

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22-02-23		Prepared by: S. Jayasudha		Serial no. 15015	
Supplier name: Summit Sales LLP		HO inward no.			
Firm/Company: Sov LLP		Project: Sov part-II		HO received date	
PO/WO date: 17-12-22		PO/WO No. 20221217003		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	29016	3-01-23	3,304/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,304/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	20230104081		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,304/-	
Amount E – PO / WO value:				3,304/-	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		27-02-23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

Tax Invoice

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, TG- 500003

Email: purchase@modiproperties.com

Page 1 of 1

Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Customer Details				Invoice No		29016	
Billing Details		Shipping Details		Invoice Date		03 Jan 2023	
Silveroak Villas LLP 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36ADBFS3288A2Z7		Sy.No 11 to 18 & 294, Cherlapally Sy .No.11,12,14,15,16,17,18 , 294, Cherlapally Hyderabad, Telangana- 501301		PO No		20221217003	
				PO Date		17 Dec 2022	
				S.No	Description Of Goods	HSN/SAC	Qty
1	BUIL6364-Building Material-Spacers CC- All in one-Misc-Nos.		2,000.00	1.40	2,800	18.00	504.00
				Total Taxable Amount	2,800.00		504.00
				Total Invoice Amount	3,304.00		
IGST		CGST	SGST				
0.00		252.00	252.00				
Rupees : Three Thousand Three Hundred And Four Only.							

Bank Details

Bank Name : Yes Bank

A/C No : 009763700001491

IFSC Code : YESB00000097

Branch : Secunderabad



For Summit Sales LLP

Authorised signator

03/02/23 12:05:46 PM

Purchase Order

Original

From Company:	Silveroak Villas LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ADBFS3288A2Z7	Delivery Location: Silver Oak Villas III Sy .No.11,12,14,15,16,17,18 , 294Cherlapally Hyderabad,Telangana,501301 Prushotham,9502288244.....65908777
---------------	--	--

Supplier Details	Summit Sales LLP #5-4-187/3 & 4, II FloorSoham Mansion, M.G.Road Hyderabad,TG,500003 GSTIN:36ACQFS2044C1Z7 Hamendra,Prabhakar,040-66335551 purchase@modiproperties.com	PO No 20221217003 Quote No Nil	PO Date 17 Dec 2022 Quote Date 22 Dec 2022	Supply Type Purchase Order
------------------	---	---	---	-------------------------------

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	Amount
1	BUIL6364-Building Material-Spacers CC-All in one-Misc-Nos.	2,000.00	1.40	0%	2,800	0%	9%	9%	0	252	252	3,304
						Total Amount ...			0	252	252	3,304

Rupees in words : Three Thousand Three Hundred And Four Only.

Terms and Conditions:-

Additional Specifications

Tax : Inclusive of GST .

Delivery Date : Within 1 day of PO

Delivery Location : As given above.

Transport: Transportation by us.

Advance Paid : Nil

Payment Terms : delivery and on submission of bills.

Bill submission: Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.

For Villa No.191,197 to 202 Columns

Other Terms: Payment shall be made on quantity delivered at site.

For Silveroak Villas LLP	Accepted the above Terms And Conditions For Summit Sales LLP
Authorised Signatory 	
Name :-	
Sign:-	
Date :-	Date :-



APPROVED
19 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Requisition Form

Company Name	Silveroak Villas LLP	Date	16 Dec 2022
Site Or Phase	Silver Oak Villas III	Time	11:33:02
Flat/Villa/Other	For Villa no.191,197 to 202 Purpose	Req.No.	184920
Material required before date		ID No	20221216003

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	BUJIL6364-Building Material-Spacers CC-All in one-Misc-Nos.	2,000.00	0	2,000.00	80.00		

Remarks: For Villa no.191,197 to 202 Columns & Footings Purpose

Prepared By :- Meenakshi

Sign:-

Date :- 16 Dec 2022

Approved By:-

Sign:-

Date:-



Note: On receipt of material at site write inward number and date in last two columns

Tax Invoice

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Hyderabad, TG- 500003

Email: purchase@modiproperties.com

Page 1 of 1

Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Customer Details

Silveroak Villas LLP

5-4-187/3&4, II Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003

GSTIN: 36ADBFS328A2Z7

S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	BUIL-6364-Building Material-Spacers CC-All in one-Misc-Nos.	14041061	2,000.00	1.40	2,800.00	18.00	504.00
Total Taxable Amount					2,800.00		504.00
Total Invoice Amount							3,304.00
IGST		CGST	SGST				
0.00		252.00	252.00				

Rupees : Three Thousand Three Hundred And Four Only.

Bank Details

Bank Name : Yes Bank

A/C No : 009763700001491

IFSC Code : YESB00000097

Branch : Secunderabad

For Summit Sales LLP

Authorized Signator

INWARD	
Inward No: 22912	Di: 26/12
MIRN: 08930104081	4/11/23
Received By: [Signature]	Sign: [Signature]
(Silver Oak Villas - Part-III)	

03/01/23 12:01:12 PM