PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	20-02-23	Prepared by	S. Jaysudha	Serial no.	14884
Supplier name	Sri Laxmi Ganesh steels & Hardware			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	06-02-23	PO/WO No.	96859	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	298	11-02-23	17,877/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,877/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117584 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,877/-
Amount E – PO / WO value:	17,877/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27-02-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venk-			
Sign:		APPROVED			
Date		20 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

Po No 96859

M/s. Summit Sales LLP
M.G.Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 298
Date : 11/2/23
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Rod	2 case	3700/-	7400-	00
	Grinding wheel 4"	50 No	40/-	2000-	00
	Cutting wheel 14"	25 No	180/-	4500-	00
	Cutting wheel 4"	50 No	25/-	1250-	00
			Total	15150-	00
			SGST @ 9 %	1363	50
			CGST @ 9 %	1363	50
			IGST @ 18 %		
			Roundup		
			Grand Total	17877=	00

IN WARD
No: 10768 Dt: 13/2/23
GRN No: 117584 Dt:
Received By: Sign:
SSLLP-SOV

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ________________

SUMMIT SALES LLP
IN WARD
No: 65847
Date: 13/2
Sign:
R. DIST.

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

 16-02-2023 4:23:58 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	96859	170804
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	06-02-2023	
	Quote No	NIL	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	06-02-2023	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	704000 - TOOL-Tools - Welding Rod--Mangalam - 12packets - Corton	2.00	3,700.00	0.00	18.00	8,732.00
2	152400 - TOOL-Tools - Grinding Wheel-Metal-Bosch - 100mm - Nos	50.00	40.00	0.00	18.00	2,360.00
3	693600 - TOOL-Tools - Cutting Blade-Metal-Norton - 350mm - Nos	25.00	180.00	0.00	18.00	5,310.00
4	327400 - TOOL-Tools - Cutting Blade-Metal-Powertech - 100mm - Nos *Bosch*	50.00	25.00	0.00	18.00	1,475.00
					Total Order Value . . .	**17,877.00**

Rupees : Seventeen Thousand Eight Hundred Seventy Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for PO NO. 96785,96788,96787,96790 GMR grills work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Veer.

Name : ______________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	06.02.2023
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170804
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	MS Flat patti	3/4"x3/4"x 6mm	3	TONS		
2.	MS Square rod	10mm	3	TONS		
3.	MS Square pipe	3/4"x3/4"x1.7 mm	20	Lengths		
4.	MS Flat patti	11/2"x6mm	15	Lengths		
5.	Cutting wheel-Norton Brand	14"	24	No's		
6.	Grinding wheel-Bosch	4"	2	Boxes		
7.	Welding rods-Mangalam	-	2	Boxes		
8.	Cutting wheel-Bosch	4"	2	Boxes		

Remarks: For PO numbers:96785,96788,96787,96790 GMR Grills purpose .

Prepared By	M.Asha jyothi	Approved by	APPROVED
Sign.& Date	06.02.2023	Sign. & Date	20 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.