

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP			Date:	11.02.23
Site:	Gulmohar Residency			Prepared by:	Basaveshwari
Report From / To	4.02.23			Approved by:	
Report Date	11.02.23				
List of requisitions numbers missing in the report*: Req no: 208896,208895,208866,208813					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO	
208901	6.02.23	1 to 10	Electrical wires	Requisition sent to MD approval.	
208856	1.02.23	1	HDPE heater mirror	Promotions to follow up.	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier	
208309	18-11-22	1,2	Fire rated doors (single&double leaf)	Procurement to be follow up	
208310	18-11-22	1,2	Fire rated doors (single&double leaf)	Procurement to be follow up	
208311	19-11-22	1,2	Fire rated doors (single&double leaf)	Procurement to be follow up	
208312	19-11-22	1,2	Fire rated doors (single&double leaf)	Procurement to be follow up	
208482	14.12.22	1	Notice board	Delivery on Feb 18th	
208798	23-01-23	1,4,7	Panel doors & hardware	To be delivered on Monday.	
208799	23-01-23	1 to 7	Panel doors & hardware	To be delivered on Monday.	
208811	25.01.23	3,4	Fiber box ,exhaust fan	No stock at supplier.	
208834	27.01.23	3 to 7	MS socket c-class ,ms elbow B-class (32mm,40mm,25mm)	Po to be issue from purchase.	
208837	28-01-23	1 to3	Ms grills	Under fabrication.	
208841	30.01.23	1	GI threaded rob with nut	To be delivered on Tuesday.	
208845	31.01.23	6	MS double threaded nipple	To be delivered on Tuesday.	
208846	31-01-23	6,7,8	Electrical wires	Less stock at SSLLP.	
208851	31-01-23	1 to 10	Electrical wires	Less stock at SSLLP.	
208861	1.02.23	1 to 10	Electrical wires	Less stock at SSLLP.	
208862	1.02.23	1 to 10	Electrical wires	Less stock at SSLLP.	
208869	2.02.23	3,9,10	Ms reducer B-class (50x40mm),Enamel red colour paint ,brush	Po to be issue from purchase.	
208871	2.02.23	1	MS round pipe-- B class (25Dx6000Lmm)	To be delivered on Monday .	

208873	2.02.23	1 to 5	MS grills	Under fabrication		
208877	2.02.23	1 to 10	Electrical wires	Less stock at SSLLP.		
208882	2.02.23	1 to 5	MS grills	Under fabrication.		
208883	2.02.23	1 to 5	MS grills	Under fabrication.		
208884	2.02.23	1 to 5	MS grills	Under fabrication.		
208893	4.02.23	5, 7	Single core cable, insulation tape	Po to be issue from purchase.		
208899	6.02.23	1	Fire rated door (single leaf 1200x1100mm)	To be delivered on Monday.		
208904	7.02.23	1 to 10	Electrical wires	Less stock at SSLLP.		
208905	7.02.23	1 to 10	Electrical wires	Less stock at SSLLP.		
208906	7.02.23	1 to 10	Electrical wires	Less stock at SSLLP.		
208907	7.02.23	1 to 10	Electrical wires	Less stock at SSLLP.		
208912	7.02.23	1 to 10	Electrical wires	Less stock at SSLLP.		
208913	7.02.23	1,2	Door frames	No stock at supplier.		
208914	7.02.23	1,2	Door frames	No stock at supplier		
208915	7.02.23	1,2	Door frames	No stock at supplier		
208917	8.02.23	1,2	Pad locks, water can	To be delivered on Wednesday.		
208918	8.02.23	1to 5	Hose reel with drum ,GI nut with bolt ,GI hose clamp	To be delivered on Monday.		
208919	8.02.23	1 to 4	Pressure switch &gauge, GI washer , GI strip	Today be delivered on Monday.		
208920	8.02.23	1,4	Rubber gas cut ,MS square plate ,	PO to be issue from purchase.		
No of gate passes issued this weak			From No.	9770	To No.	9771
Delivery van site visit on :			7.02.23, 9.02.23, 11.02.23			
Inward report (MRN/other) &stock report emailed in PDF format to purchase					Yes	
Item not ordered but received : Nil						
Detail of steel & cement stock						
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	Nil	Nil	
2.	10mm	0.617	7.41	80	592	
3.	12mm	0.888	10.6	150	1590	
4.	16mm	1.580	18.9	Nil	Nil	
5.	20mm	2.469	29.6	Nil	Nil	
6.	25mm	3.86	46.32	50	2316	
7.	32mm	66.67		Nil	Nil	
8.	Binding wire			Nil	Nil	
OPC stock	300	OPC last weeks stock	380	PPC/PSC stock	150	PPC/PSC last weeks stock 250
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						

Handwritten signature and date:
11/02/23