PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/02/2023	Prepared by	K.Mounika	Serial no.	14878
Supplier name	ssl(p			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	31/01/2023	PO/WO No.	96629	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28655	07/02/23	3,714/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,714/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117378 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,714
Amount E – PO / WO value:	3,714
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/02/2023
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika	[signature]			
Sign:	[signature]	APPROVED			
Date	20/02/2023	20 FEB 2023			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28655
Nilgiri Estates	Invoice Date.	07-02-2023
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	96629
	PO Date.	31-01-2023
	Req ID	83854
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	31-01-2023
	Loc Req No	175572

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	2	88.20	176.40	18	31.76
2	639400 - CONS-Consumables - Toilet	84807900	2	87.00	174.00	18	31.32
3	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	2	42.00	84.00	18	15.12
4	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	2	53.00	106.00	18	19.08
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	6	21.00	126.00	18	22.68
6	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	6	16.75	100.50	0	0.00
7	659600 - CONS-Consumables - Bombay Brooms Big	96032900	3	88.20	264.60	0	0.00
8	818700 - CONS-Consumables - Mopping Sitck-- - - -	96039000	2	126.00	252.00	18	45.36
9	609700 - PLUM-Plumbing - Green hose pipe-- -	730300	60	32.00	1,920.00	18	345.60
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,203.50		510.92
	255.46	255.46	Total Invoice Amount	3,714.41		

Rupees : Three Thousand Seven Hundred Fourteen and Paise Fourty One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 105246 Date: 7/2/23 Sign: R.R. DIST.

Purchase Order

 31-01-2023 2:11:33 PM

96629
28.01.23 12:54:52

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	96629	175572
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	2.00	88.20	0.00	18.00	208.15
2	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	2.00	87.00	0.00	18.00	205.32
3	722700 - CONS-Consumables - Air Freshner-- - - - Nos	2.00	42.00	0.00	18.00	99.12
4	767300 - CONS-Consumables - Detergent --Vim - - - Nos	2.00	53.00	0.00	18.00	125.08
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	6.00	21.00	0.00	18.00	148.68
6	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	6.00	16.75	0.00	0.00	100.50
7	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	3.00	88.20	0.00	0.00	264.60
8	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	2.00	126.00	0.00	18.00	297.36
9	609700 - PLUM-Plumbing - Green hose pipe-- - 25mm - Mtrs	60.00	32.00	0.00	18.00	2,265.60
				Total Order Value . . .		**3,714.41**

Rupees : Three Thousand Seven Hundred Fourteen and Paise Fourty One Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penality For Delay Nil

For ***Nilgiri Estates***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : Veerta

Name : ____________

Date : __/__/____

Purchase Order

 31-01-2023 2:11:33 PM Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office and model villa cleaning work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Nilgiri Estates***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________________

Name : ______________________________

Date : __/__/____

Requisition Form						
Company Name:	NE	Date:	31.01.2023			
Site & Phase :	NE	Time:	12:10			
Unit No./Block No.						
Supplier:		Req. No.	175572			
Material required before date:	02.02.23	ID No.	83854			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	2	0	2		
2	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	2	0	2		
3	CONS7227-Consumables-Air Freshner----Nos	2	0	2		
4	CONS7673-Consumables-Detergent --Vim --Nos	2	0	2		
5	CONS4717-Consumables-Acid---1Ltr-Nos 96629	6	0	6		
6	CONS9057-Consumables-Coconut Brooms----Nos	6	0	6		
7	CONS6596-Consumables-Bombay Brooms Big ----Nos	3	0	3		
8	CONS8187-Consumables-Mopping Sitck----Nos	2	0	2		
9	HARD6904-Hardware-Green hose pipe---20MM-Mtrs	60	0	60		
10			0	0		
Remarks:	for site office and model villa cleaning works					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani					
Approved By:	Vijay Raj					
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Nilgiri Estates	DC No.	24481
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	07-02-2023
	PO No.	96629
	PO Date.	31-01-2023
	Req ID	83854
GSTIN : 36AAHFN0766F1ZA	Req Date	31-01-2023
	Loc Req No	175572

	Description of Goods	HSN/SAC	Qty
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	2
2	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	2
3	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	2
4	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	2
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	6
6	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	6
7	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	3
8	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	96039000	2
9	609700 - PLUM-Plumbing - Green hose pipe-- - 25mm - Mtrs	730300	60
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
No. 22988
SV (17378) Dt. 8/2/23
Nilgiri Estates

SUMMIT SALES LLP
IN WARD
No: 8684
Date: 20/2/23
Sign
R.R. DIST.