PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/02/23	Prepared by	Ashajyothi	Serial no.	**14957**
Supplier name	Global safety solutions			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	10/02/23	PO/WO No.	97046	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2289	14/02/23	2,803/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,803/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117598	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,803/-
Amount E – PO / WO value:	2,803/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/02/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED 22 FEB 2023 MINISH PARIKH MANAGER PROCUREMENT			
Sign:	Ash				
Date	22/02/23.				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS
#5-[illegible]-48, Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : gss.infoteam@gmail.com

Invoice No. **2289**	Dated **14-Feb-23**
Delivery Note	Mode/Terms of Payment
Reference No. & Date. **2289 dt. 14-Feb-23**	Other References
Buyer's Order No. **97046-170834**	Dated **14-Feb-23**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Buyer (Bill to)
Summit Sales LLP
M G Road, Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Freeman Steel Measuring Tape 30mtrs 13mm**	90178010	18 %	**5.00 Nos**	475.00	Nos		**2,375.00**
	CGST@9%				9	%		**213.75**
	SGST@9%				9	%		**213.75**
	Round Off							**0.50**
	Total			**5.00 Nos**				**₹ 2,803.00**

INWARD
Inward No. 9440 Dt: 17/2/23
MRN No: 117598 Dt: 20/2/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP IN WARD No: 106095 Date: 21/2/23 Sign: R.R. DIST.

E. & O.E

Amount Chargeable (in words)
INR Two Thousand Eight Hundred Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
90178010	2,375.00	9%	213.75	9%	213.75	427.50
Total	**2,375.00**		**213.75**		**213.75**	**427.50**

Tax Amount (in words) : **INR Four Hundred Twenty Seven and Fifty paise Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

    10-02-2023 14:34:05

97046
08.02.23 3:15:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions	**Doc No**	97046	170834
5-5-48, Ranigunj, secunderbad	**Doc Date**	10-02-2023	
	Quote No	Nill	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	09-02-2023	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	265700 - TOOL-Tools - Mesurment Tapes -Fibre-Freemans - 30m - Nos	5.00	475.00	0.00	18.00	2,802.50
					Total Order Value . . .	**2,802.50**

Rupees : Two Thousand Eight Hundred Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	NIL
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 10/02/2023

Name : ____________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 09.02.2023

Time: 11:00:00

Req. No. 170834

ID No. 84212

PO 97045

97046.

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1852-Hardware-Fischer Plug--Bosch-5mm-Boxes	50	42	50		
2	HARD7695-Hardware-Fischer Plug--Bosch-6mm-Boxes	50	44	50		
3	TOOL3564-Tools-Mesurment Tapes -Fibre-Freemans-30m-Nos	5	3	5		
4	HARD4934-Hardware-Bombay Nails ---50mm-Kgs	25	3	25		
5	HARD2155-Hardware-Bombay Nails ---62.50mm-Kgs	25	30	25		
6	TOOL1467-Tools-Plastic Gampa ---425mm-Nos	60	50	60		
7						
8						
9						
10						

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY

09 FEB 2023

SOHAM MODI
MANAGING DIRECTOR