PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	15/02/23	Prepared by	Ashajyothi	Serial no.	14732
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	HO	HO received date	
PO/WO date	09/02/23	PO/WO No.	97007	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28742	10/02/23	1,259/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,259/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117484.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,259/-
Amount E – PO / WO value:	1,259/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/02/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Asha				
Date	15/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	28742
G V Research Centers Pvt Ltd.		Invoice Date.	10-02-2023
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003		PO No.	97007
		PO Date.	09-02-2023
		Req ID	84176
		Req Date	09-02-2023
GSTIN : 36AAHCG4562D1ZP	PAN AAHCG4562D	Loc Req No	170838

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	1067.00	1,067.00	18	192.06
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,067.00		192.06
	96.03	96.03	Total Invoice Amount	1,259.06		

Rupees : One Thousand Two Hundred Fifty Nine and Paise Six Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 105636 Date: 10/2 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 09-02-2023 15:01:40 Origin

97007

08.02.23 3:15:05

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	97007	170838
Doc Date	09-02-2023	
Quote No	Nil	
Quote Date	09-02-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	1,067.00	0.00	18.00	1,259.06
					Total Order Value . . .	**1,259.06**

Rupees : One Thousand Two Hundred Fifty Nine and Paise Six Only.

Terms and Conditions :-

Specification / Brand	Brand will be HP 15inches back pack for laptop purpose
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Hari priya purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Gv Research Centers Pvt Ltd	Date:	02-02-2023			
Site & Phase :	GVRC	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170838			
Material required before date:		ID No.	84176	.		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1120-Peripherals-Laptop bag----Nos	1				
2						
3 97007						
4						
5						
6						
7						
8						
9						
10						
Remarks:						
	Engineer	Project Manager	APPROVED 08 FEB 202[illegible]	Purchase		MD
Prepared By:						
Approved By:						
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	24552
G V Research Centers Pvt Ltd.	DC Date.	10-02-2023
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	PO No.	97007
	PO Date.	09-02-2023
	Req ID	84176
	Req Date	09-02-2023
GSTIN : 36AAHCG4562D1ZP	Loc Req No	170838

	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17	MRN NO 117484.		
18			
19			
20			
21	Received		
22	I. Haripriya 10/02/23		
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 86718 Date: 15/2 Sign:

Subject to Hyderabad Jurisdiction