

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:		13/01/23		Prepared by	Venkatesh	Serial no.	14545
Supplier name		Gareb Tube Traders			HO inward no.		
Firm/Company		MRM LLP		Project	GMR	HO received date	
PO/WO date		28/01/23		PO/WO No.	96542	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount	Original attached	
1.	648		07/02/23		354.20	☐ Yes ☐ No	
2.					—	☐ Yes ☐ No	
3.					—	☐ Yes ☐ No	
4.					—	☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):						354.20	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:		112212			Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges						—	
Amount C – Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						354.20	
Amount E – PO / WO value:						354.20	
Amount F – Difference (A – E):						—	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				20/01/23			
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:		Venkat					
Sign:							
Date		14 FEB 2023					
Approval limit	Upto 20k	Above 20k	Above 100k		Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Authorised Distributor:



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

Page(s) 1 Of 1

28-01-2023 5:19:11 PM



96542

28.01.23 12:54:51

py

From Company : **Modi Reality Mallapur LLP**

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabac

G S T No. : 36AAEFM1459R1ZP

Supplier Details

Ganesh Tube Traders

5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Doc No

96542

208828

Doc Date

28-01-2023

Quote No

nil

Quote Date

27-01-2023

SupplyType

Supply

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 936300 - TOOL-Tools - Luppum Patti-- - Misc - Nos 4"	10.00	30.00	0.00	18.00	354.00
Total Order Value , , ,					354.00

Rupees : Three Hundred Fifty Four Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Nil**Delivery Date** Next Day.**Delivery Location** Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** W e reserve the right to reject items not conforming quality and specifications.Above order for club house 2nd floor toilets wall cladding work purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks**For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Motor fixing wiring purpose
SHP-Nos
m.Yo
Bundles
Bundles

54781231

Requisition Form	Date: 27-01-2023	
Company Name	MRMLLP	
Site & Phase	GMR	
Unit No./Block No.	club house	
Supplier	208828	
Material required before date:	83773	
Qty required	Qty available at site	Order Qty
44	0	44
25	0	25
12	0	1
5	0	5
5	0	5
10	0	10
Item		
1	TILE5525-Floor Tiles-Virrifed-Kajaria Williams Grey-600x1200mm-Sqm	
2	CHEM5170-Chemical-Tiles Adhesive---25Kgs-Bags	
3	GENE1417-General Items-Sponges---12pack-Nos	
4	CHEM2311-Chemical-Araldite---450gms-Nos	
5	CHEM5153-Chemical-Granite Adhesive---	
6	TOOL7173-Tools-Luppum Patti---Misc-Nos	
7		
8		
9		
10		
Remarks	club house 2nd floor toilets wall cladding purpose	
Prepared By:	Engineer	
Approved By	C. Lakshmi (845459387)	
Sign & Date		
Purchase	MD	

APPROVED BY
27 JAN 2023
M. R. MANI PRASAD O. G. M. Project Manager