PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	23/2/23	Prepared by	Deepa	Serial no.	
Supplier name	SSHhp			HO inward no.	
Firm/Company	MRPhhp	Project	NGH	HO received date	
PO/WO date	21/2/23	PO/WO No.	97353	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28918	21/2/23	4,602/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,602/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117694 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,602/-
Amount E – PO / WO value:	7,670/-
Amount F – Difference (A – E):	3068/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	6/3/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	23/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	28918
Nilgiri Heights, Pocharam, 500088	Invoice Date.	21-02-2023
	PO No.	97353
	PO Date.	21-02-2023
	Req ID	84458
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	20-02-2023
	Loc Req No	182434

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	322400 - BUIL-Building Material - Spacers all in	14041061	3000	1.30	3,900.00	18	702.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,900.00		702.00
	351.00	351.00	Total Invoice Amount	4,602.00		

Rupees : Four Thousand Six Hundred Two Only.

SUMMIT SALES LLP * R.R. DIST. *
IN WARD No. 10615
Date 21/2/23
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-02-2023 12:52:17

97353
08.02.23 3:48:30

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	97353	182434
Doc Date	21-02-2023	
Quote No	Nil	
Quote Date	20-02-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	322400 - BUIL-Building Material - Spacers all in one-RCC-- - - - Nos	5,000.00	1.30	0.00	18.00	7,670.00
					Total Order Value . . .	**7,670.00**

Rupees : Seven Thousand Six Hundred Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality.For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for RCC works purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
1.	28918	21/2/23	4602/-
2.			
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*

Authorised Signatory

Veeru 21/02

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	20.02.23			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.	site					
Supplier:		Req. No.	182434			
Material required before date:	urgent	ID No.	84458			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL3224-Building Material-Spacers all in one-RCC----Nos	5000	0	5000		
2			0	0		
3			0	0		
4			0	0		
5	97353		0	0		
6			0	0		
7			0	0		
8			0	0		
9			0	0		
10			0	0		
Remarks:	for rcc works at site .					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	A.Sravani					
Approved By:						
Sign & Date:						

APPROVED
20 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	24719
Nilgiri Heights, Pocharam, 500088	DC Date.	21-02-2023
	PO No.	97353
	PO Date.	21-02-2023
	Req ID	84458
GSTIN : 36ABIFM1836H1Z7	Req Date	20-02-2023
	Loc Req No	182434

	Description of Goods	HSN/SAC	Qty
1	322400 - BUIL-Building Material - Spacers all in one-RCC-- - - - Nos	14041061	3000
2			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 12492	Dt: 21/2/23
MRN No: 117694	Dt: 22/2/23
Received By: Bishou	Sign:
NILGIRI HEIGHTS	

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86940
Date: 23/2/23
Sign:

Authorised signatory