PURCHASE DIVISION
Advice for approval for credit to supplier

b

Date:	24-02-23	Prepared by	Venkatesh	Serial no.	15103
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Narsing Rao Mylardam	Project	GMR	HO received date	
PO/WO date	16-02-23	PO/WO No.	97214	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28899	21-02-23	11,789/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,789/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117657 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,789/-
Amount E – PO / WO value:	11,789/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06-03-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veeel			
Sign:		APPROVED			
Date		25 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Narsing Rao Mylaram		Invoice No.	28899
Gulmohar Residency, Mallapur, Sy No. 19, , Hyderabad		Invoice Date.	21-02-2023
		PO No.	97214
		PO Date.	16-02-2023
		Req ID	84364
GSTIN : 36DGGPM3833Q1ZR	PAN DGGPM3833Q	Req Date	15-02-2023
		Loc Req No	208978

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL	32149010	30	307.00	9,210.00	28	2,578.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	9,210.00		2,578.80
	1,289.40	1,289.40	Total Invoice Amount	11,788.80		

Rupees : Eleven Thousand Seven Hundred Eighty Eight and Paise Eighty Only.

SUMMIT SALES LLP R.R. DIST.
INWARD
No 106107
Date 21/2/23
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 17-02-2023 12:33:03 PM

97214

08.02.23 3:15:07

From Company : **Narsing Rao Mylaram**
H No-29-533,Vinayak Nagar, Neredmet, Malkajgiri, Hyderabad-500056,
G S T No. : 36DGGPM3833Q1ZR

Supplier Details			
Summit Sales LLP	**Doc No**	97214	208978
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL Altek - 30Kgs - bags	30.00	307.00	0.00	28.00	11,788.80
					Total Order Value . . .	**11,788.80**

Rupees : Eleven Thousand Seven Hundred Eighty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'NCL' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	With in 2days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C-Block external painting work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Narsing Rao Mylaram***

Authorised Signatory

Name : ________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	MRM LLP	Date:	15.02.23			
Site & Phase :	GMR	Time:	12:39			
Unit No./Block No.	C Block external work					
Supplier:	M.narsing rao	Req. No.	208978			
Material required before date:		ID No.	84364			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN1674-Paints-Wall Putty Gypsum--NCL Altek-30Kgs-Bags 3426	30	0	30		
2	97214					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards c block external painting work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Srikanth					
Approved By:						
Sign & Date:	15.02.23					

APPROVED BY
15 FEB 2023
(G.M.R.)
Project Manager

16 FEB 2023

DELIVERY CHALLAN

DELIVERY CHALLAN

12:05

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	24700
Narsing Rao Mylaram	DC Date.	21-02-2023
Gulmohar Residency, Mallapur, Sy No. 19, , Hyderabad	PO No.	97214
	PO Date.	16-02-2023
	Req ID	84364
GSTIN : 36DGGPM3833Q1ZR	Req Date	15-02-2023
	Loc Req No	208978

	Description of Goods	HSN/SAC	Qty
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL Altek - 30Kgs - bags	32149010	30
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Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Ward No 11434 Dt 21/2/23
MRN No 117652 Dt 22/2/23
Received By... Sign...

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No. 86965
Date 24/2/23
Sign
R.R. DIST.