

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 22/02/23		Prepared by: Venukesh		Serial no. 15239	
Supplier name: Elegent Super Biscuits				HO inward no.	
Firm/Company: MMLP		Project: GMR		HO received date	
PO/WO date: 10/01/23		PO/WO No. 96008		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	0424	22/02/23	2375.20	☐ Yes ☐ No	
2.			—	☐ Yes ☐ No	
3.			—	☐ Yes ☐ No	
4.			—	☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2375.20	
Proof of delivery by way of: ☐ DCS/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	112802		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2375.20	
Amount E – PO / WO value:				2375.20	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		06/03/23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venukesh			
Sign:		APPROVED			
Date		25 FEB 2023			
Approval limit	Upto 20k	P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Head Office Block 'A-43' Shanti Bagh Apartments, 7-1-5, Begunur

Purchase Order

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11-01-2023 10:12:35 AM



10.01.23 4:03:08

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	96008	208692
	Doc Date	10-01-2023	
	Quote No	Nil	
	Quote Date	07-01-2023	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4769 - Electrical - other - Single pole - NA - nos 4Pole connectors----- Close type-----30amps	50.00	40.25	0.00	18.00	2,374.75
Total Order Value . . .					2,374.75
Rupees : Two Thousand Three Hundred Seventy Four and Paise Seventy Five Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 year on all items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C- block panel room cabling work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Name : _____

Date : __/__/__

FrRequisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	07.1.23
Site & Phase :	GULMOHAR RESIDENCY	Time:	10:31
Supplier		Req. No.	208692
Material required before date:	Urgent	ID No.	83225

No	Description	Size	Quantity	Units	Inward No	Date
1.	Wooden Rippers	std	30	No's 110		
2.	Basedi Clamps	3/4	10	Boxes		
3.	4 pole connectors	25 amps	50	No's		
4.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: Towards C-block panel room cabling work purpose

Prepared By	K.Srikanth	Approved by	M.Ram prasad
Sign. & Date	07.1.23	Sign. & Date	

Note:

APPROVED

07 JAN 2023

P. VENKATESHWARLU
MANAGER PURCHASE

for Ramprasad

K. Srikanth

07 JAN 2023

208692