PURCHASE DIVISION
Advice for approval for credit to supplier

©

| | | | | | |
|---|---|---|---|---|---|
| Date: | 27/02/23 | Prepared by | K.Mounika | Serial no. | 15168 |
| Supplier name | Reflections electricals pvt ltd | | | HO inward no. | |
| Firm/Company | sclp | Project | sclp (Serene) | HO received date | |
| PO/WO date | 09/02/23 | PO/WO No. | 96999 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 4494 | 11/02/23 | 16,284/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 16,284/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: | Proof of delivery matches MRN ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 16,284 |
| Amount E – PO / WO value: | 16,284 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 06/03/2023 |
| Remarks: | final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | K.Mounika | Veer | | | |
| Sign: | [signature] | APPROVED | | | |
| Date | 27/02/2023 | 27 FEB 2023 | | | |
| Approval limit | Upto 20k | Above 20k P. VENKATESHWARI MANAGER PURCHASE | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

**Reflections Electricals Pvt Ltd.**
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

| | |
|---|---|
| Invoice No. **4494** | Dated **11-Feb-2023** |
| Delivery Note **1018** | Mode/Terms of Payment **Against Delivery** |
| Reference No. & Date. **4494 dt. 11-Feb-2023** | Other References |
| Buyer's Order No. **96999/150675** | Dated **9-Feb-2023** |
| Dispatch Doc No. | Delivery Note Date **11-Feb-2023** |
| Dispatched through **Your Self** | Destination **Serene Farms** |
| Terms of Delivery | |

Consignee (Ship to)
**Serene Constructions LLP**
5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36

Buyer (Bill to)
**Serene Constructions LLP**
5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36
Place of Supply : Telangana

| SI No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **LED D/L 8W Garnet 2700k D540827** | 940511 | 18 % | **10.0000 nos** | 500.00 | nos | **5,000.00** |
| 2 | **LED D/L 5W Garnet 2700K D540527** | 940511 | 18 % | **10.0000 nos** | 370.00 | nos | **3,700.00** |
| 3 | **Floodlight 50W 6500K D915065-1** | 940542 | 18 % | **3.0000 nos** | 1,360.00 | nos | **4,080.00** |
| 4 | **9W Bulb 2700k B22 N96102** | 853952 | 18 % | **12.0000 nos** | 85.00 | nos | **1,020.00** |
| | | | | | | | 13,800.00 |
| | ***OUTPUT CGST*** | | | | | | **1,242.00** |
| | ***OUTPUT SGST*** | | | | | | **1,242.00** |
| | Total | | | **35.0000 nos** | | | **₹ 16,284.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 8755 Date 23/2/23 Sign.

Amount Chargeable (in words)

E. & O.E

**INR Sixteen Thousand Two Hundred Eighty Four Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 940511 | 8,700.00 | 9% | 783.00 | 9% | 783.00 | 1,566.00 |
| 940542 | 4,080.00 | 9% | 367.20 | 9% | 367.20 | 734.40 |
| 853952 | 1,020.00 | 9% | 91.80 | 9% | 91.80 | 183.60 |
| Total | **13,800.00** | | **1,242.00** | | **1,242.00** | **2,484.00** |

Tax Amount (in words) : **INR Two Thousand Four Hundred Eighty Four Only**

Date & Time :

G. S 8977637106

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No. 106245 Date 24/2/22

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

 09-02-2023 4:34:26 PM

96999
**28.01.23 12:54:55**

| | |
|---|---|
| From Company : | **Serene Constructions LLP**<br>5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.<br>G S T No. : 36ACVFS7909P1ZV |

| **Supplier Details** | | | |
|---|---|---|---|
| Reflections Electricals Pvt. Ltd., | **Doc No** | 96999 | 150675 |
| 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 | **Doc Date** | 09-02-2023 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AADCR2047Q1ZZ 27540307 | **Quote Date** | 08-02-2023 | |
| 27543785.. 9849875767 | **SupplyType** | Supply | |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 263800 - ELLE-Electrical - False Ceiling Down Lighter-2700K-Wipro-D540827 - 8W - Nos | 10.00 | 500.00 | 0.00 | 18.00 | 5,900.00 |
| 2 | 303800 - ELLE-Electrical - False Ceiling Down Lighter-2700K-Wipro-D540527 - 5W - Nos | 10.00 | 370.00 | 0.00 | 18.00 | 4,366.00 |
| 3 | 666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos | 3.00 | 1,360.00 | 0.00 | 18.00 | 4,814.40 |
| 4 | 694100 - ELLE-Electrical - LED Bulb-2700K-Wipro-N90002 - 9W - Nos | 12.00 | 85.00 | 0.00 | 18.00 | 1,203.60 |
| | | | | | **Total Order Value . . .** | **16,284.00** |

Rupees : Sixteen Thousand Two Hundred Eighty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes are included in above prices |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation** | Extra as per actuals |
| **Warranty** | Chimney 5 years and Hob 1 year warranty. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the rights to reject the items is not confirming specification,Above order for site use work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For ***Serene Constructions LLP***

Authorised Signatory

Veer

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | Serene construction LLP | Date: | 08.02.23 | | | | |
| Site & Phase : | Serene farms | Time: | 10:00 | | | | |
| Unit No. Block No. | | | | | | | |
| Supplier: | | Req. No. | 150675 | | | | |
| Material required before date: | 10.02.23 | ID No. | 84150 | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date | |
| 1 | ELEC2638-Electrical-False Ceiling Down Lighter-2700K-Wipro D540527-5W-Nos ₹ 310 | 10 | 0 | 10 | | | |
| 2 | ELEC6180-Electrical-False Ceiling Down Lighter-2700K-Wipro D540827-8W-Nos | 10 | 0 | 10 | | | |
| 3 | ELEC7051-Electrical-LED Flood Light -6500K-Wipro D915065-50W-Nos 96999 | 3 | 0 | 3 | | | |
| 4 | ELEC3132-Electrical-LED Bulb-2700K-Wipro N90002-9W-Nos | 12 | 0 | 12 | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| Remarks: | | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD | |
| Prepared By: | Ch. Cs Reddy | Ch. Cs Reddy | | 09 FEB 2023 | | | |
| Approved By: | Ch. Cs Reddy. | Ch. Rs Reddy | | | | | |
| Sign & Date: | | | | | | | |

DELIVERY CHALLAN

**REFLECTIONS**
**ELECTRICALS PVT. LTD.**
Bright Ideas
5-4-187/7, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
**GST No. : 36AADCR2047Q1ZZ**

M/s. Serene Constructions LLP.
Site: Serene Farms.
Hyderabad.
Date: 11/02/23 No.: 1018

Invoice No.......................No.of Cases .....................Date....................Way Bill No..........................

| S. No. | Description of Material | Qty. | No. of Boxes | No. PCS in Each Box | Remarks |
|---|---|---|---|---|---|
| | Doc no: 96999/150675 dt 09/02/23 | | | | |
| 1 | D540897 LED D/L 8W 2700K | 10 | Nos | | Invoice no: 4494 dt 11/02/23 |
| 2 | D540527 LED D/L 5W 2700K. | 10 | Nos | | |
| 3. | D915065-1 LED Flood Light 50W | 03 | Nos | | |
| 4 | N96102 LED Bulb 9W 2700K. | 12 | Nos | | |

INWARD
Inward No: 354 Dt: 11/02/23
MRN No: 117421 Dt: 14/02/23
Received By: Security Sign: Tiwary
Serene Construction (Hyd) LLP

Received the above material in Good condition

8927633106

Received by

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82042 Date: 22/2 Sign:

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice