

PURCHASE DIVISION
Advice for approval for credit to supplier



14528

Date: 13/02/2023		Prepared by: Vanaja Rathi		Serial no. 14528	
Supplier name: maa sai seating				HO inward no.	
Firm/Company: Dr. NRE		Project: Nantopolis		HO received date	
PO/WO date: 31/01/2023		PO/WO No. 96603		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	245	4/02/2023	1,05,020/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,05,020/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 117140	Proof of delivery matches MRN	☐ Yes ☐ No
------------------	-------------------------------	--

Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,05,020/-

Amount E – PO / WO value: 3,03,850/-

Amount F – Difference (A – E): 1,98,830/-

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☒ Part received

Close PO / WO ☐ Yes ☒ No – wait for balance material ☐ Other

Payment – due date: 20/02/2023

Remarks: Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanaja Rathi				
Sign:	Deviya				
Date	13/02/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

DR.NRK BIOTECH PRIVATE LIMITED
PLOT NO 11,TSIIC INDUSTRIAL DEVELOPMENT AREA,
S NO 230 TO 243,TURKAPALLY,
HYDERABAD,MEDCHAL,
MALKAJGIRI,
DELIVERY AT :
NEXTOPOLIS
SY NO230 TO 243,PLOT NO 11,
TURKAPALLY,SHAMIRPET,
MEDCHAL.
GSTIN/UIN : 36AACCD2775Q1Z3
State Name : Telangana, Code : 36

Terms of Delivery

Destination	
-------------	--

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	89,000.00	9%	8,010.00	9%	8,010.00	16,020.00
Total	89,000.00		8,010.00		8,010.00	16,020.00

Received By
S.K. RAJU
6281929265

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

From Company : **DR.NRK Biotech Private Limited**

Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, Hyderabad, Medchal - Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Maa Sai Seatings

5-5-33, F 505, RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.

GSTIN 36AJZPK4074G1ZO

9246243243

Doc No

96603

186516

Doc Date

31-01-2023

Quote No

nil

Quote Date

28-01-2023

SupplyType

Supply

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 856800 - FUNF-Furniture & fixtures - Chair with Caster-Black colour-Maa Sai Seating - - - Nos	12.00	4,500.00	0.00	18.00	63,720.00
2 764900 - FUNF-Furniture & fixtures - Chair without Caster-Black colour-Maa Sai Seating - - - Nos	10.00	3,500.00	0.00	18.00	41,300.00
3 714300 - FUNF-Furniture & fixtures - Low Storage-Weng-Plain Grey colour- - 1200x750x450mm - Sft	4.00	8,000.00	0.00	18.00	37,760.00
4 442200 - FUNF-Furniture & fixtures - Conference Table-- - 1800X750X750mm - Sqm 8x3'-1No	1.00	24,000.00	0.00	18.00	28,320.00
5 117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm 600x450x450-(open box plan storage)-1No	1.00	4,500.00	0.00	18.00	5,310.00
6 285000 - FUNF-Furniture & fixtures - Desk--- - 1500X600X750Hmm - Nos	8.00	13,500.00	0.00	18.00	127,440.00
Total Order Value . . .					303,850.00
Rupees : Three Lakh(s) Three Thousand Eight Hundred Fifty Only.					

Terms and Conditions :-

Specification / chairs fabric colour will be black with and without casters

Payment Terms 100% as Advance

Tax GST included in the above prices

Delivery Date **With in 4 days**

Delivery Location Nextopolis

Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal

Phone. .

Penalty For Delay Nil

Transportation	Nil
-----------------------	-----

Warranty	One year
----------	----------

Advance Paid 3,03,850/-by RTGS/NEFT

Other Terms We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for Solvent block office use purpose.

Completion Date	Nil
-----------------	-----

Measurment	Nil
------------	-----

Security Nil

Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to
---------	---

For **DR.NRK Biotech Private Limited**

Authorized Signatory

Accepted the above Terms And Conditions

For **Maa Sai Seatings**

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 2

01-02-2023 14:52:41



96603

28.01.23 12:54:52

From Company : **DR.NRK Biotech Private Limited**

Plot no.11,, TSIIIC Industrial Development Area, Sno.230 to 243, Tur
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details				
Maa Sai Seatings 5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72. GSTIN 36AJZPK4074G1ZO 9246243243		Doc No	96603	186516
		Doc Date	31-01-2023	
		Quote No	nil	
		Quote Date	28-01-2023	
		SupplyType	Supply	

Kind Attn : **K.V. Chandra Sekhar**

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 856800 - FUNF-Furniture & fixtures - Chair with Caster-Black colour-Maa Sai Seating --- Nos	12.00	4,500.00	0.00	18.00	63,720.00
2 764900 - FUNF-Furniture & fixtures - Chair without Caster-Black colour-Maa Sai Seating - - - Nos	10.00	3,500.00	0.00	18.00	41,300.00
3 714300 - FUNF-Furniture & fixtures - Low Storage-Weng-Plain Grey colour- - 1200x750x450mm - Sft	4.00	8,000.00	0.00	18.00	37,760.00
4 442200 - FUNF-Furniture & fixtures - Conference Table-- 1800X750X750mm - Sqm 8'x3'-1No	1.00	24,000.00	0.00	18.00	28,320.00
5 117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm 600x450x450-(open box plan storage)-1No	1.00	4,500.00	0.00	18.00	5,310.00
6 285000 - FUNF-Furniture & fixtures - Desk--- 1500X600X750Hmm - Nos	8.00	13,500.00	0.00	18.00	127,440.00
Total Order Value . . .					303,850.00
Rupees : Three Lakh(s) Three Thousand Eight Hundred Fifty Only.					

Terms and Conditions :-

Specification /	chairs fabric colour will be black with and without casters
Payment Terms	100% as Advance
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penalty For Delay	Nil
Transportation	Nil
Warranty	One year
Advance Paid	3,03,850/-by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for Solvent block office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to

For **DR.NRK Biotech Private Limited**

Authorised Signatory

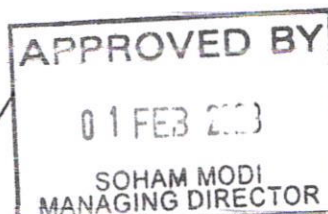
Name :

01/02/2023

Name :

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other



Accepted the above Terms And Conditions

For **Maa Sai Seatings**

Date : _/_/

Purchase Order

Page(s) 2 Of 2

03-02-2023 10:07:24

Original / Office Copy / Purchase Div.Copy

site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **DR.NRK Biotech Private Limited**

Authorised Signatory

Name : _____

[Signature]
03/02/2023

Accepted the above Terms And Conditions

For **Maa Sai Seatings**

Name : _____

Date : __/__/__

Requestion Form		Date		28.01.2023					
Company Name		Dr Nrk BioTech Pvt Ltd							
Site & Phase		Nextopols		Time		11:00			
Unit No /Block No.		Solvent block							
Supplier		Maa Co.		Req No.		186516			
Material required before date				ID No.		83792			
S No		Item		Qty required		Qty available at site		Order Qty Inward No Inward Date	
1	FUNF7447-Furniture & fixtures-Chair with Caster-Black colour-Maa Sai Seating--Nos	12		12					
2	FUNF7315-Furniture & fixtures-Chair without Caster-Black colour-Maa Sai Seating--Nos	10		10					
3	FUNF7326-Furniture & fixtures-Low Storage-Weng Plain Grey colour--1200x750x450mm-Sqm	4		4					
4	FUNF2850-Furniture & fixtures-Desk---1500x600x750mm-Nos	8		8					
5	FUNF6568-Furniture & fixtures-Conference Table---Sqm (8' x 8')	1.22		2.2					
6	FUNF6955-Furniture & fixtures-Kitchen cabinets-Laminated MDF-Wenge --Sqm (100 x 450 x 450)	1.44		4.44					
7									
8									
9									
10									
Remarks:		Towards solvent block office use purpose							
Engineer		Project Manager							
Prepared By: S Shrivya									
Approved By: C Balamurakrishna		28/01/23		28 JAN 2023					
Sign & Date: 28.01.2023									

Pos 96603

28/01/23

MD