

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:	15/02/23	Prepared by	Ashajyothi	Serial no.	14722
Supplier name	SCLLP			HO inward no.	
Firm/Company	erescentia labs	Project	Givone	HO received date	
PO/WO date	10/02/23	PO/WO No.	97035	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	28749	10/02/23	3,304/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,304/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	117370	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,304/-	
Amount E – PO / WO value:				3,304/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		20/02/23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ashajyothi				
Date	15/02/23				
Approval limit	Upto 20k	Upto 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details		Invoice No.	28749
Crescentia Labs PVT LTD		Invoice Date.	10-02-2023
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal, Malkajigiri Dist		PO No.	97035
GSTIN : 36AADCB2608M1Z0		PO Date.	10-02-2023
PAN AADCB2608M		Req ID	84200
		Req Date	09-02-2023
		Loc Req No	195161

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	111100 - PLUM-Plumbing - Loft Tank-- - 200ltrs -	392510	2	1400.00	2,800.00	18	504.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		2,800.00		504.00
	252.00	252.00	Total Invoice Amount		3,304.00		

Rupees : Three Thousand Three Hundred Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



[Handwritten Signature]

Purchase Order

Page(s) 1 Of 1

10-02-2023 12:09:16

97035
08.02.23 3:15:06

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, :
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details		Doc No	97035	195161
Summit Sales LLP		Doc Date	10-02-2023	
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		Quote No	nil	
GSTIN 36ACQFS2044C1Z7		Quote Date	09-02-2023	
040-66335551	9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 111100 - PLUM-Plumbing - Loft Tank-- - 200ltrs - Nos	2.00	1,400.00	0.00	18.00	3,304.00
Total Order Value . . .					3,304.00

Rupees : Three Thousand Three Hundred Four Only.

Terms and Conditions :-

- Specification /** All items shall be of ___ brand/company
- Payment Terms** After Delivery & Production of bill
- Tax** All taxes included in above price.
- Delivery Date** Next Working Day.
- Delivery Location** G V One
Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)
Phone. .
- Penalty For Delay** Nil
- Transportation** Included by us !
- Warranty** 7 years warranty
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site office bathroom use purpose.
- Completion Date** Nil
- Measurement** Nil
- Security** Nil
- Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Crescentia Labs Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

Company Name: Crescentia Labs Pvt Ltd

Site & Phase: GV One

Unit No/Block No.

Supplier:

Material required before date:

S No Item

1 PLUM4997-Plumbing-10ft Tank--200litrs-Nos

PO No 206

Qty required 2

Qty available at site 1

Order Qty Inward No Inward Date

Date: 09.02.23

Time: 12:00

Req. No. 195161

ID No. 84200

Remarks: Toward site office bathroom use purpose

Engineer

Prepared By: Ansan

Approved By: Subba Reddy

Sign & Date:

9/02/2023

Project Manager **APPROVED** Purchase
 10 FEB 2023
 MINISH PARIKH
 MANAGER PROCUREMENT

MID

DELIVERY CHALLAN

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

1 of 1 : 10-02-2023

Customer Details		DC No.	24558
Crescentia Labs PVT LTD		DC Date	10-02-2023
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shamceerpet, Medchal, Malkajigiri Dist		PO No.	97035
GSTIN : 36AADCB2608M1Z0		PO Date.	10-02-2023
		Req ID	84200
		Req Date	09-02-2023
		Loc Req No	195161
Description of Goods		HSN/SAC	Qty
1	111100 - PLUM-Plumbing - Loft Tank-- - 200ltrs - Nos	392510	2
2			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1388	Di: 11-2-23
URN No: 117370	Di: 13-2-23
Received By: <i>Surya</i>	Sign: <i>[Signature]</i>
CRESCENTIA LABS PVT LTD	

for Summit Sales LLP

Authorised signatory

