PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/02/23	Prepared by	V. RAVI	Serial no.	14648
Supplier name	Andhra pumps & motors			HO inward no.	
Firm/Company	MRM LLP	Project	G.M.R	HO received date	
PO/WO date	27/11/21	PO/WO No.	83059	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	B 3204	16/12/21	123,032/-	□ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	123,032/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 100769	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	123,032-00
Amount E – PO / WO value:	123,032-00
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/2/23

Remarks: find bill and original Invoice Missing, so through Certified True copy we are Processing this bill

Approved by for	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	V. RAVI		APPROVED BY		
Sign:	[signature]		16 FEB 2023		
Date	15/2/23		SOHAM MODI MANAGING DIRECTOR		
Approval limit	Upto 20k	Above 20k	Above 20k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 8218
Date 15/2/23
Sign.

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	83059	PO date:	27/11/21	Req. no.:	187948	Advice Scan ID	
MRN nos. related to PO	100769						

☐	Part material received.
☑	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: Total material received close this po.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Basaveshwari	[signature] 4/02/23	4/02/23	Ramprasad	[signature]	4/02/23

Data required from accounts:

☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	

Remarks by Accountants:

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	Rajyalaxmi	8/2/23			

Advice by MD - action to be taken by purchase:

☒	Get certified bill from supplier (not original).
☒	Prepare bill in SSLLP for material supplied.
☒	Get proof of delivery from site.
☒	Barcoded PO missing – get certified copy from Accounts.
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.
☑	Close PO — ☐ Keep PO open. Material awaited
☒	Send barcoded PO to MDs desk. PO to be closed thereafter.
☒	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
☒	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.
☒	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.
☒	E&D to check receipt of bill and enter comments below.
☒	Details of material supplied and balance material to be supplied is required.

Remarks:

Prepared by	Sign	Date

APPROVED BY
31 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

PO date: 31/12/21 no..

Purchase Order

Original / Office Copy / Purchase Div.Copy

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From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Andhra Pumps & Motors 7-3-704, R.P.Road, Secunderabad - 500 003.	**Doc No**	83059	187948
	Doc Date	27-11-2021	
	Quote No	NIL	
GSTIN - 27702157	**Quote Date**	27-11-2021	
66568039/23468039 7702377715	**SupplyType**	Supply	

Kind Attn : Mr. Krishna,

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7181 - Plumbing - pumps - Pressure booster pump - other - nos *KDI-1348 GMI-MS*	2.00	83,220.00	34.00	12.00	123,032.45
					Total Order Value . . .	**123,032.45**

Rupees : One Lakh(s) Twenty Three Thousand Thirty Two and Paise Fourty Five Only.

Terms and Conditions :-

Specification /	All items of "Klrloskar" make, Model KDS 1348 (80 x65 mm Head 35 Mtrs DISH 900 LPM as per your quote dated on 13.08.2018.
Payment Terms	After delivery of all material.
Tax	All taxes included in above price.
Delivery Date	Above material will be delivered within 7 to 10 days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Shall be borne by us.
Warranty	1 year from the date of purchase.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-B Block fire safety at terrace floor use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Andhra Pumps & Motors***

Name : ____________

Name : ____________

ORIGINAL FOR RECIPIENT / DUPLICATE FOR TRANSPORTER / TRIPLICATE FOR SUPPLIER / Extra copy

GST TAX INVOICE

(See Rule US-31 of CGST ACT read with Rule 1 of Invoice,Debit & Credit Note Rule.)

ANDHRA PUMPS & MOTORS

7-3-704, R.P. ROAD

SECUNDERABAD - 500003 TELANGANA

Phone: 040-27702157,23468039 Email : andhrapumps@gmail.com

Serial No.of Invoice : B3204 Date of Invoice : 16/12/2021 Date & Time of Supply :	GST Registration No. : 36AEGPC7683H1ZB State : Telangana State Code: TS 36	D.C. No : Date : / / P.O No. : 83059-187948 DT:27-11-2021 Despatch Through :

Details of Receiver (Billed to) :	Details of Consignee (Shipped to) :
MODI REALITY MALLAPUR LLP 5-4-187/3&3 II ND FLOOR SOHAM MANSION MG ROAD SECUNDERABAD State : Telangana State Code : 36 GSTIN/Unique ID : 36AAEFM1459R1ZP	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge 9502211011 State : Telangana State Code : TS GSTIN/Unique ID :

S.No	Description of Goods	HSN Code	Qty	Unit	Rate	Disc.	Taxable Amount	CGST %	CGST Amt.	SGST %	SGST Amt.	IGST %	IGST Amt.
1	KDI-1348+ GMI MS SS 80 X65	8413 70	2.000	NOS	54925.20		109850.40	6.000	6591.02	6.000	6591.02		
							109850.40						
	Add : CGST-				6.00%		6591.02						
	Add : SGST-				6.00%		6591.02						
	Less: ROUND OFF-						0.44						
	① A22ZJV000115 " 000117												
			2.000						6591.02		6591.02		

INWARD
MODI REALTY MALLAPUR LLP 16/12/21
Inward No 6873 Dt.
GRN No 100769 Dt. 17/12/21 18/12/21
Received by ... Sign ...

Rupees One Lac Twenty Three Thousand Thirty Two Only	Total : 123032.00

Our Bank: KOTAK MAHINDRA BANK, BRANCH. R P ROAD, SECUNDERABAD - A/C NO: 6512120212. RTGS/NEFT-KKBK0007529.

E.& O.E

Remarks :

For ANDHRA PUMPS & MOTORS

1. Payment must be made within thirty days otherwise interest @21% p.a will be charged extra on overdue payment.
2. Seller's liability ceases with delivery to Carrier's godown or at workshop.

ANDHRA PUMPS & MOTORS

Authorised Signatory

AUTHORISED DISTRIBUTORS

Duplicate for Supplier

TAX INVOICE
ANDHRA PUMPS & MOTORS

7-3-704, R.P. ROAD SECUNDERABAD - 500003
Phones : 040-27702157,23468039
Email : andhrapumps@gmail.com

GSTIN	: 36AEGPC7683H1ZB	Bill No.	: B3204	Bill Date	: 16/12/2021
PAN	: AEGPC7683H	Order No.	:	Order Date	:
UDYAM No	: TS-02-0020305	Transporter	:	Vehicle No	:
State Name	: 36-Telangana	CN No	:	CN Date	:
		EWayBill No	:	EWayBill Date	:

IRN :

Buyer Details :
MODI REALITY MALLAPUR LLP
5-4-187/3&3 II ND FLOOR
SOHAM MANSION
MG ROAD SECUNDERABAD
HYDERABAD - 500003

GSTIN : 36AAEFM1459R1ZP PAN : AAEFM1459R
State : Telangana Code : 36

Consignee Details :
Gulmohar Residency
Survey No 19, Mallapur, Hyderabad.
NExt to NFC Railway Over Bridge
9502211011
HYDERABAD - 500076 Telangana

SL.	DESCRIPTION	MAKE	HSN	GST %	QTY	UNIT	PRICE	DISC %	UNIT PRICE	AMOUNT
1	KDI-1348+ GMI MS SS 80 X65	*KIRLOSKAR*	841370	12.00	2.00		54925.20	0.00	54925.20	109850.40
	Kindly Make Payment Bill Wise				2.00		Total Taxable Value			109850.40

Our Bank : Kotak Mahindra Bank
Account No: 6512120212
IFSC CODE : KKBK0007529

Total Outstanding Amount : 147990.48

TRUE COPY

Add :CGST	6.00%	6591.02
Add :SGST	6.00%	6591.02
Add :TCS PAYABLE ON SALE	0.00%	0.00
Less :ROUND OFF	0.00%	0.44

Total Invoice Amount : Rupees One Lakhs Twenty-Three Thousand Thirty-Two Only. **123032.00**

Subject to Secunderabad Jurisdiction.
Goods once sold or dispatched cannot be taken back.
Interest @ 24% P.A. will be charged, if not paid within due date.
Our responsibility ceases once the goods are delivered.
Warranty of the goods will be provided by their Manufacturer only.

Sale Responsible :

Prepared By : NARASIMHA

Reciver's Signature

E. & O. E

For **ANDHRA PUMPS & MOTORS**

ANDHRA PUMPS & MOTORS 27702157

Authorised Signatory

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Kirloskar
Enriching Lives
Customer Care - 18001034443

Franklin Electric