PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	27/2/2023	Prepared by	Vanajakshi	Serial no.	15175
Supplier name	Shweta Computers & Peripherals			HO inward no.	
Firm/Company	Dr NRK	Project	Neopolis	HO received date	
PO/WO date	16/2/2023	PO/WO No.	97235	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	72254	22/2/2023	9,400/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			9,400/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	117757	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9,400/-
Amount E – PO / WO value:			9,400/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	6/03/2023		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	27/2/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS & PERIPHERALS

SHOP NO. 1A, 2A, 58A, 59A, CELLAR
CHENOY TRADE CENTRE, PARKLANESECUNDERABAD, 500003
Phone : 04066387449
GSTIN : 36AAUFS5784P1ZV
PAN : AAUFS5784PState Name 36 - Telangana

Bill To :
DR NRKBIOTECH PRIVATE LIMITED
TSIIC Industrial Development Area, Plot no.11,, Sno.230 to 243, Turkapally,
MEDCHAL - 500078
State : 36 - Telangana
GSTIN :36AACCD2775Q1Z3
PAN :AACCD2775Q

Invoice No. : 72254
Invoice Date : 22/02/2023
Due Date : 22/02/2023

PO No. : 97235 186486
PO Dt. : 16/02/2023 00:00:00
IRN : c0dee1ef3cc7b2b2fb22cf41d879afb88de1525c20dbcb292afdcf5b136b2f16

Ship to:
Nextopolis
Sy No 230 to 243, plot no 11,
turkapally, shamirpet, medchal
Shravya-9676246895

Sl	Product Description	HSN/ SAC Code	Qty	Rate (Incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	ROUTER TP LINK 4G MR6400	85176290	2	4700.00	3983.05	7966.10	9.00	716.95	9.00	716.95	0.00	0.00
						7966.10						
	CGST			9.000		716.95						
	SGST			9.000		716.95						
	Grand Total:		**2**			**9400.00**		**716.95**		**716.95**		

INWARD
Inward No: 2963 Dt: 24/02/23
MRN No: 117757 Dt: 24/02/23
Received By: Shravya Sign:
DR NRK BIOTECH PVT LTD

Rupees Nine Thousand Four Hundred Only.

Bank Details :
A/C NO : , **IFSC**:

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to secunderabad jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policyand shall be directly

SUMMIT SALES LLP IN WARD No. 10635 Date 25/2/23 Sign R.R. DIST.

E.&O.E

For **SHWETA COMPUTERS & PERIPHERALS**

SHWETA COMPUTERS & PERIPHERALS SECBAD

Authorised Signatory

Regd. Office: 1A, 2A, 58A, 59A, CELLAR, CHENOY TRADE CENTRE, PARKLANE GST NO:-36AAUFS5784P1ZV GST NO:-36AAUFS5784P1ZV 500003

Purchase Order

 21-02-2023 17:07:56

97235
08.02.23 3:15:08

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkap
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Shweta Computers & Peripherals	**Doc No**	97235	186486
Shop No. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane,Secunderabad - 500 003.	**Doc Date**	16-02-2023	
	Quote No	Nil	
GSTIN -	**Quote Date**	29-12-2022	
66143437, 66143438 9866777885	**SupplyType**	Supply	

Kind Attn : Mr. Dinesh Heda

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	760500 - COMP-Peripherals - Router-Sim Based-TP Link - NA - Nos	2.00	3,983.00	0.00	18.00	9,399.88
					Total Order Value . . .	**9,399.88**

Rupees : Nine Thousand Three Hundred Ninty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at Dr. NRK ,Contact person Shravya-9676246895

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

22/02/2023

Name :

Name :

Accepted the above Terms And Conditions

For ***Shweta Computers & Peripherals***

Date : _/_/_

Requisition Form						
Company Name	Dr Nrk BioTech Pvt Ltd					
Site & Phase	Nextopolis	Date:	29.12.2022			
Unit No /Block No	Main block	Time:	18:00			
Supplier						
Material required before date'		Req. No.	186486			
S No	Item	ID No.	82974			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC7707-Electrical-CCTV Cameras-Wi Fi-MI--Nos PO095647	2		2		
2	COMP4520-Peripherals-Router-Sim Based-D link--Nos TP link PO097235	2		2		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks	Towards site use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By	S.Shravya					
Approved By	C.Balamuralikrishna					
Sign & Date	29.12.2022					

APPROVED
22 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT