PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/02/23	Prepared by	Ashajyothi	Serial no.	15216
Supplier name	Global Safety Solutions			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	21/02/23	PO/WO No.	97372	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2299	24/02/23	5,399/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,399/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	117842	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,399/-
Amount E – PO / WO value:	5,399/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/03/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		28 FEB 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)*

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 Contact : 9581228898/9502555088 E-Mail : gss.infoteam@gmail.com	Invoice No. **2299**	Dated **24-Feb-23**
	Delivery Note	Mode/Terms of Payment
	Buyer's Order No. **97372-170866**	Dated **24-Feb-23**
Buyer (Bill to) **Summit Sales LLP** M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Levo 5m** *Freeman`s Measuring Tape*	9017	18 %	**20.00 Nos**	110.00	Nos		**2,200.00**
2	**Freeman Fibre Glass Measuring Tape 30 Mtr**	90178010	18 %	**5.00 Nos**	475.00	Nos		**2,375.00**
								4,575.00
	CGST@9%				9	%		**411.75**
	SGST@9%				9	%		**411.75**
	Round Off							**0.50**
	Total			**25.00 Nos**				**₹ 5,399.00**

SUMMIT SALES LLP R.R. DIST. IN WARD No. 10636 Date 27/2/23 Sign:

INWARD
Inward No. 19467 Dt: 25/2/23
GRN No: 117842 Dt: 27/2/23
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Five Thousand Three Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9017	2,200.00	9%	198.00	9%	198.00	396.00
90178010	2,375.00	9%	213.75	9%	213.75	427.50
Total	**4,575.00**		**411.75**		**411.75**	**823.50**

Tax Amount (in words) : **INR Eight Hundred Twenty Three and Fifty paise Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

GLOBAL SAFETY SOLUTIONS

This is a Computer Generated Invoice

Purchase Order

 21-02-2023 16:02:33

97372
08.02.23 3:48:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions	**Doc No**	97372	170866
5-5-48, Ranigunj, secunderbad	**Doc Date**	21-02-2023	
	Quote No	Nill	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	15-02-2023	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	732000 - TOOL-Tools - Mesurment Tapes-Steel-Freemans - 5m - Nos	20.00	110.00	0.00	18.00	2,596.00
2	265700 - TOOL-Tools - Mesurment Tapes -Fibre-Freemans - 30m - Nos	5.00	475.00	0.00	18.00	2,802.50
					Total Order Value . . .	**5,398.50**

Rupees : Five Thousand Three Hundred Ninty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	NIL
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 22/02/2023

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	15.02.2023				
Site & Phase :	SHLLP	Time:	11:00:00				
Unit No./Block No.							
Supplier:		Req. No.	170866				
Material required before date:	97372	ID No.	84481				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1 132000	TOOL3390-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20 ✓	5	20			
2 265700	TOOL3564-Tools-Mesurment Tapes -Fibre-Freemans-30m-Nos 97046.	5 ✓	3	5			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer	Project Manager		Purchase	MD		
Prepared By:	M.Asha jyothi						
Approved By:	Minish						
Sign & Date:							

APPROVED BY
16 FEB 2023
SOHAM MODI
MANAGING DIRECTOR