PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

| | | | | | |
|---|---|---|---|---|---|
| Date: | 11/02/23 | Prepared by | Kalpana | Serial no. | 14516 |
| Supplier name | Reflections Electricals Pvt Ltd. | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SHLLP | HO received date | |
| PO/WO date | 07/02/23 | PO/WO No. | 96918 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 4454 | 8/02/23 | 92,111/- | □ Yes □ No |
| 2. | | | | ☑ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 92,111/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 117227 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 92,111/- |
| Amount E – PO / WO value: | 92,111/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 20/02/23 |
| Remarks: | final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Kalpana | APPROVED 13 FEB 2023 MINISH PARIKH MANAGER PROCUREMENT | | | |
| Sign: | [signature] | | | | |
| Date | 10/02/23 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

| | | |
|---|---|---|
| **Reflections Electricals Pvt Ltd.**<br>5-4-187/7, M G Road & R P Road Junction<br>Ranigunj, Secunderabad 500003 T.S<br>Phone: 04027543785, 9705577776<br>GSTIN/UIN: 36AADCR2047Q1ZZ<br>State Name : Telangana, Code : 36<br>E-Mail : reflections_hyderabad@yahoo.com | Invoice No.<br>**4454** | Dated<br>**8-Feb-2023** |
| | Delivery Note<br>**1000** | Mode/Terms of Payment<br>**Against Delivery** |
| | Reference No. & Date.<br>**4453 dt. 8-Feb-2023** | Other References |
| Consignee (Ship to)<br>**Summit Sales LLP**<br>5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**96918/170809** | Dated<br>**7-Feb-2023** |
| | Dispatch Doc No. | Delivery Note Date<br>**8-Feb-2023** |
| | Dispatched through<br>**Your Self** | Destination<br>**Cherlapally** |
| Buyer (Bill to)<br>**Summit Sales LLP**<br>5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **MCB 16A SP C Curve WM16ASPC** | 853650 | 18 % | **144.0000 nos** | 105.00 | nos | **15,120.00** |
| 2 | **MCB 6A SP C Curve WM6ASPC** | 853650 | 18 % | **144.0000 nos** | 105.00 | nos | **15,120.00** |
| 3 | **Venia 6M Plate BP956** | 853810 | 18 % | **120.0000 nos** | 75.00 | nos | **9,000.00** |
| 4 | **Venia Switch 16A 1 Way B0130** | 853650 | 18 % | **200.0000 nos** | 58.50 | nos | **11,700.00** |
| 5 | **Venia Socket 6/16A B1332** | 853669 | 18 % | **100.0000 nos** | 93.00 | nos | **9,300.00** |
| 6 | **Venia Fan Regulator B1900** | 841490 | 18 % | **90.0000 nos** | 198.00 | nos | **17,820.00** |
| | | | | | | | 78,060.00 |
| | ***OUTPUT CGST*** | | | | | | **7,025.40** |
| | ***OUTPUT SGST*** | | | | | | **7,025.40** |
| | ***Rounding Off*** | | | | | | **0.20** |
| | Total | | | **798.0000 nos** | | | **₹ 92,111.00** |

SUMMIT SALES LLP
IN WARD
No: 10505
Date: 13/2
Sign:
R.R. DIST

Amount Chargeable (in words) *E. & O.E*

**INR Ninety Two Thousand One Hundred Eleven Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 853650 | 41,940.00 | 9% | 3,774.60 | 9% | 3,774.60 | 7,549.20 |
| 853810 | 9,000.00 | 9% | 810.00 | 9% | 810.00 | 1,620.00 |
| 853669 | 9,300.00 | 9% | 837.00 | 9% | 837.00 | 1,674.00 |
| 841490 | 17,820.00 | 9% | 1,603.80 | 9% | 1,603.80 | 3,207.60 |
| **Total** | **78,060.00** | | **7,025.40** | | **7,025.40** | **14,050.80** |

Tax Amount (in words) : **INR Fourteen Thousand Fifty and Eighty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

REFLECTIONS ELECTRICALS PVT LTD.

INWARD
Inward No. 19392 Dt: 8/2/23
GRN No: 117227 Dt: 9/2/23
Received By: Sign:
SUMMIT SALES LLP

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

 07-02-2023 17:14:50

96918
28.01.23 12:54:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

**GSTIN** 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

| | | |
|---|---|---|
| **Doc No** | 96918 | 170809 |
| **Doc Date** | 07-02-2023 | |
| **Quote No** | Nill | |
| **Quote Date** | 06-02-2023 | |
| **SupplyType** | Supply | |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|
| 1 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos | 144.00 | 105.00 | 0.00 | 18.00 | 17,841.60 |
| 2 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos | 144.00 | 105.00 | 0.00 | 18.00 | 17,841.60 |
| 3 387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos | 120.00 | 250.00 | 70.00 | 18.00 | 10,620.00 |
| 4 829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos | 200.00 | 195.00 | 70.00 | 18.00 | 13,806.00 |
| 5 522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos | 100.00 | 310.00 | 70.00 | 18.00 | 10,974.00 |
| 6 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos | 90.00 | 660.00 | 70.00 | 18.00 | 21,027.60 |

Rupees : Ninty Two Thousand One Hundred Ten and Paise Eighty Only. **Total Order Value . . . 92,110.80**

Terms and Conditions :-

| | |
|---|---|
| Specification / | All items shall be of 'Wipro' brand. |
| Payment Terms | After Delivery & Production of bill |
| Tax | Inclusive of all taxes |
| Delivery Date | Next Day. |
| Delivery Location | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| Penality For Delay | Nil |
| Transportation | Transport cost shall be borne by us. |
| Warranty | 10 years warranty. |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replenishing purpose |
| Completion Date | Nil |
| Measurment | Nil |
| Security | Nil |
| Remarks | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice |

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/...fication.
☐ Replenishing SSLLP Stock
☐ Other

APPROVED BY
09 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : 08/02/2023

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

07-02-2023 17:14:50

# Purchase Order

Original / Office Copy / Purchase Div.Copy

to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : 08/02/2023

Name : ______________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 06.02.2023

Time: 11:00:00

Req. No. 170809

ID No. 84098

| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
|---|---|---|---|---|---|---|
| 1 | ELEC7266-Electrical-MCB---16 amps-Nos | 144 | 135 | 144 | | |
| 2 | ELEC2020-Electrical-MCB---06 amps-Nos | 144 | 147 | 144 | | |
| 3 | ELEC6992-Electrical-Module Plate--Wipro NW-6 Module-Nos | 120 | 1348 | 120 | | |
| 4 | ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos | 200 | 253 | 200 | | |
| 5 | ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos | 100 | 425 | 100 | | |
| 6 | ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos | 90 | 299 | 90 | | |
| 7 | ELEC9595-Electrical-DB TPN-3 Phase--4Way-Nos | 10 | 10 | 10 | | |
| 8 | ELEC9175-Electrical-DB TPN-3 Phase--6Way-Nos | 10 | 22 | 10 | | |
| 9 | ELEC7697-Electrical-Light above Main Door-Type 3---Nos | 20 | 10 | 20 | | |
| 10 | | | | | | |

PO 96918.

Remarks: For Stock Replenishing purpose

| | Engineer | Project Manager | Purchase | MD |
|---|---|---|---|---|
| Prepared By: | M.Ashajyothi | | | |
| Approved By: | Minish | | | |
| Sign & Date: | | | | |

APPROVED BY
06 FEB 2023
SOHAM MODI
MANAGING DIRECTOR