PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/02/2023	Prepared by	MINISH	Serial no.	**14980**
Supplier name	Reflections Electricals Pvt Ltd.			HO inward no.	
Firm/Company	SHLLP	Project	SHLLP.	HO received date	
PO/WO date	15/02/2023	PO/WO No.	97172.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4591	20/02/2023	95,261/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	95,261/-		
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	117627.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			95,261/-
Amount E – PO / WO value:			95,261/-
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	27/02/2023		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4591**	Dated **20-Feb-2023**
	Delivery Note **1042**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4591 dt. 20-Feb-2023**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **97172/170852**	Dated **15-Feb-2023**
	Dispatch Doc No.	Delivery Note Date **20-Feb-2023**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Bell Push 6A B0310**	853650	18 %	**40.0000 nos**	55.50	nos	**2,220.00**
2	**MCB 16A SP C Curve WM16ASPC**	853650	18 %	**48.0000 nos**	105.00	nos	**5,040.00**
3	**MCB 6A SP C Curve WM6ASPC**	853650	18 %	**48.0000 nos**	105.00	nos	**5,040.00**
4	**Isolator 40A FP WMISO40AFP**	853650	18 %	**24.0000 nos**	450.00	nos	**10,800.00**
5	**Venia 6M Plate BP956**	853810	18 %	**120.0000 nos**	75.00	nos	**9,000.00**
6	**Venia Switch 6A 1way B0110**	853650	18 %	**600.0000 nos**	36.00	nos	**21,600.00**
7	**Venia Switch 16A 1 Way B0130**	853650	18 %	**100.0000 nos**	58.50	nos	**5,850.00**
8	**Venia Socket 6/16A B1332**	853669	18 %	**100.0000 nos**	93.00	nos	**9,300.00**
9	**Venia Fan Regulator B1900**	841490	18 %	**60.0000 nos**	198.00	nos	**11,880.00**
							80,730.00
	OUTPUT CGST						**7,265.70**
	OUTPUT SGST						**7,265.70**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**1,140.0000 nos**			**₹ 95,261.00**

Amount Chargeable (in words)

E. & O.E

INR Ninety Five Thousand Two Hundred Sixty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853650	50,550.00	9%	4,549.50	9%	4,549.50	9,099.00
853810	9,000.00	9%	810.00	9%	810.00	1,620.00
853669	9,300.00	9%	837.00	9%	837.00	1,674.00
841490	11,880.00	9%	1,069.20	9%	1,069.20	2,138.40
Total	**80,730.00**		**7,265.70**		**7,265.70**	**14,531.40**

Tax Amount (in words) : **INR Fourteen Thousand Five Hundred Thirty One and Forty paise Only**

SUMMIT SALES LLP IN WARD No. 106176 Date 22/2/23 Sign R.R. DIST.

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

INWARD

Inward No. 19452 Dt: 20/2/23

MRN No: 117627 Dt: 21/2/23

Received By: Sign:

SUMMIT SALES LLP

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 15-02-2023 14:20:08

97172
08.02.23 3:15:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	97172	170852
Doc Date	15-02-2023	
Quote No	nil	
Quote Date	13-02-2023	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	40.00	185.00	70.00	18.00	2,619.60
2 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
3 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos	48.00	105.00	0.00	18.00	5,947.20
4 437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos	24.00	450.00	0.00	18.00	12,744.00
5 387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos	120.00	250.00	70.00	18.00	10,620.00
6 686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	600.00	120.00	70.00	18.00	25,488.00
7 829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	100.00	195.00	70.00	18.00	6,903.00
8 522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	100.00	310.00	70.00	18.00	10,974.00
9 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	60.00	660.00	70.00	18.00	14,018.40
				Total Order Value . . .	**95,261.40**

Rupees : Ninty Five Thousand Two Hundred Sixty One and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed post approvals.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
16 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
15/02/2023
Name : ______

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ______

Date : __/__/__

Purchase Order

 15-02-2023 14:20:08 Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 15/02/2023

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 13.02.2023

Time: 11:00:00

Req. No. 170852

ID No. 84311

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8973-Electrical-Bell Push--Wipro NW--Nos	40	66	40		
2	ELEC7266-Electrical-MCB---16 amps-Nos	48	169	48		
3	ELEC2020-Electrical-MCB---06 amps-Nos	48	193	48		
4	ELEC8878-Electrical-Isolater-4 Pole--40 amps-Nos	24	25	24		
5	ELEC4560-Electrical-ACCL Automatic-2 Pole -L&T -10 30amps-Nos	5	15	5		
6	ELEC6992-Electrical-Module Plate--Wipro NW-6 Module-Nos	120	1438	120		
7	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos	600	2711	600		
8	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos	100	302	100		
9	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	100	274	100		
10	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	60	276	60		

PO-97172.

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
13 FEB 2023
SOHAM MODI
MANAGING DIRECTOR