PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	17-02-23	Prepared by	S. Jaysudha	Serial no.	**14809**
Supplier name	Summit Sales Llp			HO inward no.	
Firm/Company	Sov Llp	Project	Sov part-III	HO received date	
PO/WO date	13-02-23	PO/WO No.	97097	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28824	15-02-23	1,843/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,843/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	117474	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,843/-
Amount E – PO / WO value:			1,843/-
Amount F – Difference (A – E):			—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	27-02-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		Venk APPROVED			
Date		17 FEB 2023			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	28824
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	15-02-2023
	PO No.	97097
	PO Date.	13-02-2023
	Req ID	84242
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	11-02-2023
	Loc Req No	212067

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	732000 - TOOL-Tools - Mesurment	70178010	5	115.00	575.00	18	103.50
2	788300 - STAT-Stationary - Stapler Pins-10-- - - -	84729010	12	21.00	252.00	18	45.36
3	605800 - COMP-Peripherals - Ink Tank	84433910	1	735.00	735.00	18	132.30
4							
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15							

IGST	CGST	SGST	Total Taxable Amount	1,562.00	281.16
	140.58	140.58	Total Invoice Amount	1,843.16	

Rupees : One Thousand Eight Hundred Fourty Three and Paise Sixteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 105825
Date: 15/2
Sign:
R.R. DIST.

Purchase Order

 13-02-2023 13:42:39 C

97097
08.02.23 3:15:06

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	97097	212067
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos	5.00	115.00	0.00	18.00	678.50
2	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	12.00	21.00	0.00	18.00	297.36
3	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	1.00	735.00	0.00	18.00	867.30
	Total Order Value . . .					**1,843.16**

Rupees : One Thousand Eight Hundred Fourty Three and Paise Sixteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone: 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose .
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : Veeru 13/02

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	09-02-2023				
Site & Phase :	SOV-III	Time:	2.00				
Unit No./Block No.	For Office Use Purpose						
Supplier:		Req. No.	212067				212020
Material required before date:	Urgent	ID No.	84242				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	TOOL4884-Tools-Measurement Tape Steel--Freemans-15mtrs-Nos 934100	5		5			
2	STAT8805-Stationary-Stapler Pins 10----Boxes 788300	12		12			
3	COMP7247-Peripherals-Ink Tank Printer--Epson M205--Nos 605800	1		1			
4							
5							
6							
7							
8							
9							
10							
11							
Remarks:	For Office Use Purpose						
	Engineer	Project Manager	Purchase		MD		
Prepared By:	K Tulasi Rani						
Approved By:	K Purshotham						
Sign & Date	09-02-2023						

PO.no. 97097

APPROVED
11 FEB 2023
P. VE[illegible]
MA[illegible] PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	24630
DC Date.	15-02-2023
PO No.	97097
PO Date.	13-02-2023
Req ID	84242
Req Date	11-02-2023
Loc Req No	212067

	Description of Goods	HSN/SAC	Qty
1	732000 - TOOL-Tools - Mesurment Tapes-Steel-Freemans - 5m - Nos	70178010	5
2	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	84729010	12
3	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	84433910	1
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22			
23	INWARD		
24	Inward No: 2499 Dt: 15/2/23		
25	MRN No: 17424 Dt: 15/2/23		
26	Received By: Sign:		
27			
28	(Silver Oak Villas-Part-III)		
29			
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP R.R. DIST. INWARD No: 86776 Date: 16/2 Sign: