PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	16/02/2023	Prepared by	Vanajakshi	Serial no.	14762
Supplier name	Hestia			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	16/2/2023	PO/WO No.	97207	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	INV/22-23/196	16/02/2023	10,00,000/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.			/	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,00,000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,00,000/-
Amount E – PO / WO value:	1,000,078.16/-
Amount F – Difference (A – E):	78.16
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/02/2023
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED			
Sign:	Vanaja	16 FEB 2023			
Date	16/2/2023	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

HESTIA 1 8-2-293, 2nd floor, 249-A, Road NO 92, MLA Colony, Banjara Hills, Hyderabad Telangana 5000034 Telangana - 500034, India GSTIN/UIN: 36AAMFH1012P1Z9 State Name : Telangana, Code : 36 E-Mail : info@hestiaindia.com	Invoice No. **INV/22-23/196**	Dated **15-Feb-23**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **Sumit Sales LLP** 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003. Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **Sumit Sales LLP** 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003. Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	No. & Kind of Pkgs.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1		**Ispira - SFT** *Statario Polished* *Size:-2400x1200mm* *148 Boxes*	69072100	**4,677.640 SFT**	146.22	SFT		**6,69,342.52**
2		**Ispira - SFT** *Grey Venezuela Polished* *Size :- 2400x1200mm* *8 Boxes*	69072100	**247.440 SFT**	151.57	SFT		**37,504.48**
3		**Ispira - SFT** *Valencia Gris Techmatt* *Size :2400x1200mm* *7 Boxes*	69072100	**216.510 SFT**	151.57	SFT		**32,816.42**
4		**Ispira - SFT** *Lilac White Techmatt* *Size :-2400x1200mm* *4 Boxes*	69072100	**123.720 SFT**	151.57	SFT		**18,752.24**

continued ...

SUMMIT SALES LLP
IN WARD
No. 1659
Date 16/2
Sign.
R.R. DIST.

This is a Computer Generated Invoice

HESTIA 1 8-2-293, 2nd floor, 249-A, Road NO 92, MLA Colony, Banjara Hills, Hyderabad Telangana 5000034 Telangana - 500034, India GSTIN/UIN: 36AAMFH1012P1Z9 State Name : Telangana, Code : 36 E-Mail : info@hestiaindia.com	Invoice No. **INV/22-23/196**	Dated **15-Feb-23**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **Sumit Sales LLP** 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003. Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **Sumit Sales LLP** 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003. Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	No. & Kind of Pkgs.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
5		**Ispira - SFT** *Arabascato Polished* *Size:-2400x1200mm* *9 Boxes*	69072100	**278.370 SFT**	151.57	SFT		**42,192.54**
6		**Ispira - SFT** *Black Marquina Techmatt* *Size:-800x1600mm* *1 Box*	69072100	**27.460 SFT**	172.00	SFT		**4,723.12**
7		**Ispira - SFT** *Grey Venezuela Techmatt* *Size:-2400x1200mm* *9 Boxes*	69072100	**278.370 SFT**	151.57	SFT		**42,192.54**
								8,47,523.86
		CGST -9%			9	%		**76,277.15**
		SGST -9%			9	%		**76,277.15**

continued ...

HESTIA 1 8-2-293, 2nd floor, 249-A, Road NO 92, MLA Colony, Banjara Hills, Hyderabad Telangana 5000034 Telangana - 500034, India GSTIN/UIN: 36AAMFH1012P1Z9 State Name : Telangana, Code : 36 E-Mail : info@hestiaindia.com	Invoice No. **INV/22-23/196**	Dated **15-Feb-23**
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	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **Sumit Sales LLP** 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003. Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	No. & Kind of Pkgs.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
		Less : ***Round Off***						**(-)78.16**
		Total		**5,749.510 SFT**				**₹ 10,00,000.00**

Amount Chargeable (in words) *E. & O.E*

INR Ten Lakh Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
69072100	8,47,523.86	9%	76,277.15	9%	76,277.15	1,52,554.30
Total	**8,47,523.86**		**76,277.15**		**76,277.15**	**1,52,554.30**

Tax Amount (in words) : **INR One Lakh Fifty Two Thousand Five Hundred Fifty Four and Thirty paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200041771610**
Branch & IFS Code : **Begumpet Branch & HDFC0000621**

Customer's Seal and Signature

for HESTIA 1

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 1090
Date: 16/2
Sign

Purchase Order

97207
08.02.23 3:15:07

 16-02-2023 11:04:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Hestia	**Doc No**	97207	170869
8-2-293, 2nd floor, 249-A, Road No-92, MLA Colony, Banjara Hills, Hyderabad, Telangana.5000034	**Doc Date**	16-02-2023	
	Quote No	Nil	
GSTIN 36AAMFH1012P1Z9	**Quote Date**	16-02-2023	
9849290876 9849290876	**SupplyType**	Supply	

Kind Attn : Karan Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Statario polished-2400X1200mm-148-Boxes*	4,577.64	146.22	0.00	18.00	789,824.17
2	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Grey Venezuela polished-2400X1200mm-8-Boxes*	247.44	151.57	0.00	18.00	44,255.29
3	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Valenica Gris Techmatt-2400X1200mm-7-Boxes*	216.51	151.57	0.00	18.00	38,723.38
4	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Lilac white Techmatt-2400X1200mm-4 Boxes*	123.72	151.57	0.00	18.00	22,127.64
5	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Arabascato polished-2400X1200mm-9Boxes*	278.37	151.57	0.00	18.00	49,787.20
6	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Black marquina Techmatt-800X1600mm-1- box*	27.46	172.00	0.00	18.00	5,573.28
7	9041 - Tiles - Vinyl Tiles - Other - Sft *Ispira Grey Venezuela Techmatt-2400X1200mm-9 -boxes*	278.37	151.57	0.00	18.00	49,787.20
				Total Order Value . . .		**1,000,078.16**

Rupees : Ten Lakh(s) Seventy Eight and Paise Sixteen Only.

Terms and Conditions :-

Specification /	All items shall be of Ispira brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included
Delivery Date	With in 3 months
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for Stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

For *Summit Sales LLP*
Authorised Signatory

16/02/2023

Name : ____________

Accepted the above Terms And Conditions
For *Hestia*

Name : ____________

Date : __/__/____

Purchase Order

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

16/02/2023

Name : ______________________

Name : ______________________

Accepted the above Terms And Conditions

For ***Hestia***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.02.2023
Site & Phase :	SSHLP	Time:	10:00
Supplier	Hestia	Req.No.	170869
Material required before date:	10.01.2022	ID No.	84367.

No	Description	Size	Quantity	Units	Inward No	Date
1	Ispira Statario polished	2400x1200mm	4577.640	SFT		
2	Ispira Grey Venezuela polished	2400x1200mm	247.440	SFT		
3	Ispira Valencia Gris Techmatt	2400x1200mm	216.510	SFT		
4	Ispira Lilac White Techmatt	2400x1200mm	123.720	SFT		
5	Ispira Arabascato polished	2400x1200mm	278.370	SFT		
6	Ispira Black Marquina Techmatt	800X1600mm	27.460	SFT		
7	Ispira Grey venezuela Techmatt	2400x1200mm	278.370	SFT		

Remarks: For Stock repleneshing purpose .

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	16.02.2023	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

PO8 97207

APPROVED
16 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT