PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

| | | | | | |
|---|---|---|---|---|---|
| Date: | 17-02-23 | Prepared by | S. Jaysudha | Serial no. | 14811 |
| Supplier name | Summit Sales LLp | | | HO inward no. | |
| Firm/Company | Sov LLp | Project | Sov part-III | HO received date | |
| PO/WO date | 10-2-23 | PO/WO No. | 97022 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28823 | 15-02-23 | 3,245/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 3,245/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 117479 — Proof of delivery matches MRN | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,245/- |
| Amount E – PO / WO value: | 3,245/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 27-02-23 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | V[illegible] | | | |
| Sign: | | APPROVED | | | |
| Date | | 17 FEB 2023 | | | |
| Approval limit | Upto 20k | Above 20k<br>P. VENKATESHWARLU<br>MANAGER PURCHASE | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 28823 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | Invoice Date. | 15-02-2023 |
| | PO No. | 97022 |
| | PO Date. | 10-02-2023 |
| | Req ID | 84205 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 07-02-2023 |
| | Loc Req No | 212062 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 259900 - PLUM-Plumbing - CPVC-Solution-- - | 39174000 | 10 | 275.00 | 2,750.00 | 18 | 495.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,750.00 | | 495.00 |
| | 247.50 | 247.50 | Total Invoice Amount | 3,245.00 | | |

Rupees : Three Thousand Two Hundred Fourty Five Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 105874
Date: 15/2
Sign:

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 10-02-2023 11:03:12

97022
08.02.23 3:15:06

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 97022 | 212062 |
| | **Doc Date** | 10-02-2023 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 10-02-2023 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 259900 - PLUM-Plumbing - CPVC-Solution-- - 500gms - Nos | 10.00 | 275.00 | 0.00 | 18.00 | 3,245.00 |
| | | | | | **Total Order Value . . .** | **3,245.00** |

Rupees : Three Thousand Two Hundred Fourty Five Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site plumbing work Purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email. |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Veeru 10/02/23

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 07-02-2023 | | | |
| Site & Phase : | Sov-III | Time: | 13:50 | | | |
| Unit No. Block No. | For site plumbing work purpsoe | | | | | |
| Supplier: | | Req. No. | 212062 | | | |
| Material required before date: | urgent | ID No. | 84205 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | PLUM1447-Plumbing-CPVC Solution---500gms-Nos | 10 | | 10 | | |
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| Remarks: | For site plumbing work purpsoe | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | B.Meenakshi | | | | | |
| Approved By: | K.Purshotham 07-02-2023 | | | | | |
| Sign & Date: | | | | | | |

P.O.no. 97022

APPROVED
10 FEB 2023
PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | DC No. | 24629 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | DC Date. | 15-02-2023 |
| | PO No. | 97022 |
| | PO Date. | 10-02-2023 |
| | Req ID | 84205 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 07-02-2023 |
| | Loc Req No | 212062 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 259900 - PLUM-Plumbing - CPVC-Solution-- - 500gms - Nos | 39174000 | 10 |
| 2 | | | |
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INWARD
Inward No: 3494 Dt: 13/2/23
MRN No: 12479 Dt: 15/2/23
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 56771
Date: 16/2
Sign:
R.R. DIST.