PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/02/23	Prepared by	Ashajyothi	Serial no.	14965
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	14/02/23	PO/WO No.	97118	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2022-23 / 487	15/02/23	9,015/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,015/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	117540	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,015/-
Amount E – PO / WO value:	9,015/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	27/02/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Asha				
Date	22/02/23	22 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/487** | Dated **15-Feb-2023** Delivery Note | Mode/Terms of Payment Supplier's Ref. | Other Reference(s)
Buyer **SUMMIT SALES LLP** 5-4-187/3&4, IInd Floor, MG Road Secunderabad -500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **97118 170842** | Dated **14-Feb-2023** Despatch Document No. | Delivery Note Date Despatched through | Destination Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**HACKSAW BLADE DOUBLE**	641800	18 %	**300.0 Nos**	10.00	Nos	**3,000.00**
2	**HACKSAW BLADE DOUBLE**	641800	18 %	**200.0 Nos**	10.00	Nos	**2,000.00**
3	**GI- Bucket**	6023	18 %	**24.0 Nos**	110.00	Nos	**2,640.00**
							7,640.00
	Output CGST @ 9%				9	%	**687.60**
	Output SGST @ 9%				9	%	**687.60**
	Total			**524.0 Nos**			**₹ 9,015.20**

Amount Chargeable (in words) *E. & O.E*

INR Nine Thousand Fifteen and Twenty paise Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
641800	5,000.00	9%	450.00	9%	450.00	900.00
6023	2,640.00	9%	237.60	9%	237.60	475.20
Total	**7,640.00**		**687.60**		**687.60**	**1,375.20**

Tax Amount (in words) : **INR One Thousand Three Hundred Seventy Five and Twenty paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 106088
Date 21/2/23
Sign

INWARD
Inward No. 19428 Dt: 16/2/23
GRN No: 117540 Dt: 17/2/23
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

14-02-2023 10:47:20

97118
08.02.23 3:15:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	97118	170842
	Doc Date	14-02-2023	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	09-02-2023	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	641800 - HARD-Hardware - Hacksaw blade Double-- - - - Boxes	300.00	10.00	0.00	18.00	3,540.00
2	641800 - HARD-Hardware - Hacksaw blade Double-- - - - Boxes *single*	200.00	10.00	0.00	18.00	2,360.00
3	451000 - GENE-General Items - GI Buckets-- - - - Nos	24.00	110.00	0.00	18.00	3,115.20
	Total Order Value . . .					**9,015.20**

Rupees : Nine Thousand Fifteen and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for stock Replenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 14/02/2023

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ____________

Date : __/__/____

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Company Name:	SSLLP	Date:	09.02.2023
Site & Phase :	SHLLP	Time:	11:00:00
Unit No./Block No.			
Supplier:		Req. No.	170842
Material required before date:		ID No.	84277

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE6616-General Items-Recron----Nos	400	101	400		
2	GENE2337-General Items-GI Buckets----Nos	24	35	24		
3	HARD7211-Hardware-Hacksaw blade Double----Boxes	300	189	300		
4	HARD7962-Hardware-Hacksaw blade Single----Boxes	200	236	200		
5						
6						
7						
8						
9						
10						

PO: 97116.
PO: 97118.

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
11 FEB 2023
SOHAM MODI
MANAGING DIRECTOR