PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/02/2023	Prepared by	MINISH.	Serial no.	**14987**		
Supplier name	Sfs Hardware.			HO inward no.			
Firm/Company	SSLLP.	Project	SHLLP-GNDL	HO received date			
PO/WO date	06/02/2023.	PO/WO No.	96837	Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	407	13/02/2023	1,416/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,416/-		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 117455.		Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–		
Amount C –Other Debits :	–		
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,416/-		
Amount E – PO / WO value:	1,416/-		
Amount F – Difference (A – E):	NIL		
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	27/02/2023 -		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE #30-26 3rd FLOOR PLOT NO 36 BURHANI HOUSING SOCIETY RTC COLONY TRIMULGHEERY HYDERABAD 500-015 Mobile : 9550505717 **Company's GSTIN: 36BJJPG3515K1Z6**	**Invoice No : 407** Delivery challan no : PO NO : **96837 - 170800** PO Date : 06-02-2023	**Dated: 13-02-2023** Dated :
Buyer: **M/s. SUMMIT SALES LLP.** 5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD SECUNDERABAD - 500003 **Buyer's GSTIN : 36ACQFS2044C1Z7**	**Despatched Through :** Despatched Date : State Code: **36**	**BY HAND / DRIVER** 06-02-23

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	MS BOLT NUT DOUBLE WASHER 15.8 X 150 M	7318	5.00 KGS	120.00	18.00%	600.00
2	MS BOLT NUT DOUBLE WASHER 19.1 X 225 M	7318	5.00 KGS	120.00	18.00%	600.00
	TRANSPORTATION CHARGES :					0.00
					TOTAL :	**1,200.00**
	Total Tax Amount: 216.00				**CGST @ 9 %**	108.00
					SGST @ 9 %	108.00
					Round off	0.00
					Grand Total	**1,416.00**

IN WARD
Inward No: 1936 Dt: 14/02/23
MRN No: 117455 Dt: 14/02/23
Received By:
Sign:
SSLLP-GVDC

Received By
S.K. RAJU
6281929265

Amount Chargeable (in words)

Rs: ONE THOUSAND FOUR HUNDRED AND SIXTEEN ONLY

Company's Bank Details

Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
This is a computer generated Invoice / Subject to Secunderabad Juridiction

SUMMIT SALES LLP
IN WARD
No: 105912
Date: 16/2

For SFS HARDWARE

Authorised Signatory

Purchase Order

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28.01.23 12:54:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SFS Hardware	**Doc No**	96837	170800
30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15	**Doc Date**	06-02-2023	
	Quote No	NIL	
GSTIN 36BJJPG3515K1Z6	**Quote Date**	03-02-2023	
9550505717	**SupplyType**	Supply	

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	208700 - HARD-Hardware - MS Bolt+Nut+Double washer--- 158X150mm - Kgs *15.8x150mm*	5.00	120.00	0.00	18.00	708.00
2	440800 - HARD-Hardware - MS Bolt+Nut+Double washer--- 19.1X225mm - Kgs	5.00	120.00	0.00	18.00	708.00
					Total Order Value . . .	**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next 3 Day.
Delivery Location	SSLLP-GVDC . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above order for MEP works GVRC purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice+copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site. Original invoices must be send to HO office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 06/02/2023

Accepted the above Terms And Conditions

For ***SFS Hardware***

Name : ____________

Date : __/__/__

Requisition Form							
Company Name:	SUMMIT SALES LLP						
Site & Phase :	SSLLP-GVDC	Date:	03-02-2023				
Unit No./Block No.		Time:	15:00				
Supplier:							
Material required before date:	URGENT	Req. No.	170800				
		ID No.	~~84010~~	84010.			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD2087-Hardware-MS Bolt+Nut+Double washer---158X150mm-Kgs	5		5			
2	HARD4408-Hardware-MS Bolt+Nut+Double washer---19.1X225mm-Kgs	5		5			
3	STEL6519-Steel-MS Dummy Flange-Table E-200DmmX8Holes-Nos	1		1			
4							
5							
6							
7							
8							
9							
10							
Remarks:	FOR MEP WORKS GVRC						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	SHIVANI						
Approved By:	B.PRAVEEN						
Sign & Date:	Shivani 3/2/2023						

2087 PO: 96837

4408 PO: 96836