

PURCHASE DIVISION  
Advice for approval for credit to supplier



Date:	11/02/28	Prepared by	Ashajyothi	Serial no.	
Supplier name	Reflections Electricals Pvt. Ltd.	HO inward no.		14502	
Firm/Company	SSLLP	Project	S+LLP	HO received date	
PO/WO date	25/01/28	PO/WO No.	96463	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	4451	08/02/28	23,939/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				23,939/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	117228	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				23,939/-	
Amount E – PO / WO value:				1,88,413/-	
Amount F – Difference (A – E):				1,59,474/-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		20/02/28			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ashajyothi				
Date	11/02/28				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

<b>Reflections Electricals Pvt Ltd.</b> 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AACDR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com Consignee (Ship to) <b>Summit Sales LLP</b> 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Buyer (Bill to) <b>Summit Sales LLP</b> 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Invoice No. <b>4451</b> Dated <b>8-Feb-2023</b> Delivery Note <b>999</b> Mode/Terms of Payment <b>Against Delivery</b> Reference No. & Date. <b>4451 dt. 8-Feb-2023</b> Other References Buyer's Order No. <b>96463/170751</b> Dated <b>25-Jan-2023</b> Dispatch Doc No. Delivery Note Date <b>8-Feb-2023</b> Dispatched through <b>Your Self</b> Destination <b>Cherlapally</b> Terms of Delivery
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SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia Plate 8M(S) BP968S	853810	18 %	25.0000 nos	91.50	nos	2,287.50
2	Venia 6M Plate BP956	853810	18 %	240.0000 nos	75.00	nos	18,000.00
							20,287.50
<b>OUTPUT CGST</b>							<b>1,825.88</b>
<b>OUTPUT SGST</b>							<b>1,825.88</b>
<b>Rounding Off</b>							<b>(-).0.26</b>
<b>Less :</b>							
<b>Total</b>							<b>₹ 23,939.00</b>



Amount Chargeable (in words) E. & O.E

**INR Twenty Three Thousand Nine Hundred Thirty Nine Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	20,287.50	9%	1,825.88	9%	1,825.88	3,651.76
<b>Total</b>	<b>20,287.50</b>		<b>1,825.88</b>		<b>1,825.88</b>	<b>3,651.76</b>

Tax Amount (in words) : **INR Three Thousand Six Hundred Fifty One and Seventy Six paise Only**

Date & Time : \_\_\_\_\_  
 Company's Bank Details  
 A/c Holder's Name : **Reflections Electricals Pvt Ltd.**  
 Bank Name : **State Bank of India**  
 A/c No. : **30033772668**  
 Branch & IFS Code : **M G Rod, Secunderabad & SBIN003032**  
 for Reflections Electricals Pvt Ltd.

Company's PAN : **AADCR2047Q**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



<b>INWARD</b>	
Inward No. <b>19393</b>	Dt: <b>8/2/23</b>
SRN No: <b>117228</b>	Dt: <b>9/2/23</b>
Received By: _____	Sign: _____

SUBJECT TO HYDERABAD JURISDICTION  
 This is a Computer Generated Invoice

**SUMMIT SALES LLP**

# Purchase Order

Page(s) 1 Of 2

25-01-2023 13:14:42



96463  
10.01.23 4:03:12

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

### Supplier Details

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

**Doc No** 96463 170751  
**Doc Date** 25-01-2023  
**Quote No** Nil  
**Quote Date** 24-01-2023  
**SupplyType** Supply

**GSTIN** 36AADCR2047Q1ZZ 27540307  
27543785.. 9849875767

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
2 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
3 437400 - ELSW-Electrical - Isolater-4 Pole - - 40 amps - Nos	24.00	450.00	0.00	18.00	12,744.00
4 699200 - ELSW-Electrical - Module Plate--Wipro NW - 8 Module - Nos	190.00	305.00	70.00	18.00	20,514.30
5 387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos	600.00	250.00	70.00	18.00	53,100.00
6 202000 - ELSW-Electrical - MCB-- - 10 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
7 100800 - ELSW-Electrical - Module Plate--Wipro NW - 2 Module - Nos	100.00	115.00	70.00	18.00	4,071.00
8 261100 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D913065 - 30W - Nos	8.00	1,200.00	0.00	18.00	11,328.00
9 666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos	8.00	1,360.00	0.00	18.00	12,838.40
10 686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	1,200.00	120.00	70.00	18.00	50,976.00

**Total Order Value . . . 183,413.30**

Rupees : One Lakh(s) Eighty Three Thousand Four Hundred Thirteen and Paise Thirty Only.

PART DELIVERY DETAILS			
S.No	Bill No	Bill Dt.	Amount
Terms and Conditions :-			
1	4263	28/01/23	1,59,474
2	4451	08/02/23	28,939
3	Tax Inclusive of all taxes		
4	Delivery Date Next Day		
5	Delivery Location Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra		

### For MDs APPROVAL

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification.
- Replenishing SLLP stock
- Other

Penalty For Delay Nil

For **Summit Sales LLP**  
Authorised Signatory

Name : 25/01/2023

**APPROVED BY**  
**25 JAN 2023**  
Name : **SOHAM MODI**  
**MANAGING DIRECTOR**

Accepted the above Terms And Conditions  
For **Reflections Electricals Pvt. Ltd.,**

Date : \_\_\_/\_\_\_/\_\_\_

# Purchase Order

Page(s) 2 Of 2

25-01-2023 13:14:42

Original / Office Copy / Purchase Div.Copy

**Transportation** Transport cost shall be borne by us.

**Warranty** 10 years warranty.

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

**Completion Date** Nil

**Measurement** Nil

**Security** Nil

**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

*[Handwritten Signature]*  
25/01/2023

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form

Company Name: SLLP

Site & Phase: SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No

Item

- 1 ELEC6666-Electrical-LED Flood Light -6500K-Wipro D913065-30W-Nos
- 2 ELEC7051-Electrical-LED Flood Light -6500K-Wipro D915065-50W-Nos
- 3 ELEC7266-Electrical-MCB---16 amps-Nos/105 +181
- 4 ELEC4199-Electrical-MCB---10 amps-Nos
- 5 ELEC2020-Electrical-MCB---06 amps-Nos
- 6 ELEC8878-Electrical-Isolater-4 Pole--40 amps-Nos
- 7 ELEC1276-Electrical-Module Plate--Wipro NW-8 Module-Nos
- 8 ELEC6992-Electrical-Module Plate--Wipro NW-6 Module-Nos
- 9 ELEC5087-Electrical-Module Plate--Wipro NW-2 Module-Nos
- 10 ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos

Remarks: For Stock Replenishing purpose

Prepared By: M.Asha jyothi

Approved By: Minish

Sign & Date:

Date: 24.01.2023

Time: 11:00:00

Req. No. 170751

ID No. 85716

Qty required 8

Qty available at site 3

Order Qty 8

Inward No 8

Inward Date

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC6666-Electrical-LED Flood Light -6500K-Wipro D913065-30W-Nos	8	3	8		
2	ELEC7051-Electrical-LED Flood Light -6500K-Wipro D915065-50W-Nos	8	4	8		
3	ELEC7266-Electrical-MCB---16 amps-Nos/105 +181	48	63	48		
4	ELEC4199-Electrical-MCB---10 amps-Nos	48	74	48		
5	ELEC2020-Electrical-MCB---06 amps-Nos	48	41	48		
6	ELEC8878-Electrical-Isolater-4 Pole--40 amps-Nos	24	13	24		
7	ELEC1276-Electrical-Module Plate--Wipro NW-8 Module-Nos	190	136	190		
8	ELEC6992-Electrical-Module Plate--Wipro NW-6 Module-Nos	600	876	600		
9	ELEC5087-Electrical-Module Plate--Wipro NW-2 Module-Nos	100	425	100		
10	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos	1200	1818	1200		

Project Manager

APPROVED  
Purchase

13 FEB 2023

MINISH PARIKI  
MANAGER PROCUREMENT

MID