

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20-02-23		Prepared by: S. Jayasudha		Serial no. 14911	
Supplier name: Cemex Inteq		HO inward no.			
Firm/Company: Sov LLP		Project: Sov part-III		HO received date	
PO/WO date: 23-01-23		PO/WO No. 20230116004		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	292	6-02-23	13,200/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			13,200/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	pouring bill attached	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			13,200/-
Amount E – PO / WO value:			26,400/-
Amount F – Difference (A – E):			13,200/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		27-02-23	
Remarks: final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. ceel			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com Buyer Silver Oak Villas LLP 5-4-187/3 & 4 , IInd Floor, M.G. Road, Secunderabad-500003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36		Invoice No. 292 Delivery Note Supplier's Ref. 1736 Buyer's Order No. 20230116004 Despatch Document No. Despatched through Terms of Delivery	Dated 6-Feb-2023 Mode/Terms of Payment Other Reference(s) Dated 23-Jan-2023 Delivery Note Date Destination
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SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	M25 Pump Ready Mix Concrete	38245010	3.00 cum	3,728.81	cum	11,186.44
	SGST			9 %		1,006.78
	CGST			9 %		1,006.78
	Total		3.00 cum			Rs 13,200.00

Amount Chargeable (in words)

E. & O.E

INR Thirteen Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
38245010	11,186.44	9%	1,006.78	9%	1,006.78	2,013.56
Total	11,186.44		1,006.78		1,006.78	2,013.56

Tax Amount (in words) : **INR Two Thousand Thirteen and Fifty Six paise Only**

Company's Bank Details

Bank Name : UNION BANK OF INDIA

A/c No. : 261611100001529

Branch & IFS Code : **RAMPALLE & UBIN0826162**

Declaration

Declaration:
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

Authorized Signatory

This is a Computer Generated Invoice



Date	DC NO	V. NO	Quantity	Rate	M25 Pump
07/01/2023	1736	7604	3.00 cum	4400.00/cum	13200.00

Purchase Order



13.01.23 4:06:51

Original

From Company:	Silveroak Villas LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad, TELANGANA,500003 GSTNO:36ADBFS3288A2Z7	Delivery Location:	Silver Oak Villas III Sy.No.11,12,14,15,16,17,18 , 294Cherlapally Hyderabad,Telangana,501301 Prushotham,9502288244....65908777
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Supplier Details			
CEMEX INFRA Sy. no. 312, Rampally (Vill), Kesara (Mandal) Medc Rampally (Vill), Kesara (Mandal) Medc,TG, GSTIN:36AANFC3197R1ZJ G.Surender Reddy,8367099999			
PO No	20230116004	Quote No	NIL
PO Date	16 Jan 2023	Quote Date	23 Jan 2023
Supply Type Purchase Order			

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount			
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT		SGST AMT		
1	RMCC9497-RMC-RMC-M25---cum	6.00	3,728.81	0%	22,373	0%	9%	9%	0	2,014	2,014	26,400		
						Total Amount ...					0	2,014	2,014	26,400

Rupees in words : Twenty Six Thousands Three Hundred And Ninety Nine .ten PaiseOnly.

Terms and Conditions:-

Purchase Order

Original

RMC other terms : Batching report + cube test report must be provided.
RMC specification: 260 kgs of cement to be added per cum.
RMC quantity Payment shall be made on quantity delivered at site. All vehicles to be weighed near site
RMC line pump: Line / boom pump charges included.
Payment Terms : Within 30 days of delivery and on production of bill.
Tax : Inclusive of GST and all other taxes.
Delivery Date : As per Site Engineers Request.
Delivery Location : As per details given above
Bill submission: Vendor Shall submit proof of delivery+originak invoice at head office of purchaser
Remarks : Delivery at SOVLLP Contact Person Mr Purshottam-9502177288.

For Silveroak Villas LLP

Authorised Signatory

Name :-

Sign:-

Date :-

Accepted the above Terms And Conditions
For CEMEX INFRA

Date :-

APPROVED
23 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name	Silveroak Villas LLP	Date	13 Jan 2023
Site Or Phase	Silver Oak Villas III	Time	04:56:17
Flat/Villa/Other	For Villa no.201 Purpose	Req.No.	212014
Material required before date		ID No	20230113005

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	RMCC9497-RMC-RMC-M25---cum	6.00	0	6.00	4,000.00		

Remarks: For Villa no.201 Pedestal Purpose

Prepared By :- Meenakshi

Sign:-

Date :- 13 Jan 2023

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns



Internal memo no. 903/35/A

Annexure - B

RMC pour report

Company/ firm:	SOVLLP	Block No.:	For 201 Pedestal Purpose
Project:	SOV-III	Flat / Villa no.:	For 201 Pedestal Purpose
Supplier:	Cemex Infra	Slab no.:	
Requisition nos.:	212014/20230113005	A. Estimated quantity:	06
PO nos.:	20230116004	B. Requisition quantity:	06
Sign of Security	Sign of Admin	C. Actual quantity poured	03
		D. Difference (C-A)	03

APPROVED BY
Sign of Project Manager
04 FEB 2023

K. PUFUSHOTHAM
Project Manager (SOV-III)

Details of RMC pour

Sl. No	Date	Time of disp from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	07/01/23	13:05	13:35	13:50	03	1736	7,200	7,060	140kgs	217/-		
2.												
3.												
4.												
5.												
6.												
7.												
8.												
Total:					03 Cumts		7,200 Kgs	7,060 Kgs	140kgs	217/-		
Remarks												

Note: 1. Report to be sent on a daily basis to purchase@midproperties.com and report-audit@midproperties.com. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weightment slips + pour reports + test reports + photographs at site.