PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/02/23	Prepared by	Asha jyothi	Serial no.	14603
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	Crescentia labs	Project	GVone	HO received date	
PO/WO date	21/01/23	PO/WO No.	20230121002	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	108	10/02/23	9,204/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,204/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: Cement blocks report attached	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,204/-
Amount E – PO / WO value:	9,204/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/02/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Asha jyothi	APPROVED			
Sign:	[signature]				
Date	16/02/23	16 FEB 2023			
Approval limit	Upto 20k	Above 20k MANISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Crescentia Labs
Thurakapally

Party GSTIN 36AADCB2608M1Z0

Inv. No. 108 Date : 10.02.23
D.C. No. 229 Date :
P. O. ~~202302~~ ~~01008~~ 20230121002 Date :
Payment
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Flyash Bricks**					
	✓ **4X8X16**		300	30.68	Nos	9,204=00
	6X8X12					
	6X8X16					
	8X8X12					
	8X8X16					

SUMMIT SALES LLP
IN WARD
No. 105699
Date: 13/2/23
Sign.
R.R. DIST.

Rupees in words Nine Thousand Two Hundred Four only

TOTAL		9204=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		9204=00

Name : **SRI SAI VISHAL ENTERPRISES**
Bank Name : **HDFC BANK**
Account No. : **50200042541343**
IFSC Code : **HDFC0000368** **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Purchase Order

Original

From Company:	Crescentia Labs ,, GSTNO:36AADCB2608M1Z0	Delivery Location:	GV One Plot No.15-B, MN Park Phase-ISy No. 230 to 243Turkapally Hyderabad,Telangana,500078 Ansari,04066335551

Supplier Details				
Sri Sai Vishal Enterprises 12-13-167,street no.17Tarnakamedchal-malkajgiri Hyderabad,TG,500017 GSTIN:36ACZPL1512H1ZF Akula Lakshmi,9391029193	PO No	20230121002	Quote No	
	PO Date	21 Jan 2023	Quote Date	21 Jan 2023
	Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	BUIL3550-Building Material-Solid Block---100x200x400mm-Nos.	300.00	26.00	0%	7,800	0%	9%	9%	0	702	702	9,204
								Total Amount ...	0	702	702	9,204
Rupees in words : Nine Thousand Two Hundred And Four Only.												

Terms and Conditions:-

23/01/23 02:45:30 PM

Purchase Order

Original

Additional Specifications	Inclusive of GST and other taxes.
Tax :	Within Immediate days of PO
Delivery Date :	As given above.
Delivery Location :	By Vendor or Purchaser
Transport:	Nil.
Advance Paid :	Within ____ days of delivery and on submission of bills.
Payment Terms :	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.
Bill submission:	Nill.
Other Terms:	Delivery at GV ONE Turkapally Contact Person Mr Ansari-7667074298.

For Crescentia Labs	Accepted the above Terms And Conditions For Sri Sai Vishal Enterprises
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
23 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name	Crescentia Labs	Date	20 Jan 2023
Site Or Phase	GV One	Time	11:44:33
Flat/Villa/Other	-	Req.No.	195146
Material required before date		ID No	20230120001

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	BUIL3550-Building Material-Solid Block---100x200x400mm-Nos.	300.00	0	300.00	26.00		

Remarks: Site office use purpose

Prepared By :- Ansari

Approved By:-

Sign:-

Sign:-

Date :- 20 Jan 2023

Date:-

APPROVED

23 JAN 2023

MINISH PARIKH

...AGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last two columns

Internal memo no. 903/35/A
Annexure -D
Cement Blocks – Weekly Delivery Report

Company/ firm:	Crescentia Las Pvt Ltdr	Requisition nos.:	195146	Total PO quantity:	300
Project:	GV ONE	PO No.	20230121002	Quantity delivered in earlier period:	300
Block /Flat / Villa no.:	Towards site office purpose	Total material delivered	Yes/ No	Quantity delivered during week:	300
Supplier:	Sri Sai Vishal Enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	-
Sign of security		Sign of Admin		Sign of Project manager	
Date	19.01.23	Date	19.01.23	Date	19.01.23

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1	19.01.23	08.00 PM	Solid bricks (4"x8"x16")	300	229	1043	20230215003
	Total:			2200			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
	Total:						

Remarks:

Note: 1. Report to be emailed to purchase@modipropertics.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.

15/02/2023