

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 28/02/23		Prepared by: Acha jyothi		Serial no. 15208	
Supplier name: Poral Sanitary				HO inward no.	
Firm/Company: SCLLP		Project: SHLLP		HO received date	
PO/WO date: 20/02/23		PO/WO No. 97298		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1187	21/02/23	13,083 /	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 13,083 /

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 117788	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 13,083 /

Amount E – PO / WO value: 13,083 /

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 06/03/23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Acha jyothi				
Sign:					
Date	28/02/23				
Approval limit	Upto 20k	MANISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Buyer (Bill to)	
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GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Self

Cherlapally



E. & O.E

Tax Amount (in words) : **Indian Rupees One Thousand Nine Hundred Ninety Five and Seventy Six paise Only**

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 19458	Dt: 21/2/22
NRN No: 117788	Dt:
Received By:	Sign:
SUMMIT SALES LLP	



Purchase Order

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20-02-2023 15:02:20



97298

08.02.23 3:48:30

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 97298 170863
Doc Date 20-02-2023
Quote No Nil
Quote Date 14-02-2023
SupplyType Supply

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 310600 - PLUM-Plumbing - CPVC-Elbow - 20MMX45 deg - Nos	300.00	27.41	42.00	18.00	5,627.82
2 432600 - PLUM-Plumbing - CPVC-Reducer Tee - 32X20MM - Nos	70.00	155.62	42.00	18.00	7,455.44

Total Order Value . . . 13,083.26

Rupees : Thirteen Thousand Eighty Three and Paise Twenty Six Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO Office or Purchase site office. Proof of delivery/DC can be sent by email.

For Summit Sales LLP

Accepted the above Terms And Conditions

20/02/2023

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No Item

PO :- 97298

PLUM3106-Plumbing-CPVC Elbow ---20mmx45°-Nos 24.41

PLUM9342-Plumbing-CPVC-Reducer Tee--32X20mm-Nos 155.62

1	300 ✓	30	300
2	70 ✓	20	70
3			
4			
5			
6			
7			
8			
9			
10			

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date:

Date: 14.02.2023

Time: 11:00:00

Req. No. 170863

ID No. 84398

Qty required Qty available at site Order Qty Inward No Inward Date

Project Manager

Purchase

MID

APPROVED BY

16 FEB 2023

SOHAM MODI
MANAGING DIRECTOR