

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 17/02/23		Prepared by: Ashajyothi		Serial no. 14831	
Supplier name: Fabtech Engineering				HO inward no.	
Firm/Company: SSLLP		Project: SHLLP		HO received date	
PO/WO date: 07/02/23		PO/WO No. 96929		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23 / 412	09/02/23	39,648 /-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			39,648 /-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 117273	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			39,648 /-
Amount E – PO / WO value:			39,648 /-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		27/02/23	
Remarks: final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Ashajyothi	20 FEB 2023			
Date	17/02/23	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	M.S BRACKETS MILL FINISH 180X250X10MM BASE PLATES CGST SGST RECEIVED Inward No: 1022 Dt: 10/2/23 MRN No: 117273 Dt: 10/2/23 Received By: <i>Rajan</i> Sign: <i>[Signature]</i> S S L L INC	73089090	100.000 Nos	336.00	Nos	33,600.00 3,024.00 3,024.00
	Total		100.000 Nos			₹ 39,648.00

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
73089090	33,600.00	9%	3,024.00	9%	3,024.00	6,048.00
Total	33,600.00		3,024.00		3,024.00	6,048.00

Received By
S.K. RAJU
6281929265

Summit Sales Field
R.R. Dist.
IN WARD
No. 105742
Date 12/12
Sign. [Signature]

for Fabtech Engineering
HYD-37
Authorised Signatory

Purchase Order

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07-02-2023 18:26:29



96929

28.01.23 12:54:55

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Fabtech Engineering

Plot no. 2, CIE, Gandhinagar, Oppsite Siemens company, Balanagar, Hyderabad-500037

GSTIN 36BVKPS0879K2R

9160888843

9160888842

Doc No	96929	170813
Doc Date	07-02-2023	
Quote No	01534	
Quote Date	02-02-2023	
SupplyType	Supply	

Kind Attn : Mr. Rafiq

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 532800 - STEL-Steel - MS Gazette plate-- - 250X180X10Tmm - Kgs MS Base plate with 2 holes, Unit weight = 3.6kgs.	100.00	336.00	0.00	18.00	39,648.00
Total Order Value . . .					39,648.00

Rupees : Thirty Nine Thousand Six Hundred Fourty Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation no: 01534, dtd: 02-02-2023.

Payment Terms 100% as advance.

Tax Inclusive of all taxes

Delivery Date within 2 days.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Our scope.

Warranty Nil

Advance Paid Rs. 39,648 by Cheque/RTGS. Cheque no: _____, dated _____.

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date NA

Measurment NA

Security Nil

Remarks Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Fabtech Engineering**

Name : _____

Name : _____

Date : / /

Requisition Form							
Company Name:		SSL.P		Date:		07-02-2023	
Site & Phase :		SSL.P - GVDC		Time:		17:39	
Unit No./Block No.				Reg. No.		170813	
Supplier:				ID No.		84110	
Material required before date:				Qty required		Qty available at site	
S No		Item		Order Qty		Inward No	
1		STEEL 5328-Steel-MS Gazette plate---250X180X10Tmm-Kgs = 3.6 kg		100		0	
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		Towards GVRG 4545 ACP Cladding work purpose.					
Prepared By:		Engineer		Project Manager		Purchase	
Approved By:		Md. Anwar		Praveen		MD	
Sign & Date:							

APPROVED BY
07 FEB 2023
S. HAM MOBI
MANAGING DIRECTOR

PO no: 96929

Summit Sales LLP (22-23)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Payment Voucher

No. : PAYJANI1065122-23

Dated : 8-Feb-23

Particulars	Amount
Account : SUP - Fabtech Engineering	
New Ref PAYJANI1065122-23	39,648.00 Dr
	39,648.00

Through :

BANK YES BANK LTD A/c No-009763700001491

On Account of :

CHQ No:-795523 Being CHQ issued towards 100% as advance payment for purchase of MS Boxpipes against Po no:-96929

Amount (in words) :

Indian Rupees Thirty Nine Thousand Six Hundred Forty Eight Only

₹ 39,648.00

Prepared by: lavanya

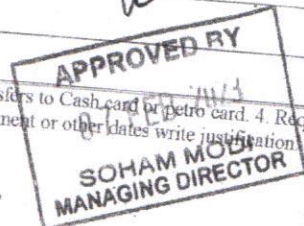
Approved by

Receiver's Signature

Request for payment

Division	Purchase / Procurement		
Pay to	Fablech Engineering		
Towards	Supply of MS Base plate with 2 holes.		VRN/CRN
Amount	Rs: 39,648/-		
Payment/ cheque date	☐ coming Monday ☒ Other date: 07-02-2023		
In case of other date, given reason			
Payment from company	Summit Sales LLP		
Project	SSLLP GUDL		
Type of payment	☐ Advance ☐ Part Payment ☐ Balance Payment ☒ Full Payment ☐ ☐ PDC -		
Payment mode	☐ Transfer to Cash card/petro card ☐ Other: ☐ Cheque ☐ Payorder ☒ RTGS/NEFT ☐ Cash ☐ Online payment ☐ Payment by Cash card ☐ Transfer to Cash card ☐ Transfer to petro card ☐ Other:		
PO/WO no.	96929	Requisition no.	170813
Remarks/ Desc.	Material Required - Urgently.		
Requested by:	Approved by:	Sign	Date
Md. Anwar			

Note: 1. Use this note for all requests for payment. 2. Do not use for weekly site payments. 3. Use for all transfers to Cash card or petro card. 4. Request for payment must be made by Thursday for payment to be made on the coming Monday. 5. In case of urgent payment or other dates write justification. 6. VRN/CRN nos to be mentioned in case of payments made to vendors/contractors.



Secretary
06/02/23

Char. No. - 795523 dt: 08/02/23