

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:	25-02-23	Prepared by	venkatesh	Serial no.	15132
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	14-02-23	PO/WO No.	97149	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	28900	21-02-23	7,859/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				7,859/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	117686		Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7,859/-	
Amount E – PO / WO value:				19,648/-	
Amount F – Difference (A – E):				11,789/-	
Quantity received as per PO /WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Part received			
Close PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		06-03-23			
Remarks: part bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Veeda-			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bill total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED
25 FEB 2023
VENKATESHWARLU
MANAGER

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28900		
Modi Reality Mallapur LLP				Invoice Date.	21-02-2023		
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076				PO No.	97149		
GSTIN : 36AAEFM1459R1ZP				PO Date.	14-02-2023		
PAN AAEFM1459R				Req ID	84296		
				Req Date	14-02-2023		
				Loc Req No	208949		

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL	32149010	20	307.00	6,140.00	28	1,719.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,140.00	1,719.20
	859.60	859.60	Total Invoice Amount	7,859.20	

Rupees : Seven Thousand Eight Hundred Fifty Nine and Paise Twenty Only.



for Summit Sales LLP

[Handwritten Signature]

Authorised signatory

Subject to Hyderabad Jurisdiction

Request form Form

Company Name: MRM LLP

Site Name: CMR

Est No / Block No: G block flats painting work purpose

Supply

Material required: 16.02.23

S No: Item

1 PAINT for Paints-Wall Putty Gypsum--NCL. 50Kgs-Bags

50

0

50

Date: 13.02.23

Time: 17:00:00

Req No: 208949

ID No: 84296

Qty required: Qty available at site

Order Qty: Inward No: Inward Date

Remarks: G block flats painting work purpose

Supply to G vick kumar painter

Engineer

Prepared By: Nagendra 674962386

Approved By

Sign & Date: 13.02.23

PO. No. 97149

Project Manager: Ram prasad
Purchase: MJD
14 FEB 2023

(Signature)

DELIVERY CHALLAN

12.05

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

1 of 1: 21-02-2023

Customer Details		DC No.	24701
Modi Reality Mallapur LLP		DC Date.	21-02-2023
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		PO No.	97149
GSTIN : 36AAEFM1459R1ZP		PO Date.	14-02-2023
		Req ID	84296
		Req Date	14-02-2023
		Loc Req No	208949

	Description of Goods	HSN/SAC	Qty
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL Altek - 30Kgs - bags	32149010	20
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Subject to Hyderabad Jurisdiction

INWARD
 MODI REALTY MALLAPUR LLP
 Ward No 11435 DL 21/2/23
 MRN No 117686 DL 22/2/23
 Received By..... Sign. *[Signature]*

for Summit Sales LLP
 Authorised signatory *[Signature]*

