PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/2/23	Prepared by	Deepa	Serial no.	14764
Supplier name	SSHP			HO inward no.	
Firm/Company	MMRK-HP	Project	GHT	HO received date	
PO/WO date	7/2/23	PO/WO No.	96891	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28759	11/2/23	4,189/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4189/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117341	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,189/-
Amount E – PO / WO value:	4,189/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/2/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	16/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	28759
Mehta & Modi Realty Kowkur LLP		Invoice Date.	11-02-2023
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	96891
		PO Date.	07-02-2023
		Req ID	84067
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	06-02-2023
		Loc Req No	142608

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	132400 - HARD-Hardware - Wall plug --Fisher -	85044090	10	170.00	1,700.00	18	306.00
2	498800 - HARD-Hardware - Wall plug --Fisher -	85044090	10	185.00	1,850.00	18	333.00
3							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,550.00		639.00
	319.50	319.50	Total Invoice Amount		4,189.00	

Rupees : Four Thousand One Hundred Eighty Nine Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 105664
Date: 11/2
Sign: 2

Subject to Hyderabad Jurisdiction

Purchase Order

 07-02-2023 12:25:22

96891

28.01.23 12:54:55

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500...
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96891	142608
	Doc Date	07-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	10.00	170.00	0.00	18.00	2,006.00
2	498800 - HARD-Hardware - Wall plug --Fisher - 6mm - Pkts	10.00	185.00	0.00	18.00	2,183.00
					Total Order Value . . .	**4,189.00**

Rupees : Four Thousand One Hundred Eighty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Aove order for flat grill fixing work purpose.
Completion Date	Nil
Measurment	-blo
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veeer

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	06-02-2023				
Site & Phase :	GHT	Time:	15:29				
Unit No./Block No.							
Supplier:		Req. No.	142608				
Material required before date:	07-02-2023	ID No.	84067				
S No	Item 1324	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD6365-Hardware-Wall plug --Fisher- 5mm-Pkts	10		10			
2	HARD6640-Hardware-Wall plug --Fisher-6mm-Pkts 96891	10		10			
3	4988						
4							
5							
6							
7							
8							
9							
10							
Remarks:	GHT Flat grills fixing work purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	D Devi						
Approved By:	A Suresh						
Sign & Date:	06-02-2023						

APPROVED
07 FEB 2023
P. VENKA[illegible]
MANAGE[illegible] [illegible]ASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	24567
Mehta & Modi Realty Kowkur LLP	DC Date.	11-02-2023
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	96891
	PO Date.	07-02-2023
	Req ID	84067
GSTIN : 36ABLFM7631F1Z3	Req Date	06-02-2023
	Loc Req No	142608

	Description of Goods	HSN/SAC	Qty
1	132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	85044090	10
2	498800 - HARD-Hardware - Wall plug --Fisher - 6mm - Pkts	85044090	10
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INWARD
Inward No: 3797 Dt: 11/02/23
MRN No: 17341 Dt: 13/02/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:30

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No. 86759
Date 16/1
Sign.
R.R. DIST.