PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	15-02-23	Prepared by	S. JaySudha	Serial no.	**14755**
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Sov LLP	Project	Sov part-III	HO received date	
PO/WO date	13-02-23	PO/WO No.	97098	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28807	14-02-23	17,043/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,043/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117440	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,043/-
Amount E – PO / WO value:	17,043/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	20-02-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 16 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	28807
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	14-02-2023
	PO No.	97098
	PO Date.	13-02-2023
	Req ID	84241
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	11-02-2023
	Loc Req No	212072

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	25	16.75	418.75	0	0.00
2	411900 - CHEM-Chemical - Tile grout cement	38245090	20	50.40	1,008.00	18	181.44
3	114900 - GENE-General Items - Recron-- - - - Nos	55032000	100	42.00	4,200.00	18	756.00
4	474600 - CHEM-Chemical - Araldite-- - 450gms -	39174000	12	630.00	7,560.00	18	1,360.80
5	515300 - CHEM-Chemical - Jantha	34059010	12	84.00	1,008.00	18	181.44
6	522200 - STAT-Stationary - Scribling Pads-- - - -	48201020	6	15.00	90.00	18	16.20
7	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	6	21.00	126.00	18	22.68
8	276700 - STAT-Stationary - Permanent Marker -- -	96082000	6	16.00	96.00	18	17.28
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IGST	CGST	SGST			
			Total Taxable Amount	14,506.75	2,535.84
	1,267.92	1,267.92	Total Invoice Amount	17,042.59	

Rupees : Seventeen Thousand Fourty Two and Paise Fifty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 10551 Date: 14/2 Sign: R.R. DIST.

Purchase Order

 13-02-2023 13:42:39

97098
08.02.23 3:15:06

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	97098	212072
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	25.00	16.75	0.00	0.00	418.75
2	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
3	114900 - GENE-General Items - Recron-- - - - Nos	100.00	42.00	0.00	18.00	4,956.00
4	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	12.00	630.00	0.00	18.00	8,920.80
5	515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	12.00	84.00	0.00	18.00	1,189.44
6	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	6.00	15.00	0.00	18.00	106.20
7	532900 - STAT-Stationary - Whitners-- - - - Nos	6.00	21.00	0.00	18.00	148.68
8	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	6.00	16.00	0.00	18.00	113.28
				Total Order Value . . .		**17,042.59**

Rupees : Seventeen Thousand Fourty Two and Paise Fifty Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone: 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Veeru
Nlov

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site & office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas LLP	Date:	11-02-2023			
Site & Phase :	SOV-III	Time:	10:00 ;			
Unit No./Block No.	For Site & office Use Purpose					
Supplier:		Req. No.	212072			
Material required before date:	Urgent	ID No.	84241			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS9459-Consumables-Coconut Brooms----Nos 905700	25		25		
2	CHEM1579-Chemical-Tile grout cement based-White--1Kg-Kgs 411900	20		20		
3	GENE6616-General Items-Recron----Nos 114960	100		100		
4	CHEM2311-Chemical-Araldite---450gms-Nos 474600	12		12		
5	CHEM9548-Chemical-Jantha Paste Epoxy--Bharat Polymers-400gms-Nos 515300	12		12		
6	STAT4346-Stationary-Scribling Pads----Nos 522200	6		6		
7	STAT7751-Stationary-Whitners----Nos 532900	6		6		
8	STAT5222-Stationary-Permanent Marker ---Black-Nos 276700	6		6		
9						
10						
Remarks:	For Site & office Use Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:	K.Purshotham					
Sign & Date:	11-02-2023					

po.no. 97098

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	24613
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	14-02-2023
	PO No.	97098
	PO Date.	13-02-2023
	Req ID	84241
GSTIN : 36ADBFS3288A2Z7	Req Date	11-02-2023
	Loc Req No	212072

	Description of Goods	HSN/SAC	Qty
1	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	25
2	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	20
3	114900 - GENE-General Items - Recron-- - - - Nos	55032000	100
4	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	39174000	12
5	515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	34059010	12
6	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	48201020	6
7	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	6
8	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	6
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INWARD
Inward No: 3493 Dt: 14/2/23
MRN No: 17440 Dt: 14/2/23
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
INWARD
86295
15/2

Subject to Hyderabad Jurisdiction