

PURCHASE DIVISION
Advice for approval for credit to supplier



15235

Date: 28/02/23		Prepared by: Asha Jyothi		Serial no. 15235	
Supplier name: S.K. Enterprises				HO inward no.	
Firm/Company: Crescentia Labs		Project: G V one		HO received date	
PO/WO date: 10/01/23		PO/WO No. 96015		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	599	18/01/23	9,366/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 9,366/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 116875	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 9,366/-

Amount E – PO / WO value: 9,366/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 06/03/23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

S.K. ENTERPRISESAuthorised Sales & Service Dealers of **EXIDE BATTERIES**

5-4-187/5, Karbala Maidan, M.G. Road, Secunderabad-3.

Cell : 9848996678

EXIDEName Crescentia Labs P Ltd.Address MalkajgiriSecunderabad Date 10/12/2023 PO No 96015 / 195137G.S.TIN No. 36AADC B2608M130 Phone No 7667074298CASH/CREDIT INVOICE No. **599** Date: 8/1/2023 D.C. No. Date :

Vehicle No.

/ Bty. Serial No.

A4K2C026385

Sl.No.	PARTICULARS	Quantity	RATE Per Each	AMOUNT Rs.	Ps.
	Exide Battery fully charged. (AP 1000 (2U) are Less Discut		8130/-	8130 00 813 00	
	URT online				
				7317 00	
			SGST 14 %	1024 50	
			CGST 14 %	1024 50	
			TOTAL	9366 00	
			Amount	9366 00	

H.S.N. Code : 85071000, 85072000, 85074010

S.K. ENTERPRISES : Union Bank of India, Rajbhavan Road Branch

A/c No : 049013046000382, IFSC Code : UBIN0804908

E-mail : skenterprises_secbad@yahoo.co.in

GSTIN : 36AANFS7053A1Z7

TIN No. : 36320256393

For S.K. ENTERPRISES

Customer Signature

S. Nandu.

Purchase Order

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12-01-2023 11:51:15



96015

10.01.23 4:03:08

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, S
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details

S K ENTERPRISES
#5-4-187/5, Karbala Maidan, M.G Road , Secunderabad - 500 003

GSTIN 36320256393

040-27542144

9848996678

Doc No	96015	195137
Doc Date	10-01-2023	
Quote No	nil	
Quote Date	09-01-2023	
SupplyType	Supply	

Kind Attn : Mr. Nandu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 507400 - MISC-Miscellaneous - Battery-- - NA - Nos Battery for Generator,15KVA,Model no:AMARON Black -BL900RMF	1.00	8,130.00	10.00	28.00	9,365.76
Total Order Value . . .					9,365.76

Rupees : Nine Thousand Three Hundred Sixty Five and Paise Seventy Six Only.

Terms and Conditions :-**Specification / Brand** item shall be of EXIDE- XP1000'brand/company**Payment Terms** 100% Advance**Tax** Included in the above price**Delivery Date** Immediate**Delivery Location** G V One

Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)

Phone.

Penalty For Delay NIL**Transportation Cost** Our scope**Warranty** 18 months Guarantee from the date of Purchase**Advance Paid** Rs.9,366/-by RTGS/NEFT**Other Terms** We reserve the right to reject the items not confirming to the quality & specifications. This Order is for site use purpose.**Completion Date** NIL**Measurment** NIL**Security** NIL**Remarks** Deliver at Crescential Lab ,Contact person Mr.Ansari -7667074298For **Crescentia Labs Pvt Ltd**

Authorised Signatory

Name : _____

12/01/2023

Accepted the above Terms And Conditions

For **S K ENTERPRISES**

Name : _____

Date : ____/____/____

Requisition Form									
Company Name:		Crescentia Labs Pvt Ltd							
Site & Phase :		Gv One							
Unit No./Block No.		Date:		09.01.2023		Time:		14:00	
Supplier:		Req. No.		195137					
Material required before date:		ID No.		83321					
S No		Item		Qty required		Qty available at site		Order Qty	
1	MISC5074-Miscellaneous-Battery----	Nos	1	1					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		Required 15 KVA generator battery. Battery model number AMARON BLACK - BL900RNF							
Engineer		Project Manager		APPROVED		Purchase		MID	
Prepared By:		Ansari		12 JAN 2023		MINISH PARIKH		MANAGER PROCUREMENT	
Approved By:		Subba reddy		9/01/2023					
Sign & Date:									