PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/02/2023	Prepared by	MINISH	Serial no.	**14618**
Supplier name	Akshaya Trader's			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	10/02/2023.	PO/WO No.	97047	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	482	13/02/2023	14,986/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		14,986/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	117460	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,986/-
Amount E – PO / WO value:	14,986/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/02/2023.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		15 FEB 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/482**	Dated **13-Feb-2023**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** 5-4-187/3&4, 2nd Floor,MG Road ,Secunderabad-500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **97047 170834**	Dated **10-Feb-2023**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**PVC GAMPAS(Big)**	5509	18 %	**60.0 Nos**	120.00	Nos	**7,200.00**
2	**Bombay Nails 50mm**		18 %	**25.0 Nos**	110.00	Nos	**2,750.00**
3	**Bombay Nails 62.50 mm**		18 %	**25.0 Nos**	110.00	Nos	**2,750.00**
							12,700.00
	Output CGST @ 9%				9	%	**1,143.00**
	Output SGST @ 9%				9	%	**1,143.00**
	Total			**110.0 Nos**			**₹ 14,986.00**

Amount Chargeable (in words) *E. & O.E*

INR Fourteen Thousand Nine Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
5509	7,200.00	9%	648.00	9%	648.00	1,296.00
	5,500.00	9%	495.00	9%	495.00	990.00
Total	**12,700.00**		**1,143.00**		**1,143.00**	**2,286.00**

Tax Amount (in words) : **INR Two Thousand Two Hundred Eighty Six Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

Authorised Signatory

This is a Computer Generated Invoice

INWARD
No. 19419 Dt. 14.2.23
No. 117460 Dt. 15/2/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 10555
Date: 15/2
Sign:

Purchase Order

 10-02-2023 14:34:05

97047
08.02.23 3:15:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders	**Doc No**	97047	170834
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	10-02-2023	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	09-02-2023	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	60.00	120.00	0.00	18.00	8,496.00
2	486100 - HARD-Hardware - Bombay Nails -- - 50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
3	836800 - HARD-Hardware - Bombay Nails -- - 62.50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
				Total Order Value . . .		**14,986.00**

Rupees : Fourteen Thousand Nine Hundred Eighty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : 10/02/2023

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 09.02.2023

Time: 11:00:00

Req. No. 170834

ID No. 84212

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1852-Hardware-Fischer Plug--Bosch-5mm-Boxes	50	42	50		
2	HARD7695-Hardware-Fischer Plug--Bosch-6mm-Boxes	50	44	50		
3	TOOL3564-Tools-Mesurment Tapes -Fibre-Freemans-30m-Nos	5	3	5		
4	HARD4934-Hardware-Bombay Nails ---50mm-Kgs	25	3	25		
5	HARD2155-Hardware-Bombay Nails ---62.50mm-Kgs	25	30	25		
6	TOOL1467-Tools-Plastic Gampa ---425mm-Nos	60	50	60		
7						
8						
9						
10						

PO 6 97045

97046.

PO 6 97047

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothi

Approved By: Minish

Sign & Date:

Project Manager

Purchase

MD

APPROVED BY

09 FEB 2023

SOHAM MODI
MANAGING DIRECTOR