PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	14/2/23	Prepared by	Deepa	Serial no.	**14626**
Supplier name	SS Shop			HO inward no.	
Firm/Company	MFPWA	Project	MPJ	HO received date	
PO/WO date	9/2/23	PO/WO No.	96988	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28719	9/2/23	3,889/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,889/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117231	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,889/-
Amount E – PO / WO value:	4,683/-
Amount F – Difference (A – E):	794/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	20/2/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	14/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier√ Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
May Flower Platinum Welfare Association	Invoice No.	28719
Sy N0. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	09-02-2023
	PO No.	96988
	PO Date.	09-02-2023
	Req ID	84163
GSTIN : 36 PAN .	Req Date	08-02-2023
	Loc Req No	178951

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	659600 - CONS-Consumables - Bombay Brooms Big	96032900	6	88.20	529.20	0	0.00
2	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
3	649300 - CONS-Consumables - Mopping cloth-- - - - white	680510	20	16.75	335.00	5	16.76
4	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	10	16.75	167.50	0	0.00
5	479000 - CONS-Consumables - Dettol-- - 550ml - Anti septic liquid	81310	6	186.00	1,116.00	18	200.88
6	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	6	53.00	318.00	18	57.24
7	974800 - CONS-Consumables - Detergent powder-- -	34022090	6	32.00	192.00	18	34.56
8	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12	21.00	252.00	18	45.36
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,438.90	450.06
	225.03	225.03	Total Invoice Amount	3,888.95	

Rupees : Three Thousand Eight Hundred Eighty Eight and Paise Ninty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 1054 Date: 9/2 Sign: R.R. DIST.

Authorised signatory

Purchase Order

 09-02-2023 12:33:19 Ori

96988
28.01.23 12:54:55

From Company : **Mayflower Platinum Welfare Association**
Sy.82/1 Mallapur Main Road, Mallapur
G S T No. :

Supplier Details		
Summit Sales LLP		
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96988 178951
	Doc Date	09-02-2023
	Quote No	Nil
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-02-2023
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
2	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
3	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	5.00	793.80
4	649300 - CONS-Consumables - Mopping cloth-- - - - Nos *white*	20.00	16.75	0.00	5.00	351.75
5	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	10.00	16.75	0.00	0.00	167.50
6	479000 - CONS-Consumables - Dettol-- - 550ml - Nos *Anti septic liquid*	6.00	186.00	0.00	18.00	1,316.88
7	767300 - CONS-Consumables - Detergent --Vim - - - Nos	6.00	53.00	0.00	18.00	375.24
8	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	6.00	32.00	0.00	18.00	226.56
9	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
				Total Order Value . . .		**4,682.75**

Rupees : Four Thousand Six Hundred Eighty Two and Paise Seventy Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	28719	9/2/23	3889/-
2.			
3.			
4.			

For ***Mayflower Platinum Welfare Association***

Authorised Signatory

Name : Veeru

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

[illegible]	09-02-2023 12:33:19

Original / Office Copy / Purchase Div.Copy

...rms	*We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.*
...etion Date	NA
...surment	NA
...curity	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mayflower Platinum Welfare Association***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	May flower Platinum Walfare association	Date:	8/2/2023			
Site & Phase :	May flower Platinum Walfare association	Time:				
Unit No./Block No.						
Supplier:		Req. No.	178951			
Material required before date:	11/2/2023	ID No.	84163			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6564-Consumables-Bombay Brooms Big ----Nos 6596	6		6		
2	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos - 2830	6		6		
3	CONS1056-Consumables-Mopping Sitck----Nos - 4041 oomsu	6		6		
4	CONS8187-Consumables-Mopping cloth----Nos - 6493 whit	20		20		
5	CONS9459-Consumables-Coconut Brooms----Nos - 9059	10		10		
6	CONS4790-Consumables-~~Dettol~~---550ml-Nos (Anti Septic liquid)	6		6		
7	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos 96988 ×	6		6		
8	CONS9748-Consumables-Detergent --Vim --Nos - 7673	6		6		
9	CONS3861-Consumables-Detergent powder---500gms-Pkts - 9748	6		6		
10	CONS7227-Consumables-Acid---1Ltr-Nos - 4717	12		12		
Remarks:						
	Engineer	Project Manager		Purchase		MD
Prepared By:	Divya	8/2/2023		09 FEB 2023		
Approved By:	Narender Reddy					
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

May Flower Platinum Welfare Association
Sy N0. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36

DC No.	24540
DC Date.	09-02-2023
PO No.	96988
PO Date.	09-02-2023
Req ID	84163
Req Date	08-02-2023
Loc Req No	178951

	Description of Goods	HSN/SAC	Qty
1	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	6
2	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
3	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	20
4	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	10
5	479000 - CONS-Consumables - Dettol-- - 550ml - Nos	81310	6
6	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	6
7	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	6
8	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 24258 Dt: 9-2-23
MRN No: 11723 Dt: 10/2/23.
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 86707
Date:
Sign:

86707