PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	11/02/23	Prepared by	Kalpana	Serial no.	14495
Supplier name	SSCCP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	07/02/23	PO/WO No.	96912	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28695	08/02/23	1,285/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,285/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117298	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,285/-
Amount E – PO / WO value:	3,328/-
Amount F – Difference (A – E):	2,043/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	20/02/23
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana	APPROVED			
Sign:	[signature]	13 FEB 2023			
Date	11/02/23	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28695
GV Research center Pvt Ltd	Invoice Date.	08-02-2023
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	96912
	PO Date.	07-02-2023
	Req ID	84085
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	06-02-2023
	Loc Req No	212521

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	371300 - CONS-Consumables - Water Bottles-- - 1	392330	12	42.00	504.00	18	90.72
2	245400 - CONS-Consumables - Water can-- - 20 Ltrs	2201	3	195.00	585.00	18	105.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,089.00	196.02
	98.01	98.01	Total Invoice Amount	1,285.02	

Rupees : One Thousand Two Hundred Eighty Five and Paise Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 6542 Date: 8/2 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-02-2023 17:14:50

96912
28.01.23 12:54:55

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	96912	212521
Doc Date	07-02-2023	
Quote No	nil	
Quote Date	06-02-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	371300 - CONS-Consumables - Water Bottles-- - 1 Ltr - Nos	30.00	42.00	0.00	18.00	1,486.80
2	245400 - CONS-Consumables - Water can-- - 20 Ltrs - Nos	8.00	195.00	0.00	18.00	1,840.80

Total Order Value . . . **3,327.60**

Rupees : Three Thousand Three Hundred Twenty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site and office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	28695	08/02/23	1,285/-
2.			
3.			
4.			
5.			

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
Name : 08/02/2023

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :
Date : __/__/____

equisition Form						
ompany Name	gvrc					
ite & Phase	innopolis	Date	06 02 2023			
na No./Block No		Time	12:03			
upplier						
laterial required efore date	urgent	Req. No	212521			
		ID No	84085			
No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
	CONS6689-Consumables-Water Bottles---1 Ltr-Nos	30	0	30		
	CONS2454-Consumables-Water can---20 Ltrs-Nos. PO:- 96912	8	0	8		
emarks:	Towards site and office use purpose					
	Engineer	Project Manager				MD
repared By	S Nagamani					
pproved By	Mr Madhu					
ign & Date	06.02.2023					

APPROVED
08 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

1 of 1 : 08-02-2023

Customer Details
GV Research center Pvt Ltd
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No	24519
DC Date	08-02-2023
PO No	96912
PO Date	07-02-2023
Req ID	84085
Req Date	06-02-2023
Loc Req No	212521

	Description of Goods	HSN/SAC	Qty
1	371300 - CONS-Consumables - Water Bottles-- - 1 Ltr - Nos	392330	12
2	245400 - CONS-Consumables - Water can-- - 20 Ltrs - Nos	2201	3
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INWARD
Inward No: 11199 Dt: 9/2/23
MRN No: 119298 Dt: 11/2/23
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
INWARD No. 86650
Date: 11/2
Sign: