PURCHASE DIVISION Advice for approval for credit to supplier

Date:		10/02/23	Prepared	l by	V. RAV	1	Serial no.		14760			
Supplier nar	me	Shri Gane	of pu	mps &	gaeline	ey	HO inward no	0.				
Firm/Compa	any	PHE	Project		-		HO received	date				
PO/WO dat	e	09/11/20	PO/WO	No.	71990	+	Scan ID.					
Sl no.		Bill no.		Bill	date		Bill amount		Original attached			
1.		C 1916		10 11	20		26,237/-		□ Yes □ No			
2.							1		□ Yes □ No			
3.					16				□ Yes □ No			
4.		8							□ Yes □ No			
Amount A	Bills to	otal (Excluding Trans	sport & Ha	amali Charg	ges):			26	,237/-			
Proof of del	ivery by	way of: DCs/bill	□ Steel re	eport RM	C pour repor	rt 🗆 So	lid block report	□ Inst	allation report			
MRN			E .		Proof of delivery				□ Yes □ No			
nos.:						matche	es MKN		10			
		Credits: Transportation	on charges	3								
Amount C -									_			
Amount D ((D=A+B	B-C) – Amount to be	credited to	the supplie	er:			2	C, 237/-			
Amount E -	PO / W	O value:						2	6,237/-			
Amount F -	Differe	ence (A – E):							_			
Quantity red	ceived a	s per PO /WO							ceived			
Close PO /	WO			Yes 🗆	No – wait fo	r balanc	e material Ot	her				
Payment - c	due date			17	02 23							
Remarks:	-fir	of bill a	nd or	riginal	Throice	Mis	sain so	the	myly certified			
Prue	Co	py we al	e pro	cessy	the !	:11.						
Approve	ed by	Purchase Officer		chase nager	M D)	Accountan	nt	Accounts Manager			
Name:		V. RAYI										
Sign:		Q.										
Date		16/423										
Approval li	mit	Upto 20k	Above 2	0k	Above 100	k	Bill amount Original attached 26, 237/- Yes No Yes Yes Yes Yes Yes Ye					

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



PROM:	TO & REMARKS.		
11.	Go,	Advice Sc	an ID
1 15/2/2	3 MD Sir,		
V. RAVI			
V	Shri Gayesh Pumps Paymil issue - ry		
-	I Peramon Hili.		
15/2/23			
	They have supplied deviationly pump		
	(citter Type) I Paramont cost dis vide		
	mroice No (1916 anoth 12. 26, 237/-		
	did 10/11/2020, bill of have received	roof of delivery	+ PO. 3. Provide copies of
	form closure i.e Mater hol received	2 / 1 24	Date 2 2 3
	chandrakanth is unable to send POD.		1,2511125
	(eyg)		
	git the supplier is having a Proot		
	oil company Driver (N. Shekhar) sign		
	is there.	And the second s	
	shal of Proceed the advice hur Payme	the above.	Date
,	Credit to know pla		
V	BYLEST		
	APPROVED BYTTE IT		
	[APPH		
	SOHAM MODITOR		
	SCINGOIRE	n. Material awa	itad
	MANAG	ii. iviateriai awa	ined
		1.4.2021.	
	DMC quality analysis lades and defended to 14 2020 D. Little	.4.2020.	
	RMC supplier – suppliers ledger required from 1.4.2020. Process bill and all pour reports. Pour reports from day one to be thoroughly che	ecked with Pos/Bills	cking both the ledgers s. Thereafter, prepare
	advice to credit to supplier and send to HO for processing. Close all c E&D to check receipt of bill and enter comments below.	ppen POs.	
0	Details of material supplied and balance material to be supplied is rec	luired.	
Ren	marks;		DBY
	1	APPROVE	D D.
	Prepared by Sign	Pan	023
	W OVED	- 6 FED	1001
	TAPPRO 2003	SOHAM!	MODIFICTOR
	APPROVED BY APPROVED BY Sign SOHAM MODITOR SOHAM MODITOR	MANAGINO	
	APPRO 13 FEB 2003 MANAGING DIRECTOR		
	MANAGII		

Form for closure of purchase order

PF .	
	ired from site/engineers:
PO no.:	7/994 PO date: 09/11/2020 Req. no.: 73996 Advice Scan ID
	related to PO
	Part material received.
	Full material received.
0	Material not received.
	Close PO - Balance material will be re-ordered by new requisition.
	Cancel PO. Material not required.
	Cancel PO. Material will be re-ordered by new requisition.
	Keep PO open. Material required.
	Keep PO open. Work under progress.
Remarks	by engineer: Material not seceived
	Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of
Prepared	available. 4. This entire set to be sent by way of hard copy to Ashaiya. I by Sign / h Date Project manager Sign Date
-	(a borth Cheer 25-01-23 Chandra watt Che 75/1/23
	quired from accounts:
	Checked with E&D for receipt of bills.
0	Bills not received against this PO.
	Part bill received against this PO. Bill nos.
	All bills received against this PO.
OX	Advance paid against this PO. Amount paid
Remark	s by Accountants:
	Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above. If the Sign of Date Accounts manager (approval required for Sign Date)
Prepare	PG more than 10k)
RUKO	
Advice	by MD - action to be taken by purchase:
	Get certified bill from supplier (not original).
	Prepare bill in SSLLP for material supplied.
0	Get proof of delivery from site.
	Barcoded PO missing – get certified copy from Accounts.
	Thereafter, prepare advice to credit to supplier and send to HO for processing.
	Close PO Keep PO open. Material awaited
0	Send barcoded PO to MDs desk. PO to be closed thereafter.
0	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.
0	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare
	and all pour reports. Pour reports from day one to be thoroughly checked with PostBills. Therearter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.
	E&D to check receipt of bill and enter comments below.
	Details of material supplied and balance material to be supplied is required.
Rema	rks.
Kema	Prepared by Sign BY APPROVED BY
	TAPPRO DOM
	Prepared by Sign BY APPROPRIES
	WODI-OR
	SOHAM DIRECTOR
	APPROVED SOHAM MODITOR MANAGING DIRECTOR
	Prepared by Sign APPROVED SOHAM MODITOR SOHAM MODITOR SOHAM MODITOR SOHAM MODITOR MANAGING DIRECTOR
	SOHAGOIN
	JANAGII

Estimate/Draft PO

25 01 2023 16 54 34

Original: Office Copy: Purchase Dry Copy

From Cogodiny:

Paramount Estates

5-4-187/3 & 4, 11nd Floor, M.G.Road, Secunderabad - 500003

GSTNo.: 36AAJFP4202C1ZP

Supplier Details

5hri Ganesh Pumps & Machinery Centre 5-2-174/2, RP Road, Secundrabad-500003
 Doc No
 71994
 73996

 Doc Date
 09-11-2020

 Quote No
 NIL

GSTIN 36AAHF58926L1ZI

0840002101

9849095161

 Quote No
 NIL

 Quote Date
 09-11-2020

 SupplyType
 Supply

Kind Attn: Bahvesh Parikh

Estimate/Draft PO for the Supply of following Items.

1.00	34,450.00	32.00	12.00	26,237.12
-	Total Or	der Value		26,237.12
-			Total Order Value	1.00 34,450.00 32.00 12.00 Total Order Value e Twelve Only.

Terms and Conditions :-

Specification /

Kirloskar Make

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Next Day.

Delivery Location

Paramount Residency - Phase II

Sy.No. 233, Near Shilpa Layout, Nagaram, Hyderabad.

Phone. Contact: Security 65137111, Admin. - 9502211799

Penality For Delay Nil

Transportation

Transport cost shall be borne by us.

Warranty

1Year

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above Material for Basement Floor Fix

in mud sump Use Purpose Nil

Completion Date

Measurment

Nit

Security

Nil

Remarks

TAX INVOICE

(See Rule US-31 of CGST ACT read with Rule 1 of Invoice, Debit & Credit Note Rule.)

SHRI GANESH PUMPS & MACHINERY CENTRE

5-2-174/2, RASHTRAPATI ROAD

SECUNDERABAD-500003 TEL 040-27540090,6300759590

Phone: Email:sgpmc@live.com

Serial No.of Invoice:

C1916

GST Registration No.: 36AAHFS8926L1Z1

P.O No.:

Date of Invoice:

11/11/2020

State: Telangana

P.O Date:

State Code: TS 36

Despatch Through:

D.C. No: 720

Date & Time of Supply: Details of Receiver (Billed to)

PARAMOUNT ESTATES 5-4-187/3&4, IIND FLOOR, M.G ROAD, SEC'BAD.

Details of Consignee (Shipped to):

PARAMOUNT ESTATES.

PHASE-II, SY.NO-233, NEAR SHILPA LAYOUT,

NAGARAM, HYD'BAD. CO-9502211799, 65137111

State: Telangana State Code: 36

State: Telangana State Code: 36

GSTIN/Unique ID: 36AAJFP4202C1ZP

STI	N/Unique ID: 36AAJFP4202C	ILP	Ohi	Unit		Disc.	Taxable		CGST	S	GST	1	GST
No.	Description of Goods	HSN Code	Qty	Offic	Itate	Dioo.	Amount	%	Amt.	%	Amt.	%	Amt.
•	ETERNA 1800BW PUMP	84138130	1.000	NO	23426.00		23426.00	6.00	1405.56	6.00	1405.56		
	Add: CGST-			6.0	0%		23426.00 1405.56				*		
	Add: SGST- Less: ROUND OFF-			8.0	6%	*	1405.56		(4-1		*		
-							ri e i						
		C	21	15	N9	000	44	-	7				
	g es				ON TO MANUFACTURE COMPANY OF THE PROPERTY OF T								
	M. Sheken 2000178913		W										
	11/11/20 23	Nove; br	hrigh	O	y pu	irchek PM&	Driver.		1405.		1405.	56	

Rupees Twenty Six Thousand Two Hundred Thirty Seven Only

13/2/22

Total :

Our Bank: KARUR VYASYA BANK, BRANCH-R.P.ROAD, SECUNDERABAD, A/C NO:1410135000005939, IFSC CODE-KVBL0001410.

KIRLOSKAR BROTHERS Service No- Toll Free no-18001034443

Remarks:

For SHRI GANESH PUMPS & MACHIN

1. Payment must be made within thirty days otherwise interest @21% p.a will be charged extra on overdue

2. Seller's liability ceases with delivery to Carrier's godown or at workshop

Gor ds once sold or despatched cannot be taken back

Authorised Signatory

& O.E

TAX INVOICE
(See Rule US-31 of CGST ACT read with Rule 1 of Invoice, Debit & Credit Note Rule.)

SHRI GANESH PUMPS & MACHINERY CENTRE

5-2-174/2, RASHTRAPATI ROAD

SECUNDERABAD-500003 TEL 040-27540090,6300759590

Phone: Email:sgpmc@live.com

Serial No.of Invoice:

C1916

GST Registration No.:

D.C. No:

Date

Date of Invoice:

State: Telangana

11/11/2020

36AAHFS8926L1ZI

P.O No. : \$1994

Date & Time of Supply:

State: Telangana

P.O Date:

PHASE-II, SY.NO-233, NEAR SHILPA LAYOUT,

State Code: TS 36

Despatch Through:

Details of Consignee (Shipped to):

PARAMOUNT ESTATES.

PARAMOUNT ESTATES 5-4-187/3&4, IIND FLOOR,

Details of Receiver (Billed to):

M.G ROAD, SEC'BAD.

NAGARAM, HYD'BAD. CO-9502211799, 65137111

State: Telangana State Code: 36

State Code: 36

GSTIN/Unique ID: 36AAJFP4202C1ZP					GST	'IN/Uniqu	ie ID: 36AAJFP4202C1ZP						
No.	Description of Goods	HSN	Qty	Unit	Rate	Disc.	Taxable	CGST		SGST		1	GST
		Code				Amount	%	Amt.	%	Amt.	%	Amt.	
	ETERNA 1800BW PUMP	84137010	1.000	NO	23426.00		23426.00	6.00	1405.56	6.00	1405.56		
							23426.00	-			= 6		
	Add: CGST-			6.00	%		1405.56						
	Add: SGST-			6.00			1405.56						
	Less: ROUND OFF-						0.12		W				
										8-4			
									0.0				
		12											
		a h											
								7					
										22			
mg	A CONTRACTOR OF THE SAME		1.000			0.00			1405.56		1405.56		

Rupees Twenty Six Thousand Two Hundred Thirty Seven Only

Total:

26237.00

Our Bank: KARUR VYASYA BANK, BRANCH-R.P.ROAD, SECUNDERABAD, A/C NO:1410135000005939, IFSC CODE-KVBL0001410. KIRLOSKAR BROTHERS Service No- Toll Free no-18001034443

Remarks:

E.& O.E For SHRI GANESH PUMPS & MACHINE CENTRE

1. Payment must be made within thirty days otherwise interest @21% p.a will be charged extra on overdue

- 2. Seller's liability ceases with delivery to Carrier's godown or at workshop
- 3. Goods once sold or despatched cannot be taken back

