PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28/02/23	Prepared by	Asha Jyothi	Serial no.	15212
Supplier name	Bhagwati Steel Tubes			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP-GVDC	HO received date	
PO/WO date	21/02/23	PO/WO No.	97329	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1313	22/02/23.	18,290/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,290/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117770	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,290/-
Amount E – PO / WO value:	18,290/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/03/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Asha Jyothi	APPROVED			
Sign:	Ashe	28 FEB 2023			
Date	28/02/23	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36AFGPM2765P1ZT
E-mail : bhagwatisteeltubes@yahoo.com

Phone : 66568509
27713678

BHAGWATI STEEL TUBES

4-3-76/1, Hill Street, Ranigunj, Secunderabad - 500 003.

DELIVERY CHALLAN CUM TAX INVOICE

M/s. Summit Sales LLP
GVDC Rockpally

GSTIN : 36ACQFS2044C1Z7

D. C. / Inv. No. 1313 Date 22/2/23
P. O. No. 97329 / 120878
21.2.23
L. R. No.
Payment Terms

S. No.	DESCRIPTION OF GOODS	SIZE	HSN Code	Qty. in Nos.	Quantity	Rate	Amount
	MS Threaded Socket	15	7307	500		31/-	15500/-

INWARD
Inward No: 1945 Dt: 24/2/23
MRN No: 117770 Dt: 24/2/23
Received By: Rajan Sign:
S S LLP-GVDC

SUMMIT SALES LLP R.R. DIST.
Inward No: 106402 Date: 22/2/23

Rupees

SUB TOTAL	
ADD CGST @	
ADD SGST @	
ADD IGST @	
ROUND OFF	
GRAND TOTAL	18290/-

Despatch Through

1. Subject to Secunderabad Jurisdiction.
2. Goods once sold will not be taken back or exchanged.
3. Interest @ 24% per annum will be charged on Bills not paid within due date.

For Bhagwati Steel Tubes

Purchase Order

 21-02-2023 11:38:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

97329
08.02.23 3:48:30

Supplier Details			
Bhagwati Steel Tubes 4-3-76/1, Hill Street, Ranigunj, Sec-bad-500003	**Doc No**	97329	170878
	Doc Date	21-02-2023	
	Quote No	NIL	
GSTIN 36AFGPM2765P1ZT 27712284..	**Quote Date**	20-02-2023	
27713678,66568509. 9391113830.	**SupplyType**	Supply	

Kind Attn : Mr Ajay Mohatta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	340800 - STEL-Steel - MS Threaded Socket-C Class- - 15Dmm - Nos	500.00	31.00	0.00	18.00	18,290.00
					Total Order Value . . .	**18,290.00**

Rupees : Eighteen Thousand Two Hundred Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	SSLLP-GVDC . Phone. .
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for MEP Works (GVDC) purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Originsl invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site .Original invoice must be sent to HO or purchase site office . proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

21/02/2023

Name : ______

Accepted the above Terms And Conditions
For ***Bhagwati Steel Tubes***

Name : ______

Date : __/__/____

Requisition Form							
Company Name	SUMMIT SALES LLP	Date	20-02-2023				
Site & Phase	SSLLP-GVDC	Time	14:00				
Unit No /Block No							
Supplier:		Req. No	170878				
Material required before date:	URGENT	ID No	84468				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STEL1647-Steel-U Clamps-Sprinkler Hanger--150Dx30Wx3Tx247Hmm-Kgs	50		50			
2	STEL5454-Steel-U Clamps-Sprinkler Hanger--65Dx25Wx2.5Tx150Hmm-Kgs	50		50			
3	STEL7404-Steel-U Clamps-Sprinkler Hanger--50Dx25Wx2.5Tx122Hmm-Kgs	150		150			
4	STEL4100-Steel-U Clamps-Sprinkler Hanger--32Dx25Wx1.5Tx95Hmm-Kgs	200		200			
5	STEL5532-Steel-U Clamps-Sprinkler Hanger--25Dx25Wx1.5Tx83Hmm-Kgs	500		500			
6	STEL2133-Steel-U Clamps-Sprinkler Hanger--80Dx25Wx2.5Tx160Hmm-Kgs	100		100			
7	STEL8721-Steel-U Clamps-Sprinkler Hanger--100Dx25Wx2.5Tx180Hmm-Kgs	150		150			
8	HARD9633-Hardware-GI Threaded Rod---10X2000Lmm-Nos	100		100			
9	HARD6912-Hardware-GI Threaded Rod---8X2000Lmm-Nos	100		100			
10	STEL5394-Steel-MS Threaded Socket-C Class--15Dmm-Nos	500		500			
Remarks	FOR MEP WORKS(GVDC)						
	Engineer	Project Manager		Purchase			MD
Prepared By	N. SAI SHIVANI						
Approved By:	B.PRAVEEN						
Sign & Date:							

PO 97327

PO 97329

20/02/23

APPROVED

21 FEB 2023

MINISH PARIKH

MANAGER PROCUREMENT