/PSC	-		PPC/PSC 1		-	
			weeks stock			stock			weeks stock			
Details			Project Manager			Admin Officer/Manager			Admin Au	lit		
Sign			11 00 2022			11 02 2022						
Date			11-02-2023			11-02-2023						

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com</a> and <a href="mailto:raikuman@modiproperties.com">raikuman@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. Suggested remarks - Ready with supplier supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silver Oak			Oak Villas LLF	)	Date	Date:		11-02-2023			
Site: Silve			er Oak Villas part-III			pared by:		K.Tulasi Rani			
Report From / To 03-03			-2023 to 11-0	2-2023	Approved by:		K Pursho	K Purshotham			
		(Fri to									
Report Date		11-02-									
			s missing in th								
List of requi	sitions v	where P	O/WO not pre	pared 3 w		g days after requisi					
Req No. Req D		Date Serial no of			Item Description			Reason for not preparing			
	-		item in Rec					PO/WO#			
Listofuscui	-:4:		0 4440 :	1 11			٠				
Reg No.	Sitions	wnere P	Carriel area	ared and it	tems h	nave not been receiv	red at site b	beyond the	he lead time:		
Req No.	Rec	To Date Serial no of item in Req.			Item Description			Details of discussion with supplier <sup>s</sup>			
184904	13-	12-22	1	•	S	S Railing	Work Under Progress				
184909	13-	12-22	1			S Railing					
184910		12-22	1			· ·		Work Under Progress			
212038						S Railing		Work Under Progress			
414036	31-	01-23	1-23 1-5		WPC	Door Frames	Supplier arranging the				
								material he will Delivered the material by next week			
212050 03-02-23		02-23	-23 1-2		Peripherals-USB Drive and			Local Purchase			
						SD card	20041 41014450				
212062	212062 07-02-23 1				CPVC Solution			Material Available delivered			
212063 08-02-23			1.11	D (1)	D. J. State of the			by Monday			
212063	08-	02-23	1-11			Tiles Malaysian &	Material Available delivered				
212064 08-02-2		02-23	1-10		Luna & Country chocolate & etc Electrical Switches			by Tuesday  Material Available delivered			
		1 10		Electrical Switches			by Monday				
212065 08-02-23		02-23	1-10		Electrical Switches			Material Available delivered			
								by Monday			
212066 09-02-23		02-23	1-5	CP Ra	CP Rack Bolts & white cement			Material Available delivered			
								by Monday			
No. of gate p	No. of gate passes issued this week:		s week:	1			4102	To No.	4102		
Delivery van	site vis	it on:1		28-01-2	3(Satu	arday),30-01-23(Mono	lay),01-02-2	23(Wedne	sday) and		
Inward	wt (MDN	1/-41	0 -41	03-02-2	3(FNa	av)		,			
purchase?	ı t (MKN	Joiner	& stock repor	rt emailed	ın pdf	format to		Yes			
Items not or	dered by	ut recei	ved:								
Other correct											
Details of ste											
Sl. No	ttt		Wt per mtr.	Wt. for 1	2	Stock at site - no	Stock at	Dnovi	oue et a ala '		
			- kgs	mtr rod -		of rods	site in	Kgs	ous stock in		
					5		Kgs	1183			
1.	8mm		.395		4.74	340		1611 -			
2.	10mm		.617	7	.404	70	518	-			
3.	12mm		.89	1	0.68	800	8544 -				
4.	16mm		1.58		8.96	100	1516 -				
5. 6.	20mm 25mm		2.47		9.64	-	-	-			
O.	/ mmm		3.86	1	-6.32		-				

7.	32mm	6.32		75.84	-	-	-	-	
8.	Binding wire	-		Nill	Nill	Nill			
OPC stock	Nill	OPC last weeks stock	Nill		PPC/PSC stock	260	PPC/PSC last weeks stock	310	
Details		Project Manager			Admin Officer/Manager		Admin Audit		
Sign		Grand Control of the		2					
Date		11-02-2023		11-02-2023					

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com and <a href="mailto:rajkumarn@modiproperties.com">rajkumarn@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!