

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 11/02/23		Prepared by: Asha Jyothi		Serial no. 14514	
Supplier name: Sathyanarapu Hardwares				HO inward no.	
Firm/Company: SLLP		Project: SLLP		HO received date	
PO/WO date: 07/02/23		PO/WO No. 96885		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1446	09/02/23	92,866/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				92,866/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	117305		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				92,866/-	
Amount E – PO / WO value:				92,866/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		20/02/23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Asha Jyothi				
Sign:	[Signature]				
Date	11/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardware

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. **1446** /22 - 23Invoice Date : **04/02/2023**

State : Telangana

State Code 36

Transportation Mode:

LR No:

Vehicle Number:

No. of Cases:

P.O. Number :

Place of Supply:

DETAILS OF CONSIGNEE:

BILLED TO

DETAILS OF RECEIVER:

SHIPPED TO

NAME:

Sumit Sales Up

Address:

Medikal, m. k. nagar, Secp.

NAME:

Address:

Post 96885

GSTIN:

36ACAF2004C127

GSTIN:

State:

Telangana

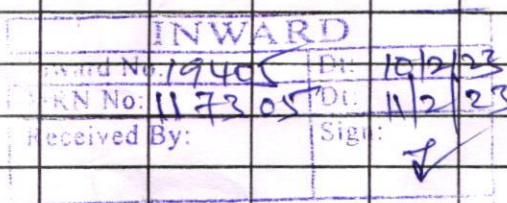
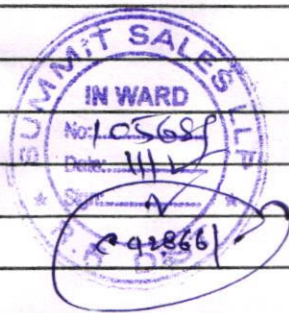
State Code:

36

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301	Donut shaped bars	60	nos	515/-		18	30900.00
2		in return						
3								
4	8302	Donut 4" 55 pieces	200	nos	211/-		18	42800.00
5		with screws						
6								
7	8302	metal donut for stopper in	50	nos	100/-		18	5900.00
8		(bills)						
9								
10								
11								
12								
13								
14								



HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	78700.00
						Add. CGST 9%	7083.00
						Add. SGST 9%	7083.00
						Add. IGST	
Amount in words: only two hundred and eighty seven thousand and eighty three only							GRAND TOTAL
							92866.00

We Bank with:

HDFC BANK,

Paradise Branch, Secunderabad

Current Account: 00422000029168

RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
 Subject to Secunderabad Jurisdiction E&O.E.

For Sathyavarapu Hardware

Receiver's Signature with Stamp

Authorised Signatory

Purchase Order

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07-02-2023 10:40:09



96885

28.01.23 12:54:55

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ

65910337.

9885316000.

Doc No	96885	170803
Doc Date	07-02-2023	
Quote No	nil	
Quote Date	03-02-2023	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	60.00	515.00	0.00	18.00	36,462.00
2 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	200.00	214.00	0.00	18.00	50,504.00
3 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					92,866.00

Rupees : Ninty Two Thousand Eight Hundred Sixty Six Only.

Terms and Conditions :-**Specification /** Hardware is Dorset Brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all GST taxes**Delivery Date** with in 7 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Extra.**Warranty** Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'**For MDs APPROVAL**

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSSLP stock
☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name :

07/02/2023

Name :

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Date : _/_/

Requisition Form

Company Name: SLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 03.02.2023

Time: 11:00:00

Req. No. 170803

ID No. 84090

S No

Item

Qty required at site

Qty available at site

Order Qty Inward No Inward Date

1 HARD3459-Hardware-Cylindrical Lock--Dorset--Nos

60 ✓ 150 60

2 HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos

200 ✓ 481 200

3 HARD3806-Hardware-Door Stopper---Nos

50 ✓ 160 50

4

5

6

7

8

9

10

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha Jyothi

Project Manager

Purchase

MD

Approved By: Minish

Sign & Date:

APPROVED BY
04 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

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