

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 28/02/23		Prepared by: Kalpana		Serial no. 15221	
Supplier name: Navkar Electrical Enterprises				HO inward no.	
Firm/Company: SSCP		Project: SSCP		HO received date	
PO/WO date: 15/02/23		PO/WO No. 97169		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	NEE/4404/22-23	21/02/23	5,758/-	☒ Yes ☐ No
2.	NEE/4355/22-23	17/02/23	1,87,039/-	☒ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,92,797/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 117732, 117731	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,92,797/-
Amount E – PO / WO value:			1,92,797/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		06/03/23	
Remarks: final Bill			

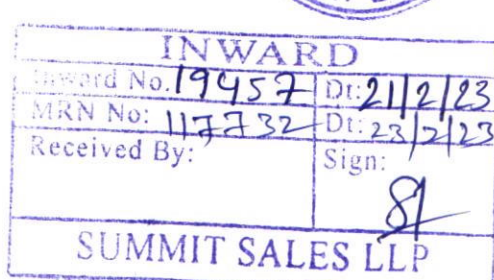
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Navkar Electrical Enterprises Shop No.1141/B, 5-3-373 to 374 Opp Arya Samaj Mandir Gujarathi School Lane, R.P. Road Secunderabad-500003 GSTIN/UIN: 36BPCPB1957F1Z7 State Name : Telangana, Code : 36 E-Mail : navkarelectricals2014@gmail.com Buyer (Bill to)		Invoice No. NEE/4404/22-23	Dated 21-Feb-23
Summit Sales LLP 5-4-187/3&4, II Nd Floor, M.G Road, Secunderabad. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Delivery Note	Mode/Terms of Payment By Rtgs
		Reference No. & Date.	Other References
		Buyer's Order No. 97169	Dated 15-Feb-23
		Dispatch Doc No.	Delivery Note Date
		Dispatched through	Destination
Terms of Delivery			

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	8 Module Metal Box ✓	8538	80.00 No's ✓	61.00	No's		4,880.00
	Output CGST @ 9%				9 %		439.20
	Output SGST @ 9%				9 %		439.20
	Less : Round Off						(-)0.40
 		Total	80.00 No's				₹ 5,758.00

Amount Chargeable (in words)

E. & O.E

INR Five Thousand Seven Hundred Fifty Eight Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8538	4,880.00	9%	439.20	9%	439.20	878.40
Total	4,880.00		439.20		439.20	878.40

Tax Amount (in words) : **INR Eight Hundred Seventy Eight and Forty PAISA Only**

Company's Bank Details

Bank Name : **HDFC BANK**A/c No. : **50200048602212**Branch & IFS Code : **Paradise & HDFC0000042**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Navkar Electrical Enterprises

Authorized Signatory

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Navkar Electrical Enterprises Shop No.1141/B, 5-3-373 to 374 Opp Arya Samaj Mandir Gujarathi School Lane, R.P. Road Secunderabad-500003 GSTIN/UIN: 36BPCPB1957F1Z7 State Name : Telangana, Code : 36 E-Mail : navkarelectricals2014@gmail.com		Invoice No. NEE/4355/22-23 Delivery Note Reference No. & Date. Buyer's Order No. 97169 Dispatch Doc No. Dispatched through Terms of Delivery	e-Way Bill No. Dated 17-Feb-23 Mode/Terms of Payment By Rtgs Other References Dated 15-Feb-23 Delivery Note Date Destination
Buyer (Bill to) Summit Sales LLP 5-4-187/3&4, II Nd Floor, M.G Road, Secunderabad. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36			

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	R.G Cable ✓ RG - 6	8544	10 coil ✓	1,850.00	coil		18,500.00
2	Cat 6 Cable ✓	8544	2 coil ✓	7,200.00	coil		14,400.00
3	WPTC WIRE (90MTRS) ✓ 2.5SQMM X 2C	8544	5 coil ✓	1,250.00	coil		6,250.00
4	WPTC WIRE (90MTRS) ✓ 4SQMM X 2C	8544	20 coil ✓	2,050.00	coil		41,000.00
5	25mm P V C Pipe ✓ 1.5MM	3917	600.00 No's ✓	191.46	No's	58 %	48,247.92
6	25mm P V C Pipe ✓ 1.2MM	3917	200.00 No's ✓	151.00	No's	58 %	12,684.00
7	25mm P V C Bend ✓	3917	500.00 No's ✓	25.71	No's	58 %	5,399.10
8	25mm P V C J/box ✓	39174000	300.00 No's ✓	59.02	No's	58 %	7,436.52
9	Pvc Tape ✓	85469090	540.00 No's ✓	8.50	No's		4,590.00
							1,58,507.54
Output CGST @ 9%							9 %
Output SGST @ 9%							9 %
Round Off							0.10
Total							₹ 1,87,039.00

Amount Chargeable (in words)

E. & O.E

INR One Lakh Eighty Seven Thousand Thirty Nine Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8544	80,150.00	9%	7,213.50	9%	7,213.50	14,427.00
3917	66,331.02	9%	5,969.79	9%	5,969.79	11,939.58
39174000	7,436.52	9%	669.29	9%	669.29	1,338.58
85469090	4,590.00	9%	413.10	9%	413.10	826.20
Total	1,58,507.54		14,266.68		14,266.68	28,533.36

Tax Amount (in words) : INR Twenty Eight Thousand Five Hundred Thirty One and Thirty Six PAISA Only

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : HDFC BANK

A/c No. : 50200048602212

Branch & IFS Code: Paradise & HDFC0000042

for Navkar Electrical Enterprises

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 2

16-02-2023 14:58:55

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Navkar Electrical Enterprises

1141/B, Opp Arya Samaj Mandir ,Gujrati School Lane ,RP Road
Secunderabad-500003, Telangana**GSTIN** 36BPCPB1957F1Z7

9652726688

Doc No

97169

170850

Doc Date

15-02-2023

Quote No

Nil

Quote Date

13-02-2023

SupplyType

Supply

Kind Attn : Mudit Bhansali

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 300700 - ELCO-Electrical - Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr - Bundles	10.00	1,850.00	0.00	18.00	21,830.00
2 223600 - ELCA-Electrical - Cat 6 cable--Dlink - 305mtrs - Bundles	2.00	7,200.00	0.00	18.00	16,992.00
3 456000 - ELSW-Electrical - Al service wire -2 mm-South King - 90mtrs - Bundles	5.00	1,250.00	0.00	18.00	7,375.00
4 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles	20.00	2,050.00	0.00	18.00	48,380.00
5 422000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.5mm - Nos	600.00	191.46	58.00	18.00	56,932.55
6 359000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.2mm - Nos	200.00	151.00	58.00	18.00	14,967.12
7 198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	500.00	25.71	58.00	18.00	6,370.94
8 272500 - ELCD-Electrical - Junction box -PVC- - 25mm - Nos	300.00	59.02	58.00	18.00	8,775.09
9 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	540.00	8.50	0.00	18.00	5,416.20
10 898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos	80.00	61.00	0.00	18.00	5,758.40
Total Order Value . . .					192,797.30

Rupees : One Lakh(s) Ninty Two Thousand Seven Hundred Ninty Seven and Paise Thirty Only.

Terms and Conditions :-**Specification /** All items shall be of sudhakar brand/company**Payment Terms** After Delivery & Production of bill**Tax** GST included in the above prices**Delivery Date** With in 2 days**Delivery Location** Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay NilFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Navkar Electrical Enterprises**

Name :

Name :

Date : _/_/

Purchase Order

Page(s) 2 Of 2

16-02-2023 14:58:55

Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Navkar Electrical Enterprises**

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 2

15-02-2023 14:20:08

Original



08.02.23 3:15:07

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Navkar Electrical Enterprises
1141/B, Opp Arya Samaj Mandir ,Gujrati School Lane ,RP Road
Secunderabad-500003, Telangana

GSTIN 36BPCPB1957F1Z7

9652726688

Doc No 97169 170850
Doc Date 15-02-2023
Quote No Nil
Quote Date 13-02-2023
SupplyType Supply

Kind Attn : Mudit Bhansali

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 300700 - ELCO-Electrical - Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr - Bundles	10.00	1,850.00	0.00	18.00	21,830.00
2 223600 - ELCA-Electrical - Cat 6 cable--Dlink - 305mtrs - Bundles	2.00	7,200.00	0.00	18.00	16,992.00
3 456000 - ELSW-Electrical - Al service wire -2 mm-South King - 90mtrs - Bundles	5.00	1,250.00	0.00	18.00	7,375.00
4 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles	20.00	2,050.00	0.00	18.00	48,380.00
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9 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	540.00	8.50	0.00	18.00	5,416.20
10 898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos	80.00	61.00	0.00	18.00	5,758.40

Total Order Value . . . 192,797.30

Rupees : One Lakh(s) Ninty Two Thousand Seven Hundred Ninty Seven and Paise Thirty Only.

Terms and Conditions :-

Specification / All items shall be of sudhakar brand/company
Payment Terms After Delivery & Production of bill
Tax GST included in the above prices
Delivery Date With in 2 days
Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

For **Summit Sales LLP**

Authorised Signatory

Name :

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSSLP stock

APPROVED BY

16 FEB 2023

SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For **Navkar Electrical Enterprises**

Date : _/_/_

Estimate/Draft PO

Page(s) 2 Of 2

15-02-2023 14:20:08

Original / Office Copy / Purchase Div. Copy

Transportation	Transport cost shall be borne by us.
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Warranty	Nil
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Advance Paid	NIL
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Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replenishing purpose
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Completion Date Nil

Measurment	Nil
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Security	Nil
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Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'
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For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Navkar Electrical Enterprises**

Name :

Date : __/__/__

Requisition Form

Company Name: SSLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required

Before date:

S No

Item

- ELEC8842-Electrical-Co Axial Cable-RG 6 TV Cable-Finolex- 100mtr-Bundles
- ELEC6991-Electrical-Cat 6 cable--D link- 305mtrs-Bundles
- ELEC8024-Electrical-Al service wire -2 mm-South King-90mtrs-Bundles
- ELEC1392-Electrical-Al service wire -4 mm-South King-90mtrs-Bundles
- ELEC3082-Electrical-Conducting Pipe -PVC--25X1.5mm-Nos
- ELEC4220-Electrical-Conducting Pipe -PVC--25X1.2mm-Nos
- ELEC3590-Electrical-Conducting Bends -PVC--25X1.5mm-Nos
- ELEC6126-Electrical-Junction box -PVC--25mm-Nos
- ELEC4374-Electrical-Insulation tapes---20nos-Boxes
- ELEC2354-Electrical-Metal Box---8Way-Nos

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothi

Approved By: Minish

Sign & Date:

Date: 13.02.2023

Time: 11:00:00

Req. No. 170850

ID No. 84308

Qty required	Qty available at site	Order Qty	Inward No	Inward Date
10 ✓	10	10		
2 ✓	2	2		
5 ✓	15	5		
20 ✓	10	20		
600 ✓	430	600		
200 ✓	739	200		
500 ✓	1315	500		
300 ✓	511	300		
540 ✓	396	540		
80 ✓	67	80		

Project Manager

Purchase

MD

APPROVED BY
13 FEB 2023
SOHAM MODI
MANAGING DIRECTOR