PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28/02/23	Prepared by	Asha Jyothi	Serial no.	15230
Supplier name	Jin Krupa Agency			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	17/02/23	PO/WO No.	97243	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	108	17/02/23	22,656/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	22,656/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117787 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,656/-
Amount E – PO / WO value:	22,656/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/03/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		28 FEB 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

JIN KRUPA AGENCY Plot No 25/B/G, 10-3-150 St Johns Road, East Marredpally Secundrabad GSTIN/UIN: 36AEMPM4587N1ZL State Name : Telangana, Code : 36	Invoice No. **108**	Dated **17-Feb-23**
	Delivery Note	Mode/Terms of Payment
	Dispatch Doc No. **97243**	Delivery Note Date
Consignee (Ship to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Dispatched through	Destination
	Terms of Delivery	
Buyer (Bill to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		

Sl No.	Description of Goods	HSN/SAC	GST Rate	MRP/ Marginal	Quantity	Rate	per	Amount
1	**Pvc Green Breaded**	39173290	18 %		**20 NOS**	960.00	NOS	**19,200.00**
	CGST							**1,728.00**
	SGST							**1,728.00**
	Total				**20 NOS**			**₹ 22,656.00**

INWARD
Inward No 19453 Dt: 20/2/23
GRN No: 117787 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No. 106369
Date 27/2/23
Sign.
R.R. DIST.

Amount Chargeable (in words) — *E. & O.E*

INR Twenty Two Thousand Six Hundred Fifty Six Only

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
19,200.00	9%	1,728.00	9%	1,728.00	3,456.00
Total: 19,200.00		**1,728.00**		**1,728.00**	**3,456.00**

Tax Amount (in words) : **INR Three Thousand Four Hundred Fifty Six Only**

Company's Bank Details
Bank Name : **Hdfc Bank**
A/c No. : **50200059117910**
Branch & IFS Code : **East Maradpally & HDFC0001293**

Company's PAN : **AEMPM4587N**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for JIN KRUPA AGENCY

JIN KRUPA AGENCY
Plot No. ... 059, Ground Floor, Sarva Sukhi Colony, West Marredpally, Secunderabad - 500 ...

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 17-02-2023 11:18:15

97243
08.02.23 3:15:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jinkrupa Agency	**Doc No**	97243	170864
4-3-75/3, Hill Street, Sec-Bad -500 003	**Doc Date**	17-02-2023	
	Quote No	nil	
GSTIN 36AEMPM4587N1ZL	**Quote Date**	14-02-2023	
2771-0119 98496-06725	**SupplyType**	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	475400 - HARD-Hardware - Green hose pipe-- - 75mm - Mtrs *20MM*	600.00	32.00	0.00	18.00	22,656.00
					Total Order Value . . .	**22,656.00**

Rupees : Twenty Two Thousand Six Hundred Fifty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshingpurpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

17/02/2023

Name :

Accepted the above Terms And Conditions
For ***Jinkrupa Agency***

Name :

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 14.02.2023

Time: 11:00:00

Req. No. 170864

ID No. 84399

PO 097243.

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD6418-Hardware-Green hose pipe---20mm-Mtrs	600	300	600		
2	CHEM2311-Chemical-Araldite---450gms-Nos	40	35	40		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
16 FEB 2023
SOHAM MODI
MANAGING DIRECTOR