PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/02/2023	Prepared by	MINISH.	Serial no.	**15001**
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	GVRC	Project	Dunopolis.	HO received date	
PO/WO date	07/02/2023	PO/WO No.	96910.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	474	09/02/2023	28,400/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	28,400/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117286.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28400/-
Amount E – PO / WO value:	28,400/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/02/2023.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/474**
	Dated **9-Feb-2023**
	Delivery Note
	Mode/Terms of Payment
	Supplier's Ref.
	Other Reference(s)
Buyer **G V Research Centre Pvt. Ltd.** 5-4-187/3&4, II Nd Floor, Soham Mansion, MG Rod, Secunderabad-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **96910 212529**
	Dated **7-Feb-2023**
	Despatch Document No.
	Delivery Note Date
	Despatched through
	Destination
	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Coconut Brooms**		**100.0 Nos**	11.00	Nos	**1,100.00**
2	**Gova Rope**		**200.0 Nos**	130.00	Nos	**26,000.00**
						27,100.00
	Output CGST @ 2.5 %			*2.50*	*%*	**650.00**
	Output SGST @ 2.5%			*2.50*	*%*	**650.00**
	Total		**300.0 Nos**			**₹ 28,400.00**

E. & O.E

Amount Chargeable (in words)

INR Twenty Eight Thousand Four Hundred Only

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 10631
Date 21/2/23
Sign

INWARD

Inward No: 11212	Dt: 10/2/23
MRN No: 117286	Dt: 11/2/23
Received By: D. Rajkumar	Sign: D. Rajkumar

Genome Valley Research Center Pvt. Ltd.

 08-02-2023 10:59:53

Purchase Order

96910
28.01.23 12:54:55

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500...
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	96910	212529
Doc Date	07-02-2023	
Quote No	nil	
Quote Date	06-02-2023	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	100.00	11.00	0.00	0.00	1,100.00
2 764600 - GENE-General Items - Gova Rope-- - - - Bundles	200.00	130.00	0.00	5.00	27,300.00

Rupees : Twenty Eight Thousand Four Hundred Only.

Total Order Value . . . 28,400.00

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for stock Replenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 08/02/2023

Name :

Accepted the above Terms And Conditions
For *Akshaya Traders*

Date : __/__/____

Requisition Form						
Company Name:	gvrc					
Site & Phase :	innopolis	Date:	06.02.2023			
Unit No./Block No.		Time:	12:03			
Supplier:						
Material required before date:	urgent	Req. No.	212529			
		ID No.	84012			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS9459-Consumables-Coconut Brooms----Nos	100	0	100		
2	GENE9357-General Items-Gova Rope----Bundles PO:- 96910	200	0	200		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards over all site use purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	S.Nagamani					
Approved By:	Mr.Madhu	Madhu	APPROVED 08 FEB 2023 MINISH PARIKH MANAGER PROCUREMENT			
Sign & Date:	06.02.2023					