PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	17/02/23	Prepared by	Ashajyothi	Serial no.	**14833**
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	SSLLP	Project	SHICP	HO received date	
PO/WO date	14/02/23	PO/WO No.	9712l	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	306	15/02/23	12,119/-	☑ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,119/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117515	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,119/-
Amount E – PO / WO value:	12,119/-
~~Amount F – Difference (A – E):~~	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/02/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Ashaj	20 FEB 2023			
Date	17/02/23	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **306**
Invoice Date: 15/02/2022
P.O.No.97121/170841
P.O.Date: 14.02.2023

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	COVER BLOCS ALL IN ONE . RCC 200 nos X 25 bags	6810	5000 NOS	@ 0.85/-	**4,250.00**
2	HDPE TARPAULIN SIZE 18ft X 24ft 10 NOS	3926	401.34 Q MTR	@ 15/-	**6,020.10**

Rupees in words
TWELVE THOUSAND ONE HUNDRED EIGHTEEN AND SEVENTY TWO PAISE ONLY

Total ::	**10,270.10**
CGST @ 9 %	**924.309**
SGST @ 9 %	**924.309**
IGST 18% ::	
Grand Total ::	**12,118.72**

SUMMIT SALES LLP
IN WARD
No: 105963
Date: 17/2
Sign
R.R. DIST.

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No. 19421 Dt: 15/2/23
17515 Dt: 17/2/23
Received By: Sign:
SALES LLP

Purchase Order

14-02-2023 10:47:20

Copy

97121
08.02.23 3:15:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	97121	170841
	Doc Date	14-02-2023	
	Quote No	Nill	
	Quote Date	09-02-2023	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	322400 - BUIL-Building Material - Spacers all in one-RCC-- - - - Nos	5,000.00	0.85	0.00	18.00	5,015.00
2	368100 - GENE-General Items - Blue Sheet-- - 7200Wx5400Lmm - Sqm *10-No's*	401.34	15.00	0.00	18.00	7,103.72
					Total Order Value . . .	**12,118.72**

Rupees : Twelve Thousand One Hundred Eighteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 14/02/2023

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name :

Date : __/__/____

Requisition Form

Company Name: SSLLP

Date: 09.02.2023

Site & Phase : SHLLP

Time: 11:00:00

Unit No./Block No.

Supplier:

Req. No. 170841

Material required before date:

ID No. 84276

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE4510-General Items-Building blocks----Nos specers.	5000	6000	5000		
2	GENE7860-General Items-Blue Sheet---7200Wx5400Lmm-Sqm	10	325	10		
3						
4						
5						
6						
7						
8						
9						
10						

PO 097121

Remarks: For Stock Replenishing purpose

APPROVED BY
11 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				