PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	24/2/23	Prepared by	Deepa	Serial no.	15106
Supplier name	SSHP			HO inward no.	
Firm/Company	MMPK-HP	Project	GHT	HO received date	
PO/WO date	9/2/23	PO/WO No.	96997	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	98965	23/2/23	12,169/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			12,169/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	117293	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			12,169/-
Amount E – PO / WO value:			12,169/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	6/3/23		
Remarks:	final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	24/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28965
Mehta & Modi Realty Kowkur LLP	Invoice Date.	23-02-2023
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	96997
	PO Date.	09-02-2023
	Req ID	84164
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	08-02-2023
	Loc Req No	142613

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	334400 - TLWL-Tiles - Wall	69072300	35	294.66	10,313.10	18	1,856.36
	46 boxes						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	10,313.10		1,856.36
	928.18	928.18	Total Invoice Amount	12,169.46		

Rupees : Twelve Thousand One Hundred Sixty Nine and Paise Fourty Six Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 106219 Date: 23/2/23

Subject to Hyderabad Jurisdiction

Purchase Order

 09-02-2023 12:33:19 Ori

96997
28.01.23 12:54:55

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96997	142613
	Doc Date	09-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	334400 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown DK - 250X375mm - sqm *46 boxes*	35.00	294.66	0.00	18.00	12,169.46
					Total Order Value . . .	**12,169.46**

Rupees : Twelve Thousand One Hundred Sixty Nine and Paise Fourty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-402 bath room tile laying work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	2023-02-08			
Site & Phase :	Green wood heights	Time:	17-40 pm			
Supplier:	SSLLP	Req. No.	142613			
Material required before date:	2023-02-09	ID No.	84164			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TLWL3344-Tiles-Wall Tiles-Ceramic-Nitco-Malaysian Brown DK -250X375mm-sqm 0.75	35		35		
2	46.80ms.					
3	96997					
4						
5						
6						
7						
8						
9						
10						
Remarks:	For A-402 Bhat room Tile aying Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asma shaikh	A Suresh				
Approved By:	A SURESH					
Sign & Date:	2023-02-08					

APPROVED 09 FEB 2023 MANAGER

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Realty Kanhu LLP

Site: G.H.T

DC No.	5374
Date	10/02/2023
Vehicle No.	TS10UB5649
P.O. / W.O. No.	96997
P.O. / W.O. Date	9-02-2023

Sl. No.	PARTICULARS	Quantity
1	Malaysian Brown DK (46 Boxes)	35 sqm
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
Inward No: 13985 Dt: 10/02/23
MRN No: 117293 Dt: 11/02/23
Received By:

17:30

SUMMIT SALES LLP R.R. DIST.
INWARD No. 86986 Date 24/2/23

GSTIN :

Received the above materials in good condition.

Received by : Vamshi

Date : 10/02/2023.

Stamp: 10/02/23

For SUMMIT SALES LLP

Authorised Signatory