PURCHASE DIVISION
Advice for approval for credit to supplier E

Date:	17/02/23	Prepared by	Kalpana	Serial no.	14856
Supplier name	Sunil fasteners			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP-GVDC	HO received date	
PO/WO date	08/02/23	PO/WO No.	96932	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1543	08/02/23	21,240/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			21,240/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	117270	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			21,240/-
Amount E – PO / WO value:			21,240/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	27/02/23		
Remarks:	final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana	APPROVED			
Sign:	[signature]	20 FEB 2023			
Date	17/02/23	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH CREDIT

SUNIL FASTENERS

DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. 1543   M/s. Summit Sales LLP, Secunderabad

Date 8/2/23

Date ______ PO 96932 Date ______

Party's GST No. 36ACQFS0442C127   Phone ______

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	12x125 Bolt/nut/washer	150kg	120/kg	18000	00
			TOTAL	18000	00
			SGST @ 9%	1620	00
			CGST @ 9%	1620	0
			IGST @ 18%		
			P & F		
			GRAND TOTAL	21240	00

INWARD
Load No: 932 Dt: 10/2/23
No: 117278 Dt: 10/2/23
Received By: Rajan
SSLLP-GVDC

SUMMIT SALES LLP
INWARD
No. 105742
Date: 13/2
Sign: 2
R.R. DIST.

BANK DETAILS :

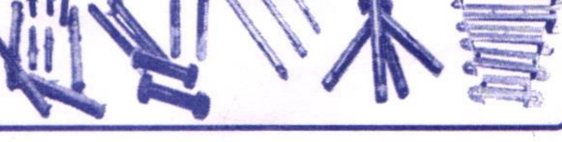
Kotak Mahendra Bank
A/c. No. : 3745107485
IFSC Code : KKBK0007529
Branch : R.P. Road, Secuderabad.

GSTIN : 36ACMPY8582F1ZR   **State Code : 36**

1. Payment within ______ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

For SUNIL FASTENERS

Authorised Signatory



Purchase Order

 08-02-2023 11:04:46

96932
28.01.23 12:54:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sunil Fastners	**Doc No**	96932	170814
5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003	**Doc Date**	08-02-2023	
	Quote No	nil	
GSTIN 36ACMPY8582F1ZR	**Quote Date**	07-02-2023	
9397044443 9397044443	**SupplyType**	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	642700 - HARD-Hardware - Nut+Bolt+Washer-- - M12X110LMM - Kgs *M12X125Lmm*	150.00	120.00	0.00	18.00	21,240.00
					Total Order Value . . .	**21,240.00**

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	SSLLP-GVDC . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for GVRC 4545 ACP Cladding work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 08/02/2023

Accepted the above Terms And Conditions

For ***Sunil Fastners***

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP	Date:	07-02-2023				
Site & Phase :	SSLLP- GVDC	Time:	17:39				
Unit No./Block No.							
Supplier:	100-pcs kg-120/-	Req. No.	170814				
Material required before date:	125-pcs kg-120/-	ID No.	84124				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD6427-Hardware-Nut+Bolt+Washer---M12X110LMM-Kgs PO 096932	150	0	150			
2							
3							
4	Sunil fastners.						
5							
6							
7							
8							
9							
10							
Remarks:	Towards GVRC 4545 ACP Cladding work purpose.						
	Engineer	Project Manager	Purchase		MD		
Prepared By:	Md. Anwar	Praveen					
Approved By:							
Sign & Date:							

APPROVED
08 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT