Remarks from site on the 'Requisition by Site Report' of purchase division

				Truic recyu	1211101	LUV Sile Kenori	of nur	haca divi	ri o m	
Company:		MHPL	SOV			by Site Report	or purc	mase uivi	sion	
Cit			er Oak Villas part-III		_	Date:		20-02-2023		
Report From / To 10-0		10-02	2022 to 10 0	III		Prepared by:		K.Tulasi Rani		
		(Fri to	02-2023 to 18-02-2023		App	Approved by:		K Purshotham		
Report Date 20-02-2023 List of requisitions numbers missing in the repo								K		
List of requ	isitions wh	inders m	ussing in the rep	ort*:				0	,	
Req No.	Doc	Date	WO not prepare	d 3 working	g days	after requisitio	n:			
3304 710.	Rec	Date	Senai no or		Iter	em Description		Reason for not preparing PO/WO#		
			item in Req							
List of requi	isitions wh	ore DO	TVO:							
Reg No	Pag	Date	WO is prepared Serial no of	and items ha	ave no	ot been received	l at site b	evond the	e lead time	
1104 110.	Reg	Date		Item		m Description		Details of discussion with supplier		
185389	185389 09-02-23		item in Req.					or anocassion with supplier		
185390		2-23	1		Hub Rack			Online Purchase		
, 55570	11-0	2-23	-23 1		Furniture & Fixtures 3seater School		Supplier can arrange the material by			
185391	13-0	2-23			Bench			Thursday		
	15 0	2-23	1-4	Electrical 6		6&32amps MCB &		Material Available delivery by		
				Cr	ange	e Over and Isolater		Tuesday		
NI- C										
No. of gate	passes issu	ed this	week:	0/5		From No.		Nill	To No.	Nill
Delivery var	1 site visit	on:		11-02-2	3(Sati	urday),13-02-23		15.02	2201/-1	NIII
T	(2.55.5.5			17-02-2	3(Fric	lay)	(Iviolida)	y),13-02-,	23 (weanes	lay) and
inward repo	rt (MRN/o	ther) &	stock report ema	ailed in pdf f	orma	t to purchase?			Yes	
nems not or	dered but r	eceived	:						103	
Other correc	tions & re	marks:								
Details of ste										
Sl. No	Tor size		Wt per mtr	Wt. for 40feet		Stock at site	Stock	at site in	n Previous stock in Kgs	
1	0		kgs	rod – kgs	- no of rods		Kgs		- 10110 do 3100k ili kgs	
1. 2.	8mm 10mm		.395	4.50		-	-		-	
3.			.617 .89		7.50	-	-		-	
<u> </u>	16mm	12mm			0.67	-	-		-	
5.			1.58		8.96	-	-		-	
<u> </u>	20mm 25mm		2.47		9.63	-	-		-	
7.	32mm	5.00		46.3		-	-		-	
8.	Binding	wire	6.32	6	6.67	-	-		-	
OPC stock Nill			OPC last	NT:11		Nill	Nill		Nill	
OI C SIUCK	INIII		weeks stock	Nill		PPC/PSC -			PPC/PSC la	st -
Details			Project Manager			stock			weeks stock	
Sign			Frojeetivianager			Admin Officer/Manager		er	Admin Audit	
Date			20-02-2023			20.00.000				
- 410			20-02-2023			20-02-2023				

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, <a href="mailto:ashaii] ashaii] ashaii] ashaii] ashaii] not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval input. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company		Oak Willes LLD		Date:		20-02-20	20-02-2023			
			er Oak Villas LLP er Oak Villas part-III					K.Tulasi Rani		
				Prepared by:			K. Purshotham			
,			2023 to 18-02	-2023	Approved by:		K i uisiiotilaiii			
(Fri to					-					
Report Date		20-02-2		.*						
			missing in the				•••			
	1			ared 3 w		g days after requis		Constant		
Req No. Req Date		l Date	1 1		Item Description			n for not preparing		
			item in Req					PO/WO#		
List of requisi	itions	where Po	O/WO is prepa	red and it	tems h	ave not been recei	ved at site b	eyond the lead time:		
		q Date	Serial no of		Item Description		Detail	Details of discussion with		
-			item in Req.					supplier\$		
212063	212063 08-02-23		1-11	Bath	Bathroom Tiles Malaysian & Luna & Country chocolate & etc			Material Available delivered		
				Luna 8				by Tuesday		
212073	13-02-23		1		Tan Brown Granite			Work Under Process		
212074	74 13-02-23		1		Tan Brown Granite			der Process		
212075	13-02-23		1		Tan Brown Granite			der Process		
212077			1-6		UPVC Windows		Supplier	Supplier Can fix the windows		
	212077 13-02-23							by next week		
212078	212078 13-02-23		1-5		UPVC Windows			Supplier Can fix the windows		
								by next week		
212080	212080 15-02		1-6		Panel doors			Available delivered		
				825x2	825x2075,675x2075,825x2025			day		
				& Mc	& Mortise & Cylindrical locks					
	+									
	-									
				-		r N	4102	T- N- 440F		
No. of gate passes issued this week:					3 From No. 4103 To No. 4105 11-02-23(Saturday),13-02-23(Monday),15-02-23(Wednesday) and					
Delivery van	site v	isit on:1			23(Satu 23(Frid		iday),15-02-2.	3(weanesday) and		
, ,	. (ME	NI /- 4h- an) & stock repor					Yes		
	rt (MH	myouner) & Stock repor	t emaneu	ili pui	Tormat to		1 C3		
purchase? Items not or	ال معمل	hut roco	ivodi							
Other correct										
Details of steel & cemer		emem st	Wt per mtr.	Wt. for 12		Stock at site - no	Stock at	Previous stock in		
Sl. No	ttt		- kgs	mtr rod		of rods	site in	Kgs		
			vP2	mu rou	60	011000	Kgs			
1.	8mm		.395		4.74	340	1611	•		
2.	10mr		.617		7.404	70	518	-		
3.	12mr		.89		10.68	800	8544			
4.	16mr		1.58		18.96	100	1516	•		
5.			2.47		29.64	-	-			
6.			3.86	The second secon	46.32	**	-	**		
7.			6.32		75.84 -		-	-		
· · · · · · · · · · · · · · · · · · ·	III									

8.	Binding wire	-		Nill	Nill	Nill	
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	19	PPC/PSC last weeks stock	260
Details		Project Manager		Admin Officer/M	Admin Officer/Manager		
Sign				An	For		
Date		20-02-2023		20-02-2023	20-02-2023		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!