PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/02/23	Prepared by	V.RAVI	Serial no.	14650
Supplier name	Aakar Granites			HO inward no.	
Firm/Company	G.V.R.C	Project	Innopolis	HO received date	
PO/WO date	18/06/22	PO/WO No.	89267	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	519	23/06/22	355,605/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	350,229-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108814	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges / Unloading charges	5376.08
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	355,605-00
Amount E – PO / WO value:	383,500-00
Amount F – Difference (A – E):	27,895-00
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/02/23

Remarks: final bill & 50% Advance Paid. This bill is already in Mr-Codex but Account's not received, so through true copy we are processed this bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	V.RAVI		APPROVED BY 16 FEB 2023 SOHAM MODI MANAGING DIRECTOR		
Sign:	[signature]				
Date	15/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k ✓	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 8322 Date 15/2/23 Sign

Form for closure of purchase order

Data required from site/engineers:

PO no.:	89267	PO date:	18/06/22	Req. no.:	206022	Advice Scan ID	

MRN nos related to PO 108814

☐	Part material received
☑	Full material received
☐	Material not received
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: Close purchase order.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
P. Sridevi	Ss	31/12/22	T. MADHU	Madhu	31/12/22

Data required from accounts:

?? ⇒

☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☑	Advance paid against this PO.	Amount paid	₹ 1,91,750/-

J.Haripriya 07/02/23

Remarks by Accountants:
50% advance paid against this PO.

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	J.Haripriya	07/2/23			

Advice by MD - action to be taken by purchase:

☐ ✗	Get certified bill from supplier (not original).
☐ ✗	Prepare bill in SSLLP for material supplied.
☐ ✗	Get proof of delivery from site.
☐ ✗	Barcoded PO missing = get certified copy from Accounts.
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.
☑	Close PO ☐ Keep PO open. Material awaited
☐ ✗	Send barcoded PO to MDs desk. PO to be closed thereafter.
☐ ✗	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
☐ ✗	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.
☐ ✗	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.
☐ ✗	E&D to check receipt of bill and enter comments below.
☐ ✗	Details of material supplied and balance material to be supplied is required.

Remarks:

Prepared by	Sign	Date

Above info missing? — 6/2/23

APPROVED BY
31 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 21-3-22 ver4

Purchase Order

 20-06-2022 13:54:05

Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Aakar Granites	**Doc No**	89267	206022
P 90, 100ft Road, Kavuri Hills, Madhapur, Hyderabad - 500081.	**Doc Date**	18-06-2022	
	Quote No	Nil	
GSTIN 36BOIPA9793M1Z7	**Quote Date**	05-05-2022	
7661887377	**SupplyType**	Supply	

Kind Attn : Mr. Abhishek Agarwal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8507 - Stone - granite - Steel Grey - 19mm - sft 3' x 10' 6" or 3' x 5' 6"	5,000.00	65.00	0.00	18.00	383,500.00
		Total Order Value . . .			**383,500.00**

Rupees : Three Lakh(s) Eighty Three Thousand Five Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 18mm thickness slabs. The above rates only for material supply.
Payment Terms	50 % advance 50% After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Rs. 191,750/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Northern side lobby purpose loading included and unloading extra.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For *Aakar Granites*

Name : ____________

Name : ____________

Date : __/__/____

DELIVERY NOTE

akar Granites 90,100ft Road,Kavuri Hills, adhapur ,Hyderabad STIN/UIN: 36BOIPA9793M1Z7 tate Name : Telangana, Code : 36 -Mail : aakargranites@gmail.com	Delivery Note No. **2**	Dated **23-Jun-22**
		Mode/Terms of Payment
	Reference No. & Date. **dt. 23-Jun-22**	Other References
onsignee (Ship to) **V Reserch Centers Pvt Ltd** y no-542, Genome Valley, Thurkapally, Hyderabad STIN/UIN : 36AAHCG4562D1ZP tate Name : Telangana, Code : 36	Buyer's Order No. **89267206022**	Dated **23-Jun-22**
	Dispatch Doc No.	
	Dispatched through	Destination
uyer (Bill to) **V Reserch Centers Pvt Ltd** -4-187/3&4, II nd Floor, Soham Mansion, MG Road, ecunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Bill of Lading/LR-RR No.	Motor Vehicle No. **AP24TB0187**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**olished Granite Slabs** *Steel Grey - 19mm* *3' x 10' 6" or 3' x 5' 6"*	68022390	**4,566.063 SQF** *(424.198 SQM)*	65.00	SQF	**2,96,794.10**
	Unloading Charges1					**4,566.00**
	CGST					**27,122.41**
	SGST					**27,122.41**
	Round Off					**0.08**
	Total		**4,566.063 SQF**			**₹ 3,55,605.00**

E. & O.E

Amount Chargeable (in words)

INR Three Lakh Fifty Five Thousand Six Hundred Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
68[illegible]2390	3,01,360.10	9%	27,122.41	9%	27,122.41	54,244.82
Total	**3,01,360.10**		**27,122.41**		**27,122.41**	**54,244.82**

Tax Amount (in words) : **INR Fifty Four Thousand Two Hundred Forty Four and Eighty Two paise Only**

Company's PAN : **BOIPA9793M**

Recd. in Good Condition

for Aakar Granites

Authorised Signatory

This is a Computer Generated Document

INWARD

Inward No: 9458 Dt: 23/6/22

MRN No: 106814 23/6/22

Received By: D. Rajkumar D. Rajkumar

Genome Valley Research Center Pvt. Ltd.

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

Aakar Granites P90,100ft Road,Kavuri Hills, Madhapur ,Hyderabad GSTIN/UIN: 36BOIPA9793M1Z7 State Name : Telangana, Code : 36 E-Mail : aakargranites@gmail.com	Invoice No. **519**	Dated **23-Jun-22**
	Delivery Note	
	Reference No. & Date. **dt. 23-Jun-22**	Other References
Consignee (Ship to) **G V Reserch Centers Pvt Ltd** Sy no-542, Genome Valley, Thurkapally, Hyderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **89267206022**	Dated **23-Jun-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **G V Reserch Centers Pvt Ltd** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Bill of Lading/LR-RR No.	Motor Vehicle No. **AP24TB0187**

Description of Goods	HSN/SAC	Alt. Quantity	Quantity	Rate	per	Amount
Polished Granite Slabs *Steel Grey - 19mm* *3' x 10' 6" or 3' x 5' 6"*	68022390	**424.198 SQM**	**4,566.063 SQF**	65.00	SQF	**2,96,794.10**
Unloading Charges1						**4,566.00**
CGST						**27,122.41**
SGST						**27,122.41**
Round Off						**0.08**
Total		**424.198 SQM**	**4,566.063 SQF**			**₹ 3,55,605.00**

Amount Chargeable (in words) *E. & O.E*

INR Three Lakh Fifty Five Thousand Six Hundred Five Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
68022390	3,01,360.10	9%	27,122.41	9%	27,122.41	54,244.82
Total	**3,01,360.10**		**27,122.41**		**27,122.41**	**54,244.82**

Tax Amount (in words) : **INR Fifty Four Thousand Two Hundred Forty Four and Eighty Two paise Only**

Company's Bank Details
A/c Holder's Name : **Aakar Granites**
Bank Name : **Axis Bank**
A/c No. : **921030044744231**
Branch & IFS Code: **Madhapur & UTIB0000553**

Company's PAN : **BOIPA9793M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Aakar Granites

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 9458 Dt: 23/6/22
MRR No: 108814 23/6/22
Received By: D. Rajkumar D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

e-Way Bill

E-Way Bill No:	1214 9032 6022
E-Way Bill Date:	23/06/2022 08:10 AM
Generated By:	36BOI PA979 3M1Z7 - AAKAR GRANITES
Valid From:	23/06/2022 08:10 AM [42Kms]
Valid Until:	24/06/2022

Part - A

GSTIN of Supplier	36BOIPA9793M1Z7,AAKAR GRANITES
Place of Dispatch	Rangareddy,TELANGANA-500033
GSTIN of Recipient	36AAH CG456 2D1ZP ,GV RESEARCH CENTERS PRIVATE LIMITED
Place of Delivery	Sy no-542, Genome Valley, Thurkapally,,TELANGANA-500078
Document No.	519
Document Date	23/06/2022
Transaction Type:	Regular
Value of Goods	355605
HSN Code	68022390 -
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP24TB0187	Rangareddy	23/06/2022 08:10 AM	36BOIPA9793M1Z7	-	-

121490326022

INWARD

Inward No: 1458	Dt: 23/6/22
GRN No: 108814	Dt: 23/6/22
Received By: D. Rajkumar	Sign: D. Rajkumar

Genome Valley Research Center Pvt. Ltd.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Aakar Granites P90,100ft Road,Kavuri Hills, Madhapur ,Hyderabad GSTIN/UIN: 36BOIPA9793M1Z7 State Name : Telangana, Code : 36 E-Mail : aakargranites@gmail.com	Invoice No. **519**	Dated **23-Jun-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date. **dt. 23-Jun-22**	Other References
Consignee (Ship to) **G V Reserch Centers Pvt Ltd** Sy no-542, Genome Valley, Thurkapally, Hyderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **89267206022**	Dated **23-Jun-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **G V Reserch Centers Pvt Ltd** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Bill of Lading/LR-RR No.	Motor Vehicle No. **AP24TB0187**
	Terms of Delivery	

Description of Goods	HSN/SAC	Alt. Quantity	Quantity	Rate	per	Amount
Polished Granite Slabs *Steel Grey - 19mm* *3' x 10' 6" or 3' x 5' 6"*	68022390	**424.198 SQM**	**4,566.063 SQF**	65.00	SQF	**2,96,794.10**
Unloading Charges1						**4,566.00**
CGST						**27,122.41**
SGST						**27,122.41**
Round Off						**0.08**
Total		**424.198 SQM**	**4,566.063 SQF**			**₹ 3,55,605.00**

Amount Chargeable (in words)

E. & O.E

INR Three Lakh Fifty Five Thousand Six Hundred Five Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
68022390	3,01,360.10	9%	27,122.41	9%	27,122.41	54,244.82
Total	**3,01,360.10**		**27,122.41**		**27,122.41**	**54,244.82**

Tax Amount (in words) : **INR Fifty Four Thousand Two Hundred Forty Four and Eighty Two paise Only**

Company's Bank Details
A/c Holder's Name : **AAKAR GRANITES**
Bank Name : **HDFC BANK -AAKAR**
A/c No. : **50200035250352**
Branch & IFS Code: **Rajendranagar & HDFC0001031**

Company's PAN : **BOIPA9793M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Aakar Granites

Aakar Granties Hyd

Authorised Signatory

This is a Computer Generated Invoice

"TRUE COPY"

e-Way Bill

E-Way Bill No:	**1214 9032 6022**
E-Way Bill Date:	**23/06/2022 08:10 AM**
Generated By:	**36BOI PA979 3M1Z7 - AAKAR GRANITES**
Valid From:	**23/06/2022 08:10 AM [42Kms]**
Valid Until:	**24/06/2022**

Part - A

GSTIN of Supplier	**36BOIPA9793M1Z7,AAKAR GRANITES**
Place of Dispatch	**Rangareddy,TELANGANA-500033**
GSTIN of Recipient	**36AAH CG456 2D1ZP ,GV RESEARCH CENTERS PRIVATE LIMITED**
Place of Delivery	**Sy no-542, Genome Valley, Thurkapally,,TELANGANA-500078**
Document No.	**519**
Document Date	**23/06/2022**
Transaction Type:	**Regular**
Value of Goods	**355605**
HSN Code	**68022390 -**
Reason for Transportation	**Outward - Supply**
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP24TB0187	Rangareddy	23/06/2022 08:10 AM	36BOIPA9793M1Z7	-	-

121490326022